

SWANWICK PARISH COUNCIL
Clerk to the Council
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Swanwick
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6th September 2024

Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 19th September 2024 at 7.00pm at the Meeting Rooms at the rear of the Baptist Church, Swanwick, DE55 1BG.

Arrangements for members of the public: if you are a resident of Swanwick and would like to attend this meeting then please email clerk@swanwickparishcouncil.org.uk to register your intention to attend.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 12.00pm on Wednesday 18th September 2024. These will be responded to in Public Speaking as usual.

Clerk to the Council

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

C Miles

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk; these must be made well in advance (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

2. Variation of Order of Business

None

3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

4. Public Participation

4.1 Public Attendance & Speaking:

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email or phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and or organisation recorded and published in the minutes of the meeting.

Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** at the sole discretion of the Chair.

4.2 Parish Council Members' observations

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

4.3 Police Matters

Information is on the following web pages <https://www.derbyshire.police.uk/>

4.4 Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

5. Minutes of Full Council

5.1 To receive the Minutes of the Meeting held on 18th July 2024.

6. Planning Matters

6.1 Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

7. Clerk's Report

- 7.1 Banking**
- 7.2 Christmas tree**
- 7.3 Civic Service 2024**
- 7.4 Shirley Road Allotments**
- 7.5 Defibs**
- 7.6 Domain name**

8. Chair's Report

9. Jubilee Community Hall

A meeting of VHWG was held on Monday 8th July.

- 9.1 Jubilee Hall Site**
- 9.2 Car Park Name**

10. Swanwick Recreation Ground (Charity No. 520525)

As Swanwick Parish Council is the sole Trustee for the Charity, Swanwick Recreation Ground, all matters relating to the management of the charity and the Swanwick Recreation Ground will be a separate agenda item at all future meetings of the Parish Council.

- 10.1 Recreation Grounds update including Utilities**
- 10.2 Community Gardens update**

11. Memorial Garden

12. Correspondence & Circulars

- 12.1 DALC Training Courses**

13. Accounts

13.1 To approve urgent payments made to the following:

Date	Payable To	Reason	Amount
17.07.24	Grasstrack	Inv 1068 Ground Maintenance June 2024	£1030.01
17.07.24	Grasstrack	Inv 1059 Compost & plant up planters	£240.00
27.07.24	Virgin Money	Bank charges June 2024	£11.77
31.07.24	Phoneshop	Caretaker phone and sim	£60.00

31.07.24	O2	Clerks phone 27.07.24 to 26.08.24	£16.84
31.07.24	Defib Store	2 replacement batteries	£492.00
08.08.24	Grasstrack	Inv 1089 Ground Maintenance July 2024	£1030.01
08.08.24	Woolley Moor Nurseries	Hanging baskets 2024	£4200.00
12.08.24	PWLB	Loan repayment instalment PW504972	£4579.69
15.08.24	Baptist Church	6 x meeting room rent	£180.00
28.08.24	HMRC	Mth 5 Employee-er Tax & NI	£762.77
28.08.24	Staff Salaries	Mth 5 Salaries	£2641.58
27.08.24	Virgin Money	Bank charges July 2024	£10.40
29.08.24	Grasstrack	Inv 1113 Ground Maintenance Aug 2024	£1030.01
29.08.24	Grasstrack	Inv 1105 Larkhill shrubs cutback and compound weeding	£72.00
29.08.24	Grasstrack	Inv 1101 Memorial Garden provide & replace broken slab	£72.00
29.08.24	Grasstrack	Inv 1097 Chapel Street play area cut back hedge	£108.00
29.08.24	Grasstrack	Inv 1095 Rec ground remove goal posts and fill in post holes	£96.00
31.08.24	CPRE	Chair – planning training course	£15.00
31.08.24	Amazon	Caretaker phone case	£8.09
31.08.24	Defib Store	4 smart pads	£268.80
31.08.24	O2	Clerks phone 27.08.24 to 26.09.24	£16.84
02.09.24	NEST	Mth 5 Pension Contribution 2024-25	<u>£230.37</u>
Total			£17172.18

13.2 To approve payments to the following:

To Whom Payable	Reason	Amount
Staff Salaries	Mth 6 Salaries	£2601.66
HMRC	Mth 6 Employee-er Tax & NI	£738.90
Nest	Mth 6 Pension Contribution	<u>£226.29</u>
Total		£3566.85

13.3 Income Received:

Date	Remittance	Source	Amount
05.08.24	BACS	Virgin Money Cashback	£0.21
02.09.24	BACS	Virgin Money Cashback	<u>£2.80</u>
Total			£3.01

14. Bank Reconciliation

Opening Balance 01.04.2024	£723,257.15	
Receipts to 02.09.2024	£97,086.53	
Sub Total		£820,343.68
Payments to 02.09.2024	£77,815.03	
Unpresented cheques	£0.00	
Sub Total		£77,815.03
Closing Balance 02.09.2024		£742,528.65
Bank Balance 02.09.2024		£742,528.65

15. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

16. Items for the next Agenda.

Items are invited for inclusion in next agenda.

17. Date of Next Meeting: 7.00pm on 17th October 2024 at the Meeting Room at the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG.