

**SWANWICK PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**THURSDAY 21<sup>ST</sup> SEPTEMBER 2023 at 7.00PM**

**Present:** Cllrs Bates, Grant, Powis, Trewick and Clerk C Miles.

**Members of the Public:**

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

Cllr D Wilson (left at 7.10pm), S Bailey, R Cooke, K Bilbie, P Kirk, K Morden, G Trewick and D Leam.

**1258 APOLOGIES**

Chair Cllr Beavan, Goodier and Trewick.

**1259 VARIATION OF ORDER OF BUSINESS**

None

**1260 DECLARATION OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

None

**1261 PUBLIC PARTICIPATION**

**1261.1 Public Speaking**

Cllr Wilson confirmed his commitment to fund the netting on the recreation grounds from the Community Grant Budget 2022/23. The Clerk to obtain quote and pass onto Cllr Wilson. He also said that he would email poppy wreath contact to Clerk. The Chair ask Cllr Wilson to look into blocked drains on Pentrich Road.

SB reported glass and rubbish on the Cray's Hill grounds and was informed that this is an AVBC issue.

RC, KM, and PK mentioned the 3 fires on the Recreation Grounds, fire dept. called had trouble accessing due to parked cars. RC asked if a gate could be installed to stop people driving down the end of Chapel Street. They also asked if CCTV could be put on the play area to help deter/catch the culprits who are causing the problems. This could be looked at but there is no electricity on the play area. PK also asked if the security light on the changing rooms could be altered as it keeps going off, shining in their windows and lighting up the area for people to hang around the building. Also still problems with teams changing and going to toilet at the back of the building. Cllr Bates will contact the CCTV Contractor to see what can be done. PK also asked if trees and bushes next to his property could be trimmed. The Chair will inspect and report back next meeting. KB mentioned the grass on the recreation ground behind his property is too high and has already discussed this with the Chair, who reaffirmed that this would be flailed once it was safe for wildlife and the growing season is over.

**1261.2 Members' Observations**

Cllr Bates has been talking to residents on Blisworth regarding the trimming of hedging and will look into this further.

**1261.3 POLICE MATTERS**

None.

**1261.4 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

None

**1262 MINUTES OF FULL COUNCIL**

**RESOLVED:**

Minutes of the Full Council and the Confidential Minutes of meeting held 20<sup>th</sup> July 2023 were received as correct account of the meeting. The minutes were signed by the Chair.

**1263 PLANNING MATTERS**

**1263.1 Planning Applications**

None

**1264 CLERK'S REPORT**

The Clerk's report was presented by the Chair in the absence of the Clerk.

**1264.1 Derby Road damaged bench**

The Clerk has emailed and phoned but still no confirmation from DCC. The Clerk will continue chasing.

**1264.2 Completion of External Audit**

The Clerk confirmed that the audit was satisfactory and notices have been posted on the website and notice boards.

### **1264.3 Street Lighting Columns Stress Testing**

#### **PROPOSED:**

To authorise the Clerk to instruct a specialist firm to undertake the stress testing at a cost of £553.50

#### **RESOLVED:**

To authorise the Clerk to instruct a specialist firm to undertake the stress testing at a cost of £553.50

### **1264.4 Remembrance Sunday & Lamp Post Poppies**

There will be a parade/service on Sunday 12<sup>th</sup> November more details to follow and the Clerk will submit the road closure application to DCC and inform the police. The Clerk also asked about lamp post poppies, Cllrs Grant and Bates will confirm numbers so the Clerk can order some new ones.

### **1264.5 Christmas Tree**

Quote from Mr Christmas Tree 20-22ft tree £1000 or 25ft tree £1350 plus VAT.

#### **PROPOSED:**

To authorise the Clerk to order a 20-22ft tree at a cost of £1000.00 plus VAT

#### **RESOLVED:**

To authorise the Clerk to order a 20-22ft tree at a cost of £1000.00 plus VAT

### **1264.6 Christmas Lights**

Members noted the update.

### **1264.7 Civic Service**

The Clerk asked if the Council wanted to hold a Civic Service and also where they would like the reception. The Council agreed that they would like a Civic Service and for the Clerk to get a quote from the Old School House and catering quotes for the next meeting.

### **1264.8 Shirley Road Allotments**

Members noted the update.

### **1265 Chair's Report**

Firstly, thank you to Cllr Grant for chairing July's meeting in my absence. Since our last meeting, we have appointed a new caretaker, who started this week. Thank you to Cllr Powis and Cllr Trenear for sitting in on the interview, and to Cllr Powis and Cllr Bates for your help during the interim of the new caretaker and undertaking litter picking where you could.

Hopefully the presence of the new care-taker will now address some of the concerns expressed by the community of litter, particularly around the recreation grounds. In addition, we should start to see anti-social behaviour decline now the summer has ended, however, the CCTV cameras were proven to be useful capturing footage of the bonfires which were started over the holidays in front of the changing rooms. Can I request that if councillors receive complaints from residents, to let the clerk know, and to ask residents to report incidents to 101. The more it is reported to the police, the more police presence they will prioritise to this area.

In addition to this point, I attended the Parish & Town Council Liaison at the County Council Hall on Monday evening. One of the talks was given by the police and crime commissioner and included a mention of funding for anti-social behaviour in hot spot areas. Funding is towards equipment such as CCTV and youth recreational facilities – so it may be something worth looking into.

The liaison also covered the Local Nature Recovery Strategy (LNRS). This is related to planning and net gain, but also enhancing biodiversity and seeking opportunities in the county. Part of this includes a trial of reduced cutting of road verges. This will be trailed within a couple of districts in the near future. I know this will be of interest to Cllr Goodier and so I will discuss with her in the future, but it would be interesting to be kept informed of the trial. There will be a consultation for the LNRS from October to December 2024. Again, it would be worth staying informed of this, as there may be opportunities for Swanwick and our environment.

A talk was also given on the East Midlands Devolution deal. It is worth noting that the aim is for there to be the first Mayoral election in May 2024 and for the Combined County Authority to come into effect.

Finally, it was briefly spoken about the news of the financial situation of Derbyshire County Council. This is regarding projected views of funding of the county following the first quarter, and that there is the threat that bankruptcy could occur during the final quarter. The County Council will be setting proposals over the coming weeks and hoping in the autumn to address deficits. However, children's services and social care services are at risk, as well as highways.

### **1266 Jubilee Community Hall**

#### **1266.1 Jubilee Hall Village Survey**

The draft survey is acceptable and the Clerk will get quotes for printing. Cllrs Grant and Bates will ask if local shops will have a survey box on their counter for residents to return them there.

### **1267 Swanwick Recreation Ground (Charity No. 520525)**

#### **1267.1 Deeds Update**

The Clerk is still chasing the solicitors for confirmation that the Deed of Transfer has been received from Land Registry.

## 1267.2 Recreation Ground update

**1267.2.1** Fencing at the back of the play area has been vandalised again and wood from behind there was set on fire, the Clerk contacted the fencing contractor who said that this area had already been repaired and they recommended that we install stronger wire mesh panel fencing.

**PROPOSAL:** To authorise the Clerk to instruct Ilkeston Fencing to supply new fencing for £431.94 plus VAT

**RESOLVED:** To authorise the Clerk to instruct Ilkeston Fencing to supply new fencing for £431.94 plus VAT

**1267.2.2** The changing rooms electricity contract has expired and now on variable rate which is treble the previous rate, under Scheme of Delegation Minute Number 823.4/2020 the Clerk consulted with the Chair and set up a 3 year contract with Valda.

**1267.2.3** The scouts have request the use of pitches on Saturday 65<sup>th</sup> July 2024 for a 75<sup>th</sup> Group Anniversary Fun Day and asked if there would be a charge. The Council voted to allow this free of charge.

## 1267.3 Community Garden

The Chair will obtain flailing quotes for the next meeting.

## 1268 Correspondence & Circulars

Noted

## 1269 Accounts

### 1269.1 RESOLVED: To approve urgent payments

| Date         | Payable To      | Reason   | Amount          |
|--------------|-----------------|--|-----------------|
| 18.07.23     | British Gas     | Changing Rms SRG Inv 997521530<br>01.06.23 to 30.06.23 | £122.79         |
| 26.07.23     | Virgin Money    | Bank charges June 2023                                 | £12.50          |
| 31.07.23     | PKF Littlejohn  | External Audit 2022-23                                 | £504.00         |
| 31.07.23     | Waterplus       | Changing Rms SRG 01.04.23 to 01.06.23                  | £33.14          |
| 31.07.23     | Waterplus       | Changing Rms SRG 01.06.23 to 01.07.23                  | £19.39          |
| 31.07.23     | Amazon          | SRG Brushwood killer                                   | £22.30          |
| 31.07.23     | Zoom            | Online meeting subscription August 2023                | £15.59          |
| 31.07.23     | Amazon          | Keyrings   | £3.99           |
| 31.07.23     | O2              | Clerks phone 27.06.23 to 26.07.23                      | £15.48          |
| 09.08.23     | Grasstrack      | Inv 0889 Ground Maintenance July 23                    | £900.00         |
| 09.08.23     | Grasstrack      | Inv 0890 Football Pitch Maintenance July 2023          | £108.00         |
| 10.08.23     | PWLB            | Loan repayment instalment PW504972                     | £4646.06        |
| 17.08.23     | British Gas     | Changing Rms SRG Inv 281119183<br>01.07.23 to 31.07.23 | £257.91         |
| 25.08.23     | CCTV & Security | Monthly CCTV sim card charge May 2023                  | £20.00          |
| 25.08.23     | CCTV & Security | Monthly CCTV sim card charge June 2023                 | £20.00          |
| 25.08.23     | CCTV & Security | Monthly CCTV sim card charge July 2023                 | £20.00          |
| 25.08.23     | HMRC            | Mth 5 Employees/Employer NI Contribution               | £417.00         |
| 25.08.23     | Staff Salaries  | Mth 5 Salary 2023-24                                   | £1569.54        |
| 30.08.23     | Virgin Money    | Bank charges July 2023                                 | £11.90          |
| 31.08.23     | NEST            | Mth 5 Pension Contribution 2023-24                     | £133.31         |
| 31.08.23     | Waterplus       | Changing Rms SRG 01.07.23 to 01.08.23                  | £16.84          |
| 31.08.23     | Zoom            | Online meeting subscription Sept 2023                  | £15.59          |
| 31.08.23     | O2              | Clerks phone 27.07.23 to 26.08.23                      | <u>£15.48</u>   |
| <b>Total</b> |                 |  | <b>£8900.81</b> |

### 1269.2 RESOLVED: To approve the following payment

| To Whom Payable | Reason                                  | Amount           |
|-----------------|---|------------------|
| Staff Salaries  | Mth 6 Salaries                          | £1833.54         |
| HMRC            | Mth 6 Employee-er Tax & NI              | £483.00          |
| Nest            | Mth 6 Pension Contribution              | £133.31          |
| Baptist Church  | Room rent x 4                           | £120.00          |
| Grasstrack      | Inv 0906 Ground Maintenance August 2023 | £900.00          |
| Grasstrack      | Inv 0907 Pitch Maintenance August 2023  | £108.00          |
| AA Trees        | Recreation grounds tree maintenance     | £660.00          |
| AA Trees        | Trim back hawthorn/elm to boundary      | £180.00          |
| PWLB            | Loan repayment instalment PW509437      | <u>£11382.00</u> |
| <b>Total</b>    |   | <b>£15799.85</b> |

**1269.3 Income Received****Noted**

| <b>Date</b>  | <b>Remittance</b> | <b>Source</b>                        | <b>Amount</b>   |
|--------------|-------------------|--------------------------------------|-----------------|
| 03.07.23     | BACS              | Virgin Cashback                      | £0.42           |
| 06.07.23     | BACS              | Chapman & Chubb Allotment instalment | £1000.00        |
| 02.08.23     | BACS              | Virgin Cashback                      | <u>£0.43</u>    |
| <b>Total</b> |                   |                                      | <b>£1000.85</b> |

**1270 Bank Reconciliation****Noted:**

|                            |             |                    |
|----------------------------|-------------|--------------------|
| Opening Balance 01.04.2023 | £656,537.26 |                    |
| Receipts to 31.08.2023     | £100,458.75 |                    |
| Sub Total                  |             | £756,996.01        |
| Payments to 31.08.2023     | £67,525.55  |                    |
| Unpresented cheques        | £0.00       |                    |
| Sub Total                  |             | £67,525.55         |
| Closing Balance 31.08.2023 |             | <b>£689,470.46</b> |
| Bank Balance 31.08.2023    |             | <b>£689,470.46</b> |

**1271 Exclusion of Press & Public****1271.1 Staff updates****1272 Items for the next agenda****1272.1 Recreation Grounds fencing**

**1273 Date of Next Meeting: 19<sup>th</sup> October 2023 7pm at the Meeting Room at the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG.**

**Meeting closed at 8.45pm**

**Signed:**

*A Trewick*

**Date: 19<sup>th</sup> October 2023**