

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 20<sup>TH</sup> JULY 2023 at 7.00PM**

**Present:** Cllrs Bates, Beavan, Goodier, Grant, Powis and Tremain.

**Members of the Public:**

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

Cllr D Wilson, PCSO Gray and PCSO Westloy

**1242 APOLOGIES**

Chair Cllr Tremain and Clerk C Miles

Vice Chair Cllr Grant acted as Chair and Cllr Tremain acted as Clerk.

**1243 VARIATION OF ORDER OF BUSINESS**

None

**1244 DECLARATION OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr Bates declared personal interest in item 12.1 and remained in meeting.

**1245 PUBLIC PARTICIPATION**

**1245.1 Public Speaking**

Cllr Wilson agreed to fund the netting on the recreation grounds from the Community Grant budget 2022/23. The Clerk to obtain quote and pass onto Cllr Wilson.

PCSO Gray and Westloy reported that patrols of the Swanwick area have not bought up any significant issues. There have been allotment break-ins on both Pentrich Road and Highfield Road and also instances of petty vandalism. School parking remains an issue at all sites, they issued a ticket to driver using the no turning space at Primary School. They have patrolled around and also spoken to Amber Valley Memorial Park staff regarding the off road parking on Derby Road, no laws are being broken so they cannot do anything. Cllr Wilson was asked to check with DCC Highways to have a 'no right turn' sign on the cross over junction or to at least do an up to date risk assessment. Cllr Wilson agreed with the police and said that nothing could be done.

**1245.2 Members' Observations**

Cllr Goodier raised concerns about parking outside the post office and asked if more traffic patrols could be requested. She also commented that the bedding planting still hadn't been done and the baskets have only recently been put up. Cllr Goodier will liaise with the Clerk.

Cllr Powis was asked by member of public if a mirror could be put up to aid safe exit from the Derby Road car park, it was decided that there is no immediate need and would be looked at in the future. He also said that the weeds are sprouting through and we need to look at animal friendly weed killer.

Cllr Beavan and Tremain made comment about village bins overflowing with dog poo bags, this will be looked at when new caretaker is employed.

**1245.3 POLICE MATTERS**

Discussed in Public Speaking.

**1245.4 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

None

**1246 MINUTES OF FULL COUNCIL**

**RESOLVED:**

Minutes of the Full Council and the Confidential Minutes of meeting held 18<sup>th</sup> May 2023 were received as correct account of the meeting. The minutes were signed by the Chair.

**1247 PLANNING MATTERS**

**1247.1 Planning Applications**

None

**1248 CLERK'S REPORT**

The Clerk's report was presented by the Chair in the absence of the Clerk.

**1248.1 Derby Road damaged bench**

Members noted the update.

### **1248.2 Hanging Baskets/bed planting**

Members noted the update and commented that bedding areas not yet done.

### **1248.3 Well Dressing Repair**

#### **NOT RESOLVED:**

Decided not to instruct Plastic Surgeon to do repairs as it was too expensive and wish to see what the repair would look like.

### **1248.4 Insurance Renewal**

Members noted the update.

### **1248.5 S137 Grants 2023**

The Council received 9 grant applications and it was decided to award as follows –

St Andrew's Church Floodlights	£160.00
Swanwick Cricket Club	£250.00
Swanwick Men's Shed	£400.00
Swanwick Preschool	£775.00
Swanwick Wildlife Group	£200.00
2nd Swanwick Beavers	£200.00
2nd Swanwick Cubs	£120.00
2nd Swanwick Scouts	£120.00
2nd Swanwick Scout Group	<u>£120.00</u>
Total	<u>£2345.00</u>

### **1248.6 Chairs Allowance**

**RESOLVED:** To authorise the Clerk to pay the Chairs yearly allowance of £800 in two payments of £400.

### **1249 Chair's Report**

The Chair wished the Clerk a speedy recovery.

**1249.1 Shirley Road Allotments** Last month Cllrs Beavan, Grant and myself inspected the disputed boundary and also noted that once resolved a boundary fence on the allotment land needs erecting including the next plot to ensure no further issues. We are waiting for the SAA to confirm that they are happy with the situation, this is being chased. I visited again on 7<sup>th</sup> July and the disputed fence has been removed and reinstalled on the correct boundary line.

### **1249.2 Jubilee Hall Survey**

See below

### **1249.3 Community Garden**

See below

### **1250 Jubilee Community Hall**

#### **1250.1 Jubilee Hall Village Survey**

The Chair and Clerk have submitted a draft survey to the Council and the Council is happy with it and it will be completed for the next meeting, the logistics also need to be decided.

#### **1250.2 Wall Survey**

To be discussed further at the next meeting.

#### **1250.3 Jubilee Hall Loan Amount**

The current outstanding loan towards the new build is £381,250.00, Cllr Bates asked if this could be repaid to avoid interest payments and the Council could look at smaller build, this will be looked at in future.

### **1251 Swanwick Recreation Ground (Charity No. 520525)**

#### **1251.1 Deeds Update**

The Council still hasn't received the Deed of Transfer from Land Registry, the Clerk has emailed out solicitors chasing this up.

#### **1251.2 Recreation Ground update**

After complaint regarding overhanging branches the Clerk has received a quote from AA trees to do the works

**PROPOSAL:** To authorise the Clerk to instruct AA Tree Surgeons to do works for £700.00 plus VAT

**RESOLVED:** To authorise the Clerk to instruct AA Tree Surgeons to do works for £700.00 plus VAT

#### **1251.3 Community Garden**

The Clerk has asked the contractor to trim around the planters and the Chair reported that the Wildlife Group will hold a volunteer morning on Saturday 5<sup>th</sup> August to de-weed the planters and trim a path back into the meadow area. They will also target spray the brambles with a weed killer chemical which will cost £20.00. Cllr

Goodier said it's going to be an ongoing job to keep them under control. She also suggested that it would be nice to have planting beyond native species to add colour, which also applies to the rest of the village flower beds and she will discuss this further with Cllr Trewick.

**PROPOSAL:** To authorise the Clerk to purchase target weed killer for around £20.00 plus VAT.

**RESOLVED:** To authorise the Clerk to purchase target weed killer for around £20.00 plus VAT.

## 1252 Correspondence & Circulars

Noted

## 1253 Accounts

### 1253.1 RESOLVED: To approve urgent payments

Date	Payable To	Reason	Amount
17.05.23	Defib Store	2 replacement defib batteries	£504.00
18.05.23	British Gas	Changing Rms SRG Inv 814412610 01.04.23 to 30.04.23	£126.66
26.05.23	Grasstrack	Inv 0827 Ground Maintenance April 23	£900.00
26.05.23	Grasstrack	Inv 0828 Football Pitch Maintenance April 2023	£108.00
26.05.23	Grasstrack	Inv 0814 Jubilee Hall site Maintenance	£240.00
26.05.23	Grasstrack	Inv 0794 Goal post brackets removed	£36.00
30.05.23	Virgin Money	Bank charges April 2023	£14.00
19.06.23	British Gas	Changing Rms SRG Inv 132685475 01.05.23 to 31.05.23	£132.26
20.06.23	BHIB	Annual Insurance 2023 to 2024	£972.25
27.06.23	Salaries	Month 3 staff salaries	£2389.77
27.06.23	Virgin Money	Bank charges May 2023	£10.40
30.06.23	Nest	Mth 3 Pension Contribution	£163.95
30.06.23	Hart Signs	Replacement Memorial Garden sign	75.00
30.06.23	AVBC	Election charges	£120.25
30.06.23	HMRC	Mth 3 Employee-er Tax & NI	£748.31
30.06.23	DB Builders	Jubilee Hall site Remove rendering and make good	£1200.00
30.06.23	Grasstrack	Inv 0844 Ground Maintenance May 23	£900.00
30.06.23	Grasstrack	Inv 0845 Football Pitch Maintenance May 2023	£108.00
30.06.23	Grasstrack	Inv 0834 collect, plant and supply compost For planters	£264.00
30.06.23	Amazon	AAA batteries for defib lights	£13.00
30.06.23	Eastcroft	Caretaker leaving present	£23.50
30.06.23	Zoom	Subscription 21.06.23 to 20.07.23	£15.59
30.06.23	O2	Clerks phone 27.05.23 to 26.06.23	£15.48
30.06.23	Amazon	CCTV signs (returned)	£2.99
30.06.23	Amazon	4 x litter grabbers	£14.95
30.06.23	Amazon	Safety work gloves	£14.20
30.06.23	Amazon	1 x litter grabbers	£8.95
30.06.23	Amazon	CCTV signs	<u>£15.92</u>
<b>Total</b>			<b>£9137.43</b>

### 1253.2 RESOLVED: To approve the following payment

To Whom Payable	Reason	Amount
Staff Salaries	Mth 4 Salaries	£1569.54
HMRC	Mth 4 Employee-er Tax & NI	£417.00
Nest	Mth 4 Pension Contribution	£133.31
A Trewick	Chair's Allowance 1st half year	£400.00
Grasstrack	Inv 0867 Ground Maintenance June 2023	£900.00
Grasstrack	Inv 0868 Pitch Maintenance June 2023	£108.00
Grasstrack	Inv 0853 Memorial Garden replace broken slab	£78.00
DALC	Chair training skills course – A Trewick	<u>£50.00</u>
<b>Total</b>		<b>£3655.85</b>

### 1253.3 Income Received

Noted

Date	Remittance	Source	Amount
02.06.23	BACS	Virgin Cashback	£0.05
02.06.23	BACS	3 Horse Shoes FC	£90.00
05.06.23	BACS	Alfreton Town Juniors FC	£180.00
08.06.23	BACS	The Boot FC	£240.00
29.06.23	BACS	Amazon Refund	<u>£2.99</u>
<b>Total</b>			<b>£513.04</b>

**1254 Bank Reconciliation****Noted:**

Opening Balance 01.04.2023	£656,537.26	
Receipts to 30.06.2023	£99,457.90	
Sub Total		£755,995.16
Payments to 30.06.2023	£52,623.89	
Unpresented cheques	£0.00	
Sub Total		£52,623.89
Closing Balance 30.06.2023		<b>£703,371.27</b>
Bank Balance 30.06.2023		<b>£703,371.27</b>

**12055 Exclusion of Press & Public****1255.1 Caretaker Update**

Interviews to take place in August

**1256 Items for the next agenda****1256.1 Extra bins****1256.2 Village Hall Survey****1256.3 Car park wall**

**1257 Date of Next Meeting: 21st September 2023 7pm at the Meeting Room at the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG.**

**Meeting closed at 9.10pm**

**Signed:** *A Trewick*

**Date:** 21<sup>st</sup> September 2023