

**SWANWICK PARISH COUNCIL**  
**Clerk to the Council**  
**265 Sleetmoor Lane**  
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**Mob: 07510170571**



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14<sup>th</sup> July 2023

Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 20<sup>th</sup> July 2023 at 7.00 pm at the Meeting Rooms at the rear of the Baptist Church, Swanwick, DE55 1BG.

**Arrangements for members of the public: if you are a resident of Swanwick** and would like to attend this meeting then please email [clerk@swanwickparishcouncil.org.uk](mailto:clerk@swanwickparishcouncil.org.uk) to register your intention to attend.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 12.00pm on Wednesday 19<sup>th</sup> July 2023. These will be responded to in Public Speaking as usual.

**Clerk to the Council**

## **AGENDA**

### **1. Apologies**

Members are reminded to give their apologies direct to the Clerk; these must be made well in advance (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

### **2. Variation of Order of Business**

None

### **3. Declarations of Interest**

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

### **4. Public Participation**

#### **4.1 Public Attendance & Speaking:**

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email or phone or immediately prior to the start of the meeting.

**Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.**

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** at the sole discretion of the Chair.

#### **4.2 Parish Council Members' observations**

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

#### **4.3 Police Matters**

Information is on the following web pages [www.police.uk/derbyshire/NR06/](http://www.police.uk/derbyshire/NR06/)

#### **4.4 Representations or Evidence from Members Declaring a Prejudicial Interest**

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

### **5. Minutes of Full Council**

**5.1** To receive the Minutes of the Meeting held 18<sup>th</sup> May 2023

**5.2** To receive the Confidential Minutes of the Meeting held 18<sup>th</sup> May 2023

### **6. Planning Matters**

**6.1** Planning Applications for comment: All applications can be viewed at [www.ambervalley.gov.uk](http://www.ambervalley.gov.uk) click on Planning and then click on Planning Applications and use the AVA reference number to search.

### **7. Clerk's Report**

Copy attached

**7.1 Derby Road damaged bench**

**7.2 Hanging Baskets and bed planting**

**7.3 Well Repair**

**7.4 Insurance Renewal**

**7.5 S137 Grants 2023**

**7.6 Chair's Allowance**

### **8. Chair's Report**

### **9. Jubilee Community Hall**

No meetings of VHWG held since last meeting.

**9.1 Jubilee Hall Village Survey**

**9.2 Wall Survey**

**9.3 Loan Amount**

### **10. Swanwick Recreation Ground (Charity No. 520525)**

As Swanwick Parish Council is the sole Trustee for the Charity, Swanwick Recreation Ground, all matters relating to the management of the charity and the Swanwick Recreation Ground will be a separate agenda item at all future meetings of the Parish Council.

**10.1 Deeds update**

**10.2 Recreation Grounds update**

**10.3 Community Gardens update**

## 11. Correspondence & Circulars

11.1 DALC July 2023

## 12. Accounts

### 12.1 To approve urgent payments made to the following:

Date	Payable To	Reason	Amount
17.05.23	Defib Store	2 replacement defib batteries	£504.00
18.05.23	British Gas	Changing Rms SRG Inv 814412610 01.04.23 to 30.04.23	£126.66
26.05.23	Grasstrack	Inv 0827 Ground Maintenance April 23	£900.00
26.05.23	Grasstrack	Inv 0828 Football Pitch Maintenance April 2023	£108.00
26.05.23	Grasstrack	Inv 0814 Jubilee Hall site Maintenance	£240.00
26.05.23	Grasstrack	Inv 0794 Goal post brackets removed	£36.00
30.05.23	Virgin Money	Bank charges April 2023	£14.00
19.06.23	British Gas	Changing Rms SRG Inv 132685475 01.05.23 to 31.05.23	£132.26
20.06.23	BHIB	Annual Insurance 2023 to 2024	£972.25
27.06.23	Salaries	Month 3 staff salaries	£2389.77
27.06.23	Virgin Money	Bank charges May 2023	£10.40
30.06.23	Nest	Mth 3 Pension Contribution	£163.95
30.06.23	Hart Signs	Replacement Memorial Garden sign	75.00
30.06.23	AVBC	Election charges	£120.25
30.06.23	HMRC	Mth 3 Employee-er Tax & NI	£748.31
30.06.23	DB Builders	Jubilee Hall site Remove rendering and make good	£1200.00
30.06.23	Grasstrack	Inv 0844 Ground Maintenance May 23	£900.00
30.06.23	Grasstrack	Inv 0845 Football Pitch Maintenance May 2023	£108.00
30.06.23	Grasstrack	Inv 0834 collect, plant and supply compost For planters	£264.00
30.06.23	Amazon	AAA batteries for defib lights	£13.00
30.06.23	Eastcroft	Caretaker leaving present	£23.50
30.06.23	Zoom	Subscription 21.06.23 to 20.07.23	£15.59
30.06.23	O2	Clerks phone 27.05.23 to 26.06.23	£15.48
30.06.23	Amazon	CCTV signs (returned)	£2.99
30.06.23	Amazon	4 x litter grabbers	£14.95
30.06.23	Amazon	Safety work gloves	£14.20
30.06.23	Amazon	1 x litter grabbers	£8.95
30.06.23	Amazon	CCTV signs	<u>£15.92</u>
<b>Total</b>			<b>£9137.43</b>

### 12.2 To approve payments to the following:

To Whom Payable	Reason	Amount
Staff Salaries	Mth 4 Salaries	£1569.54
HMRC	Mth 4 Employee-er Tax & NI	£417.00
Nest	Mth 4 Pension Contribution	£133.31
A Trewick	Chair's Allowance 1st half year	£400.00
Grasstrack	Inv 0867 Ground Maintenance June 2023	£900.00
Grasstrack	Inv 0868 Pitch Maintenance June 2023	£108.00
Grasstrack	Inv 0853 Memorial Garden replace broken slab	£78.00
DALC	Chair training skills course – A Trewick	<u>£50.00</u>
<b>Total</b>		<b>£3655.85</b>

### 12.3 Income Received:

<b>Date</b>	<b>Remittance</b>	<b>Source</b>	<b>Amount</b>
02.06.23	BACS	Virgin Cashback	£0.05
02.06.23	BACS	3 Horse Shoes FC	£90.00
05.06.23	BACS	Alfreton Town Juniors FC	£180.00
08.06.23	BACS	The Boot FC	£240.00
29.06.23	BACS	Amazon Refund	<u>£2.99</u>
<b>Total</b>			<b>£513.04</b>

### 13. Bank Reconciliation

Opening Balance 01.04.2023	£656,537.26	
Receipts to 30.06.2023	£99,457.90	
Sub Total		£755,995.16
Payments to 30.06.2023	£52,623.89	
Unpresented cheques	£0.00	
Sub Total		£52,623.89
Closing Balance 30.06.2023		<b>£703,371.27</b>
Bank Balance 30.06.2023		<b>£703,371.27</b>

### 14. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

#### 14.1 Caretaker update

### 15. Items for the next Agenda.

Items are invited for inclusion in next agenda.

**16. Date of Next Meeting: 7.00pm 21<sup>st</sup> September 2023 at the Meeting Room at the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG.**