

**SWANWICK PARISH COUNCIL**  
**Clerk to the Council**  
**265 Sleetmoor Lane**  
**Swanwick**  
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**Mob: 07510170571**



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12<sup>th</sup> April 2023

Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 20<sup>th</sup> April 2023 at 7.00 pm at the Meeting Rooms at the rear of the Baptist Church, Swanwick, DE55 1BG.

**The meeting will commence at approx 7.30pm on the close of the Annual Parish Meeting that starts at 7.00pm when the business set out below will be transacted.**

**All Parish Council Meetings are open to the Public.** If you would like to attend this meeting whether to make representations about an item on the Agenda or just to observe the Parish Council in action, then please do so. To ensure there is enough seating at the venue, please contact the Clerk or email [clerk@swanwickparishcouncil.org.uk](mailto:clerk@swanwickparishcouncil.org.uk) to register your intention to attend.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 12.00pm on Wednesday 19<sup>th</sup> April 2023. These will be responded to in Public Speaking as usual.

**Clerk to the Council**

## **AGENDA**

### **1. Apologies**

Members are reminded to give their apologies direct to the Clerk; these must be made well in advance (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

### **2. Variation of Order of Business**

None

### **3. Declarations of Interest**

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

#### **4. Public Participation**

##### **4.1 Public Attendance & Speaking:**

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email or phone or immediately prior to the start of the meeting.

**Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.**

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** at the sole discretion of the Chair.

##### **4.2 Parish Council Members' observations**

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

##### **4.3 Police Matters**

Information is on the following web pages [www.police.uk/derbyshire/NR06/](http://www.police.uk/derbyshire/NR06/)

##### **4.4 Representations or Evidence from Members Declaring a Prejudicial Interest**

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

#### **5. Minutes of Full Council**

**5.1** To receive the Minutes of the Meeting held 16<sup>th</sup> March 2023.

#### **6. Planning Matters**

**6.1** Planning Applications for comment: All applications can be viewed at [www.ambervalley.gov.uk](http://www.ambervalley.gov.uk) click on Planning and then click on Planning Applications and use the AVA reference number to search.

#### **7. Clerk's Report**

Copy attached

**7.1 Coronation Charles III**

**7.2 Swanwick Well Damage**

**7.3 Memorial Garden Sign Repair**

**7.4 Statutory Annual Parish Council Meeting Thursday 18th May 2023**

**7.5 Limited Assurance Review of Annual Return for the Year ended 31st March 2023**

**7.6 Annual Governance Statement 2022-23**

**7.7 Accounting Statement 2022-23**

**7.8 Annual Internal Audit 2022-23**

**7.9 Exercise of Public Rights 2022-23**

## **8. Chair's Report**

(Verbal Report)

### **8.1 Chair's Update.**

## **9. Jubilee Community Hall**

No meetings of VHWG held since last meeting.

### **9.1. Temporary Car parking update.**

## **10. Swanwick Recreation Ground (Charity No. 520525)**

As Swanwick Parish Council is the sole Trustee for the Charity, Swanwick Recreation Ground, all matters relating to the management of the charity and the Swanwick Recreation Ground will be a separate agenda item at all future meetings of the Parish Council.

### **10.1 Deeds update**

### **10.2 Play Area and Scout Hut Fencing**

### **10.3 Recreation Grounds update**

### **10.4 Community Gardens update**

## **11. Correspondence & Circulars**

### **11.1 DALC April 2023**

## **12. Accounts**

### **12.1 To approve urgent payments made to the following:**

<b>Date</b>	<b>Payable To</b>	<b>Reason</b>	<b>Amount</b>
06.03.23	Chapman & Chubb	Interim inv border dispute	£7133.00
17.03.23	British Gas	Changing Rms SRG Inv 400763782 01.02.23 to 28.02.23	£128.03
27.03.23	Shelter Maint'ce	Repair/raise Swanwick sign on Sleetmoor Lane	£120.00
27.03.23	Elms Land Man'mt	Community Garden flailing	£240.00
28.03.23	Ilkeston Fencing	Removal of damaged fence in Chapel Street play area	£183.60
28.03.23	Virgin Money	Bank charges Feb 2023	£10.70
31.03.23	Waterplus	Changing Rooms 01.02 to 01.03.23	£14.93
31.03.23	Zoom	Inv 194117134 21.03.23 to 20.04.23	£15.59
31.03.23	Hotline	Coronation mugs	£1508.22
31.03.23	O2	Clerks phone 27.02 to 26.03.23	£13.20
31.03.23	Derbyshire CC	Dropped kerbs permit for temporary car park	<u>£50.00</u>
<b>Total</b>			<b>£9417.27</b>

**12.2 To approve payments to the following:**

To Whom Payable	Reason	Amount
Staff Salaries	Mth 01 Salaries	£1779.92
HMRC	Mth 01 Employee-ers Tax & NI	£406.34
Nest	Mth 01 Pension Contribution	£118.00
JGS Construction	Temp car park plus heras fencing and signs	£28980.00
Grasstrack	Grounds Maintenance March 2023	£900.00
Grasstrack	Football pitches maintenance March 2023	£108.00
DB Builders	Repairs to well dressing structure	<u>£200.00</u>
<b>Total</b>		<b>£32492.26</b>

**12.3 Income Received:**

Date	Remittance Source	Amount
		<u>£0.00</u>
<b>Total</b>		<b>£0.00</b>

**13. Bank Reconciliation**

Opening Balance 02.04.2022	£602,804.39	
Receipts to 31.03.2023	£186,342.10	
Sub Total		£789,146.49
Payments to 31.03.2023	£132,609.23	
Unpresented cheques	£0.00	
Sub Total		£132,609.23
Closing Balance 31.03.2023		<b>£656,537.26</b>
Bank Balance 31.03.2023		<b>£656,537.26</b>

**14. Exclusion of Press & Public**

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

**14.1 Staff salaries****15. Items for the next Agenda.**

Items are invited for inclusion in next agenda.

**16. Date of Next Meeting:**

**18th May 2023 7pm at the Meeting Room at the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG. This meeting will be the first meeting of Councillors following the Elections of 4th May 2023 and the STATUTORY ANNUAL PARISH COUNCIL MEETING.**