

SWANWICK PARISH COUNCIL
Clerk to the Council
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Swanwick
Derbyshire
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10th January 2023

Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 19th January 2023 at 7.00 pm at the Scouts Swanwick Centenary Centre, Chapel Street, Swanwick, DE55 1BJ.

Arrangements for members of the public: if you are a resident of Swanwick and would like to attend this meeting then please email clerk@swanwickparishcouncil.org.uk to register your intention to attend.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 12.00pm on Wednesday 18th January 2023. These will be responded to in Public Speaking as usual.

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk; these must be made well in advance (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

2. Variation of Order of Business

None

3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

4. Public Participation

4.1 Public Attendance & Speaking:

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email or phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** at the sole discretion of the Chair.

4.2 Parish Council Members' observations

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

4.3 Police Matters

Information is on the following web pages www.police.uk/derbyshire/NR06/

4.4 Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

5. Minutes of Full Council

5.1 To receive the Minutes of the Meeting held 15th December 2022.

6. Planning Matters

6.1 Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

7. Clerk's Report

Copy attached

7.1 Christmas Tree and lights

7.2 Derby Road damaged bench

7.3 Sleetmoor Lane speeding complaint

7.4 AVBC Solar Lights Pilot

7.5 Well Dressing/Fayre

8. Chair's Report

(Verbal Report)

8.1 Chairs Update.

8.2 Budget 2023 to 2024.

To sign the Swanwick Parish Council Precept 2023-24 Form.

9. Jubilee Community Hall

No meetings of VHWG held since last meeting.

9.1. Temporary Car parking update.

10. Swanwick Recreation Ground (Charity No. 520525)

As Swanwick Parish Council is the sole Trustee for the Charity, Swanwick Recreation Ground, all matters relating to the management of the charity and the Swanwick Recreation Ground will be a separate agenda item at all future meetings of the Parish Council.

10.1 Deeds update

10.2 Play Area and Scout Hut Fencing

10.3 Recreation Grounds update

10.4 Community Gardens update

11. Correspondence & Circulars

11.2 Safer Neighbourhood Team Newsletter January 2023

12. Accounts

12.1 To approve urgent payments made to the following:

Date	Payable To	Reason	Amount
05.12.22	Ms AJ Smith	Steampacket Civic buffet	£750.00
16.12.22	Swanwick Parochial Church	Cont'n to Civic costs & order of services	£70.00
16.12.22	A Bates	Elec callout SRG changing rooms	£130.00
19.12.22	British Gas	Changing Rms SRG Inv961905657 01/11/22 – 31/11/22	£126.24
19.12.22	Grasstrack	Ground Maintenance Nov 22 Inv 0753	£900.00
19.12.22	Grasstrack	Football Pitch Mthly Maintenance Nov 22 Inv 0754	£108.00
19.12.22	Grasstrack	Extra pitch cut Inv 0739	£108.00
19.12.22	Grasstrack	Extra Mark out of No 2 pitch Inv 0742	£48.00
19.12.22	Grasstrack	Erect xmas tree and barriers Inv 0743	£192.00
19.12.22	Grasstrack	Clean gutters on SRG changing rooms Inv 0744	£120.00
19.12.22	Grasstrack	Fill Buckfast Close grit bin Inv 0756	£60.00
21.12.22	Staff Salaries	Mth 9 Salaries	£1907.72
21.12.22	HMRC	Mth 9 Employee-er Tax & NI	£438.54
29.12.22	Virgin Money	Bank charges November 2022	£10.70
30.12.22	Nest	Mth 9 Pension Contribution	£118.00
31.12.22	Waterplus	Changing Rms 01.11.22 to 01.12.22	£12.97
31.12.22	Zoom	Inv 180874626 21.12.22 to 30.01.23	£14.39
31.12.22	O2	Clerks phone 27.11 to 26.11.22	£13.20
Total			£5127.76

12.2 To approve payments to the following:

To Whom Payable	Reason	Amount
Staff Salaries	Mth 10 Salaries	£1787.72
HMRC	Mth 10 Employee/er Tax & NI	£408.54
Nest	Mth 10 Pension Contribution	£118.00
Clerk	Working from home exp's 2023	<u>£300.00</u>
Total		£2614.26

12.3 Income Received:

Date	Remittance Source	Amount
05.12.22	BACS Toolstation Refund	£89.36
15.12.22	BACS Steampacket-Xmas lights donation	£150.00
23.12.22	BACS The Gate -Xmas lights donation	£150.00
23.12.22	BACS Football Foundation goals grant	<u>£1,806.00</u>
Total		£2,195.36

13. Bank Reconciliation

Opening Balance 02.04.2022	£602,804.39	
Receipts to 31.12.2022	£186,341.70	
Sub Total		£789,146.09
Payments to 31.12.2022	£79,758.93	
Unpresented cheques	£0.00	
Sub Total		£79,758.93
Closing Balance 31.12.2022		£709,387.16
Bank Balance 31.12.2022		£709,387.16

14. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

15. Items for the next Agenda.

Items are invited for inclusion in next agenda.

16. Date of Next Meeting: 7.00pm 16th February 2023 at the Meeting Room at the rear of the Baptist Church, Derby Road.