

SWANWICK PARISH COUNCIL
Clerk to the Council
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Swanwick
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10th March 2023

Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 16th March 2023 at 7.00 pm at the Meeting Rooms at the rear of the Baptist Church, Swanwick, DE55 1BG.

Arrangements for members of the public: if you are a resident of Swanwick and would like to attend this meeting then please email clerk@swanwickparishcouncil.org.uk to register your intention to attend.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 12.00pm on Wednesday 15th March 2023. These will be responded to in Public Speaking as usual.

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk; these must be made well in advance (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

2. Variation of Order of Business

None

3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

4. Public Participation

4.1 Public Attendance & Speaking:

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email or phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** at the sole discretion of the Chair.

4.2 Parish Council Members' observations

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

4.3 Police Matters

Information is on the following web pages www.police.uk/derbyshire/NR06/

4.4 Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

5. Minutes of Full Council

5.1 To receive the Minutes of the Meeting held 16th February 2023.

6. Planning Matters

6.1 Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

7. Clerk's Report

Copy attached

7.1 Derby Road damaged bench

7.2 Hanging Baskets/bed planting

7.3 Coronation Charles III

7.4 Well Dressing/Fayre

7.5 Memorial Gardens

8. Chair's Report

(Verbal Report)

8.1 Chairs Update.

9. Jubilee Community Hall

No meetings of VHWG held since last meeting.

9.1. Temporary Car parking update.

10. Swanwick Recreation Ground (Charity No. 520525)

As Swanwick Parish Council is the sole Trustee for the Charity, Swanwick Recreation Ground, all matters relating to the management of the charity and the Swanwick Recreation Ground will be a separate agenda item at all future meetings of the Parish Council.

10.1 Deeds update

10.2 Play Area and Scout Hut Fencing

10.3 Recreation Grounds update

10.4 Community Gardens update

11. Correspondence & Circulars

11.1 DALC March 2023

11.2 Safer Neighbourhood Team Newsletter March 2023

12. Accounts

12.1 To approve urgent payments made to the following:

Date	Payable To	Reason	Amount
09.02.23	CCTV/Security	CCTV monthly Jan sim charge	£20.00
17.02.23	British Gas	Changing Rms SRG Inv 985632933 01/01/23 – 31/01/23	£145.48
27.02.23	CCTV/Security	CCTV Feb monthly sim charge	£20.00
27.02.23	Grasstrack	Inv 0768 Xmas tree removal assist	£96.00
27.02.23	Grasstrack	Ground Maintenance Jan 23 Inv 0777	£900.00
27.02.23	Grasstrack	Inv 0783 Extra pitch mark-up	£72.00
27.02.23	Grasstrack	Football Pitch Mthly Maintenance Jan 23 Inv 0778	£108.00
27.02.23	DALC	Annual Subscription 01.02.23 to 31.03.24	£1197.68
27.02.23	Virgin Money	Bank charges January 2023	£11.60
28.02.23	Waterplus	Changing Rooms 01.12.22 to 01.02.23	£26.80
28.02.23	Zoom	Inv 189672637 21.02.23 to 20.03.23	£14.39
28.02.23	Potclays	Well Dressing clay	£75.74
28.02.23	O2	Clerks phone 27.01 to 26.02.23	<u>£13.20</u>
Total			£2700.89

12.2 To approve payments to the following:

To Whom Payable	Reason	Amount
Staff Salaries	Mth 11 Salaries	£1787.72
HMRC	Mth 11 Employee/er Tax & NI	£408.54
Nest	Mth 10 Pension Contribution	£118.00
Crich Brass Band	Civic Service Dec 2022	£170.00
PWLB	Loan repayment instalment PW509437	<u>£11464.25</u>
Total		£13948.51

12.3 Income Received:

Date	Remittance Source	Amount
02.03.23	Virgin Money Cashback	<u>£0.40</u>
Total		£0.40

13. Bank Reconciliation

Opening Balance 02.04.2022	£602,804.39	
Receipts to 02.03.2023	£186,342.10	
Sub Total		£789,146.49
Payments to 02.03.2023	£109,243.45	
Unpresented cheques	£0.00	
Sub Total		£109,243.45
Closing Balance 02.03.2023		£679,903.04
Bank Balance 02.03.2023		£679,903.04

14. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

14.1 Staff level and salaries

15. Items for the next Agenda.

Items are invited for inclusion in next agenda.

16. Date of Next Meeting: 7.00pm 20th April 2023 at the Meeting Room at the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG.

The meeting will be preceded by the **Annual Parish Meeting** at which local organisations and groups will be invited to report on the previous year's activities and their aspirations for the forthcoming year.

The date for the **Annual Parish Council Meeting** is the 18th May 2023 at which the Council will conduct the annual statutory meeting.