

**SWANWICK PARISH COUNCIL**  
**Clerk to the Council**  
**265 Sleetmoor Lane**  
**Swanwick**  
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**Mob: 07510170571**



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8<sup>th</sup> June 2023

Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 15<sup>th</sup> June 2023 at 7.00 pm at the Meeting Rooms at the rear of the Baptist Church, Swanwick, DE55 1BG.

**Arrangements for members of the public: if you are a resident of Swanwick** and would like to attend this meeting then please email [clerk@swanwickparishcouncil.org.uk](mailto:clerk@swanwickparishcouncil.org.uk) to register your intention to attend.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 12.00pm on Wednesday 14<sup>th</sup> June 2023. These will be responded to in Public Speaking as usual.

**Clerk to the Council**

## **AGENDA**

### **1. Apologies**

Members are reminded to give their apologies direct to the Clerk; these must be made well in advance (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

### **2. Variation of Order of Business**

None

### **3. Declarations of Interest**

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

### **4. Public Participation**

#### **4.1 Public Attendance & Speaking:**

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email or phone or immediately prior to the start of the meeting.

**Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.**

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** at the sole discretion of the Chair.

#### **4.2 Parish Council Members' observations**

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

#### **4.3 Police Matters**

Information is on the following web pages [www.police.uk/derbyshire/NR06/](http://www.police.uk/derbyshire/NR06/)

#### **4.4 Representations or Evidence from Members Declaring a Prejudicial Interest**

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

### **5. Minutes of Full Council**

**5.1** To receive the Minutes of the Meeting held 18<sup>th</sup> May 2023.

**5.2** To receive the Confidential Minutes of the Meeting held 18<sup>th</sup> May '23

### **6. Planning Matters**

**6.1** Planning Applications for comment: All applications can be viewed at [www.ambervalley.gov.uk](http://www.ambervalley.gov.uk) click on Planning and then click on Planning Applications and use the AVA reference number to search.

### **7. Clerk's Report**

Copy attached

**7.1 Derby Road damaged bench**

**7.2 Hanging Baskets and bed planting**

**7.3 Well Repair**

**7.4 Insurance Renewal**

**7.5 S137 Grants 2023**

### **8. Chair's Report**

(Verbal Report)

**8.1 Chairs Update.**

### **9. Jubilee Community Hall**

No meetings of VHWG held since last meeting.

**9.1 Jubilee Hall Village Survey**

**9.2 Wall Survey**

### **10. Swanwick Recreation Ground (Charity No. 520525)**

As Swanwick Parish Council is the sole Trustee for the Charity, Swanwick Recreation Ground, all matters relating to the management of the charity and the Swanwick Recreation Ground will be a separate agenda item at all future meetings of the Parish Council.

**10.1 Deeds update**

**10.2 Recreation Grounds update**

**10.3 Community Gardens update**

## 11. Correspondence & Circulars

None

## 12. Accounts

### 12.1 To approve urgent payments made to the following:

| Date         | Payable To   | Reason   | Amount          |
|--------------|--------------|--|-----------------|
| 17.05.23     | Defib Store  | 2 replacement batteries                                | £504.00         |
| 18.05.23     | British Gas  | Changing Rms SRG Inv 814412610<br>01.04.23 to 30.04.23 | £126.66         |
| 26.05.23     | Grasstrack   | Inv 0827 Ground Maintenance April 23                   | £900.00         |
| 26.05.23     | Grasstrack   | Inv 0828 Football Pitch Maintenance<br>April 2023      | £108.00         |
| 26.05.23     | Grasstrack   | Inv 0814 J Hall site Maintenance                       | £240.00         |
| 26.05.23     | Grasstrack   | Inv 0794 Goal post brackets removed                    | £36.00          |
| 30.05.23     | Virgin Money | Bank charges April 2023                                | £14.00          |
| 31.05.23     | Zoom         | Subscription 21.05.23 to 20.06.23                      | £15.59          |
| 31.05.23     | O2           | Clerks phone 27.04.23 to 26.05.23                      | <u>£15.48</u>   |
| <b>Total</b> |              |  | <b>£1959.73</b> |

### 12.2 To approve payments to the following:

| To Whom Payable | Reason                           | Amount          |
|-----------------|----------------------------------|-----------------|
| Staff Salaries  | Mth 3 Salaries                   | £2389.77        |
| HMRC            | Mth 3 Employee-er Tax & NI       | £748.31         |
| Nest            | Mth 3 Pension Contribution       | £163.95         |
| A Trewick       | Chair's Allowance 1st half year  | £400.00         |
| BHIB            | 2023-24 Parish Council Insurance | <u>£972.25</u>  |
| <b>Total</b>    |                                  | <b>£4674.28</b> |

### 12.3 Income Received:

| Date         | Remittance | Source | Amount       |
|--------------|------------|--------|--------------|
| <b>Total</b> |            |        | <b>£0.00</b> |

## 13. Bank Reconciliation

|                            |             |                    |
|----------------------------|-------------|--------------------|
| Opening Balance 01.04.2023 | £656,537.26 |                    |
| Receipts to 31.05.2023     | £98,944.86  |                    |
| Sub Total                  |             | £755,482.12        |
| Payments to 31.05.2023     | £45,415.12  |                    |
| Unpresented cheques        | £0.00       |                    |
| Sub Total                  |             | £45,415.12         |
| Closing Balance 31.05.2023 |             | <b>£710,067.00</b> |
| Bank Balance 31.05.2023    |             | <b>£710,067.00</b> |

## 14. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

### 14.1 Caretaker update

## 15. Items for the next Agenda.

Items are invited for inclusion in next agenda.

## 16. Date of Next Meeting: 7.00pm 20<sup>th</sup> July 2023 at the Meeting Room at the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG.