

SWANWICK PARISH COUNCIL
MINUTES OF SWANWICK PARISH COUNCIL MEETING
THURSDAY 20th January 2022 at 7.00pm

Present: Cllrs Bates, Chidlow, Goodier, Grant, Payne, Soudah, Trenear & Clerk C Miles

Members of the Public:

Cllr D Wilson (AVBC & DCC) left at 19.26, A Trewick & WL

Members of the public listed waived their right to anonymity under the Data Protection Act:

990/2022 APOLOGIES

Cllrs Barnett, Beavan, King,

991/2022 VARIATION OF ORDER OF BUSINESS

991.1/2022

None

992/2022 DECLARATIONS OF INTEREST

Cllr Soudah declared personal interest in item 12.1; remained in meeting

993/2022 PUBLIC PARTICIPATION

993.1/2022 Public Speaking –

Cllr Wilson reported that there had been complaints from residents regarding noise from piling at the Sleetmoor Lane building site, after enquiring with AVBC planning the piling has been requested by Building Control and hopefully will be complete by end of February.

AT is part of the Swanwick Wildlife Group and wishes to work with the Council to improve the village and has already been in touch with the company currently working on the entrance to Minster Way to help improve the area. Cllrs Goodier and Trenear will work with AT on these matters and bring forward proposals.

WL complained about the road surface on The Green between traffic lights and Minster Way, He has already contacted Highways. Cllr Wilson will look into this matter.

993.2/2022 Members' Observations

Cllr Bates reported that he has been asked if more dog bins can be put around the village. This was discussed and decided that locations would be looked at also to place a notice on the website/Facebook asking residents to take home the dog waste and put it in their general waste bins if bins are not immediately available or are found to be full.

Cllr Grant asked about possibility of a car park on the Village Hall site Cllr Soudah said that it would be included on the next agenda.

Cllr Chidlow said she had received comments that nothing had been done on the Village Hall site Cllr Soudah said that Covid had slowed everything down but a Village Hall Working Group meeting would be arranged to work on this.

Cllr Goodier asked if the newsletter could be started up again, this will be discussed further. Also she asked for signage on the Lark Hill defibrillator as people don't know it's there. The Clerk will look into this but it is on private land so signage may be a problem, but stated that when a 999 call is made it is the Ambulance Service that directs the caller to the appropriate defib giving location and code to access the machine.

993.3/2022 Police Matters

No further matters raised

993.4/2022 Representations or Evidence from Members Declaring A Prejudicial Interest

None

994/2022 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of the Virtual Annual Parish Council Meeting held 23rd September 2021 were received as correct account of the meeting.

The minutes were signed by the Chair.

995/2022 PLANNING MATTERS

995.1/2022 Planning Applications

No comments received about planning applications

995.2/2022 Resident Proposal

The proposal to set up a residents group to monitor planning compliance was considered to replicate the responsibilities of the Borough Council Enforcement team. **Cllr Soudah** will write to resident.

996/2022 CLERK'S REPORT

996.1/2022 Minster Way Entrance

Members noted the update. The Clerk will contact the developers re the gravel boards and troughs.

996.2/2022 Anti-social behaviour at Memorial Gardens

Members noted the update.

996.3/2022 Christmas Tree 2021

Members agreed that the Clerk should look at options of either a permanent living tree or artificial one for the future.

996.4/2022 Street Lighting Columns Stress Testing

Members noted the update and Cllr Soudah reminded the Clerk to do the hanging baskets application.

996.5/2022 Remembrance Sunday Arrangements

Members noted the update.

996.6/2022 Grit Bin Request

RESOLVED:

To authorise the Clerk to purchase a grit bin for Ashton Close.

996.7/2022 Replacement Planters

Members noted the update.

996.8/2022 Replacement Bus Shelters

Members noted that AVBC will take responsibility for 4 new shelters when replaced.

996.9/2022 Defibrillator lighting & Replacement Pads

Members noted the update.

996.10/2022 Bench Seating

Members decided to see if a seat could be included in the bus shelter, the Clerk will enquire. Cllr Chidlow also mentioned that the seat on Derby Road could do with cleaning/changing, this will also be looked into.

996.11/2022 Rural Action Derbyshire Village Hall Zoom Meeting

Members noted the details and Cllr Chidlow will attend.

997/2022 Chair's Report

997.1/2022 Budget 2022-23

The Chair presented the monitoring report and proposed adjustments to the 2021-212 Budget, followed by the proposed budget for 2022-23 and the proposed precept for 2022-23.

RESOLVED:

997.1.1/2022 To approve the proposed virement of the funds in 2021-22 budget as identified in the report.

997.1.2/2022 To approve the Swanwick Parish Council Budget for 2022-23.

997.1.3/2022 To approve the level of Precept for 2022-23 at £174,143.

997.2/2022 Queen's Platinum Jubilee 2022

The Churches Together will be doing a well dressing to celebrate the Jubilee and the Council has agreed to donate prizes to the treasure hunt they will run. Cllrs Goodier and Trenear will look into a scarecrow trail. The Clerk will look into planting a tree. Members were encouraged to give this some thought as time is slipping by.

997.3/2022 Misappropriation of allotment land

Members noted the update on Counsel's opinion re misappropriation of allotment land Plot 48b and the action to progress matters.

997.4/2022 Climate Change Policy

Members are to look at this and discuss further.

997.5/2022 Somercotes PC No Confidence Letter.

Members noted the update and it is now too late to submit a letter of support.

998/2022 Councillor Updates

998.1/2022 Village Hall

No meetings of the VHWG have been held - nothing further to report. A future meeting of the VHWG needs to be set up to concentrate on searching and applying for grant funding.

999/2022 Swanwick Recreation Ground (Charity No. 520525)

999.1/2022 CC Annual Return Yr ended March 2021

Members noted the accounts for the year 2020-21.

999.2/2022 Registration of Title with Land Registry

Members noted the update.

999.3/2022 Tree Maintenance on Swanwick Recreation Grounds

Members noted the update.

999.4/2022 Pitch Perimeter

Members noted the update.

999.5/2022 Use of Changing Rooms

Members noted and agreed that changing rooms remain closed, but the Clerk will look at getting refurbishment quotes renewed.

999.6/2022 Replacement Goal Posts

Members noted that lockable sockets now received.

RESOLVED:

999.6.1/2022 To authorise the Clerk to pay supplier invoice of £2407.00 (inc VAT)

999.7/2022 Ball Stop Netting

Members noted the update.

RESOLVED:

999.7.1/2022 To authorise the Clerk to contact tree surgeons for works discussed for £1100.00

999.8/2022 Play Area & Vandalism/Anti-Social Behaviour

Members were informed that the Council and Scouts jointly were unsuccessful in getting a grant from the Derbyshire Police and Crime Commissioner's Anti-Social Behaviour Prevention Grant Scheme.

999.9/2022 Fencing around Play Area

Members noted the update.

999.10/2022 Notices about Public Spaces Prohibition Orders

Members noted that the notices have now been posted by AVBC.

1000/2022 Correspondence & Circulars

Previously circulated.

1001/2022 Accounts

1001.1/2022 RESOLVED: To approve urgent payments

Date	To Whom Payable	Reason	Amount £
06.09.21	O2	Clerks Phone Inv 27.07.21 - 26/08/21	13.91
06.09.21	Zoom	Inv 103452095 21/08/21 - 20/09/21	14.39
15.09.21	Grasstrack	Ground Maintenance August 2021	850.00
15.09.21	Grasstrack	SRG Football Grounds Maintenance	96.00
15.09.21	Hart Signs	SRG Gate signs Play Area	120.00
15.09.21	G Soudah	Reimburse Defib lights	24.99
20.09.21	Water Plus	Inv 05242888 02/05/21 - 24/08/21	69.89
21.09.21	British Gas	Inv 997411512 01/08/21-31/08/21	126.87
22.09.21	Zoom	Inv 108711368 21/09/21-20/10/21	14.39
22.09.21	Ilkeston Fencing	Fencing Chapel Street Play Area	4,892.47
28.08.21	O2 UK Ltd	Clerks Phone 27/08/21-26/09/21	13.97
30.09.21	PWLB	Loan Repayment PW509437	11,711.00
30.09.21	Staff Salary	Mth6 Salary	360.00
30.09.21	Staff Salary	Mth6 Salary	844.63
30.09.21	HMRC	Mth6 Employee Tax & NI	54.50
30.09.21	HMRC	Mth6 Employer NI Contribution	14.60
30.09.21	NEST	Mth6 Pension Contribution	58.99
07.10.21	London Heart	Order 2747 Defib Pads x2	81.99
08.10.21	Soft Surfaces	Repairs to Play Area	4,032.00
19.10.21	British Gas	Inv 977589144 1/09/21 - 30/09/21	122.76
20.10.21	Defib World	Rec 1482-0621 Defib Pads x2	81.99
22.10.21	ZOOM	Inv 113958525 21/10/21-20/11/21	14.39

25.10.21	Chapman & Chubb	AK/on Account	50.00
26.10.21	O2	Clerk's phone 27/09/21-27/10/21	16.94
29.10.21	Staff Salary	Mth 7 Salary	844.83
29.10.21	Staff Salary	Mth 7 Salary	320.00
29.10.21	HMRC	Mth 7 Employee Tax & NI	58.90
29.10.21	NEST	Mth 7 Pension Contribution	58.99
29.10.21	G Soudah	Chair's Allowance 2nd half year	400.00
31.10.21	Hart Signs	Inv 4563 Memorial Plaque (PS)	50.00
1.11.21	Grasstrack	Inv 0492 Memorial Tree	120.00
1.11.21	Grasstrack	Ground Maintenance September 2021	850.00
1.11.21	Grasstrack	Recreation Grounds Socket Removal	420.00
1.11.21	Grasstrack	Football Pitch Maintenance Sept	96.00
1.11.21	Grasstrack	Ground Maintenance Oct 2021	850.00
1.11.21	Grasstrack	Football Pitch Maintenance Oct 2021	96.00
05.11.21	VM	Cashback Correction	3.12
12.11.21	Cubit	Inv 9001 Stress Testing SLC	512.50
17.11.21	British Gas	Inv 957793195 1/10/21 - 31/10/21	126.86
17.11.21	Chapman & Chubb	AK/on Account	500.00
22.11.21	Zoom	Inv 119098441 21/11/21 - 20/12/21	14.39
25.11.21	VM	Bank Charges November 2021	10.40
26.11.21	O2 UK Ltd	Clerk's phone 28/10/21 - 26/11/21	13.94
30.11.21	Staff Salary	Mth 8 Salary	360.00
30.11.21	Staff Salary	Mth 8 Salary	844.63
30.11.21	HMRC	Mth8 Employee/er Tax & NI	69.10
01.12.21	Nest	Mth 8 Pension Contribution	58.99
01.12.21	Toolstation	Wire ties	13.20
01.12.21	Chapman & Chubb	12733/001 On Account Counsel fee	600.00
10.12.21	Grasstrack	Inv 0541 Grounds Maintenance Nov 2021	850.00
10.12.21	Grasstrack	Inv 0542 Football Pitches Maintenance Nov	96.00
10.12.21	Grasstrack	Inv 0546 Additional works	240.00
10.12.21	Parish Council Websites	Annual Fee Community Package	500.00
10.12.21	Chapman & Chubb	12733/001 Bill 27846 18 Aug-29 Nov	2,096.16
15.12.21	MSE	Add notes & drawings (re Allotments)	210.00
17.12.21	British Gas	Inv 961786977 1/11/21 - 30/11/21	122.76
22.12.21	Zoom	Inv 124055620 21.12.2021 - 20.01.2022	14.39
23.12.21	O2	Clerks Phone 27/11/21 - 26/12/21	13.94
30.12.21	VM	Bank Charges December 2021	11.00
31.12.21	Staff Salary	Mth9 Salary	871.83
31.12.21	Nest	Mth9 Pension Contribution	58.99
31.12.21	Staff Salary	Mth9 Salary	360.00
31.12.21	HMRC	Mth9 Employee/er Tax & NI	41.90
		Total	36459.49

1001.2/2022 RESOLVED: To approve the following payment

To Whom Payable	Reason	Amount
Staff Salary	Mth10 Salary	1370.60
Staff Salary	Mth10 Salary	320.00
HMRC	Mth10 Employee/er Tax & NI	458.56
Nest	Mth10 Pension Contribution	118.00
LITE	Christmas Lights Season 2021	10224.00
LITE	Redress and secure lights to tree	180.00
LITE	Overcharge for Minster Way trees	-360.00
Grasstrack	Grounds Maintenance Dec 2021	850.00
Grasstrack	Football Pitches. Dec 2021	96.00
British Gas	Inv 961786977 1/11/21 - 30/11/21	126.86
	Total	13384.02

1001.3/2022 Income Received - Noted

Date	Source	Amount
27.09.21	Precept	85,447.50
28.09.21	HMRC VAT Reclaim to 31.08.21	5,993.24
14.10.21	Virgin Money Cashback	3.12
5.11.21	Virgin Money Cashback	0.15
5.11.21	Virgin Money Charge Ref Cashback	0.90
15.11.21	Virgin Money Cashback	0.68
22.11.21	Memorial Tree & Plaque (DS) Cheque	185.00
02.12.21	Virgin Money Cashback	0.05
02.12.21	Virgin Money Cashback	0.01
21.12.21	Virgin Money Cashback	0.60
	Total	91631.25

1002/2022 Bank Reconciliation**Noted:**

Row Headings	£	Sub-Totals
Opening Balance 01.04.2021	558652.10	
Receipts to 31.12.2021	181484.98	
Sub Total		740137.08
Payments to 31.12.2021	90906.02	
Unpresented Cheques	0	
Sub Total		90906.02
Closing Balance 31.12.2021		649231.06
Bank Balance 31.12.2021		649231.06

1003/2022 Exclusion of Press & Public

The Chair updated the Council on the current staff status, this was noted.

1004/2022 Items for the next agenda

Village Hall Temporary Car Park

1005/2022 Date & Time of Next Meeting

Date of Next Meeting: 17 February 2022

Meeting closed at 9.15pm

Signed: G SOUDAH

Date: 17/02/2022