

# SWANWICK PARISH COUNCIL

Clerk to the Council  
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Swanwick  
Derbyshire  
DE55 1RH  
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Mob: 07510170571



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12 July 2022

Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 21<sup>st</sup> July 2022 at 7.00 pm at the Meeting Rooms at rear of the Baptist Church, Derby Road, Swanwick.

**Arrangements for members of the public:** if you are a resident of Swanwick and would like to attend this meeting then please email [clerk@swanwickparishcouncil.org.uk](mailto:clerk@swanwickparishcouncil.org.uk) to register your intention to attend.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 12.00pm on Wednesday 20<sup>th</sup> July 2022. These will be responded to in Public Speaking as usual.

**Clerk to the Council**

## AGENDA

### 1. Apologies

Members are reminded to give their apologies direct to the Clerk; these must be made **well in advance** (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

### 2. Variation of Order of Business

None

### 3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

### 4. Public Participation

#### 4.1. Public Attendance & Speaking:

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

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**Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.**

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

#### **4.2. Parish Council Members' observations**

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

#### **4.3. Police Matters**

Information is on the following web pages - [www.police.uk/derbyshire/NR06/](http://www.police.uk/derbyshire/NR06/).

#### **4.4. Representations or Evidence from Members Declaring a Prejudicial Interest**

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

### **5. Minutes of Full Council**

- 5.1. To receive the Minutes of the Meeting held 16<sup>th</sup> June 2022.
- 5.2. To receive the Confidential Minutes of the Meeting held 16<sup>th</sup> June 2022.

### **6. Planning Matters**

- 6.1. Planning Applications for comment: All applications can be viewed at [www.ambervalley.gov.uk](http://www.ambervalley.gov.uk) click on Planning and then click on Planning Applications and use the AVA reference number to search.

### **7. Clerk's Report**

Copy attached

- 7.1. S137 Grant Applications 2022
- 7.2. Hanging Baskets and planters
- 7.3. Christmas Tree and lights
- 7.4. Civic Service 2022
- 7.5. Cray's Hill Bus Shelter
- 7.6. Derby Road damaged bench
- 7.7. Village notice boards

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## 8. Chair's Report

(Verbal Report)

## 9. Jubilee Community Hall

No meetings of VHWG held since last meeting.

9.1. Temporary Car parking update.

## 10. Swanwick Recreation Ground (Charity No. 520525)

As Swanwick Parish Council is the sole Trustee for the Charity, Swanwick Recreation Ground, all matters relating to the management of the charity and the Swanwick Recreation Ground will be a separate agenda item at all future meetings of the Parish Council.

- 10.1. Update
- 10.2. Platinum Jubilee Garden

## 11. Correspondence & Circulars

- 11.1. DALC July 2022.
- 11.2. Safer Neighbourhood Team Newsletter July 2022

## 12. Accounts

### 12.1. To approve urgent payments made to the following:

Date	To Whom Payable	Reason	Amount £
06.06.22	Chapman & Chubb	12733/001 On Account Counsel fee	£275.00
22.06.22	British Gas	Rec Gnds Inv 954906192 01-31/05/22	£128.26
28.06.22	Hart Signs	Memorial Plaque – SP	£40.00
28.06.22	G Soudah	Chair's Allowance 1st half year	£400.00
28.06.22	Grasstrack	Inv 0611 Ground Maintenance 05/22	£850.00
28.06.22	Grasstrack	Football Pitches Maintenance 05/2022	£96.00
28.06.22	Chapman & Chubb	Inv 28335 - Ref:12733/001	£2,593.56
29.06.22	Virgin Money	Bank Charges May 2022	£11.30
30.06.22	O2	Clerks phone 27/4 – 26/5	£14.80
30.06.22	O2	Clerks phone 27/5 – 26/6	£20.65
30.06.22	Waterplus	Changing Rms Rec Gnds 01/5-1/6/22	£13.40
30.06.22	Zoom	Inv 153964182 21/06/22-20/07/22	£14.39
30.06.22	Derwent Trees	Planter fixings Rec Gnds	£15.74
<b>Total</b>			<b>£4,473.10</b>

### 12.2. To approve payments to the following:

To Whom Payable	Reason	Amount £
Staff Salaries	Mth4 Salaries	£1709.94
HMRC	Mth4 Employee/er Tax & NI	£447.91
Nest	Mth4 Pension Contribution	£118.00
Woolley Moor Nurseries	Hanging baskets and bedding plants	£5,712.00
<b>Total</b>		<b>£7,987.85</b>

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## 12.3. Income Received:

Date	Remittance	Source	Amount £
06.06.22		Virgin Money Cashback	£0.15
15.06.22		Boot FC Pitch Rental	£360.00
		<b>Total</b>	<b>£360.15</b>

## 13. Bank Reconciliation

Opening Balance 02.04.2022	£602,804.39	
Receipts to 30.06.2022	£96,865.36	
Sub Total		£699,669.75
Payments to 30.06.2022	£22,566.37	
Unpresented cheques	£0.00	
Sub Total		£22,566.37
<b>Closing Balance 30.06.2022</b>		<b>£677,103.38</b>
<b>Bank Balance 30.06.2022</b>		<b>£677,103.38</b>

## 14. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

## 15. Items for the next Agenda.

Items are invited for inclusion in next agenda.

16. **Date of Next Meeting: 7.00pm 15<sup>th</sup> September 2022 at the Meeting Room at the rear of the Baptist Church, Derby Road.**

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 16<sup>th</sup> June 2022 at 7pm**

**Present:** Cllrs Bates, Beavan, Grant, Payne, Soudah & Clerk C Miles

**Members of the Public:**

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

None

**1076 APOLOGIES**

Cllrs Barnett, Chidlow, Goodier, King, Trenear & Trewick

**1077 VARIATION OF ORDER OF BUSINESS**

None

**1078 DECLARATION OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

None

**1079 PUBLIC PARTICIPATION**

**1079.1 Public Speaking**

None

**1079.2 Members' Observations**

None

**1079.3 POLICE MATTERS**

The Clerk reported that the Derbyshire Police and Crime Commissioner has launched a second round of Anti-Social Behaviour Prevention Grants, which are available from 1<sup>st</sup> July to 30<sup>th</sup> September. The Council agreed that the Clerk should look into applying for CCTV at the Chapel Street play area again.

**1079.4 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

None

**1080 MINUTES OF FULL COUNCIL**

**RESOLVED:**

Minutes of Full Council held 19<sup>th</sup> May 2022 be received as correct account of the meeting. The minutes were signed by the Chair.

**1081 PLANNING MATTERS**

**1081.1 Planning Applications**

Lily Street Farm

Peveril Homes have submitted two variations of condition 4 of AVA-2021-0448 and AVA-2021-0451 Councillors were asked to let the Clerk know of any concerns so that they can be forwarded onto AVBC Planning Department.

**1082 CLERK'S REPORT**

The Clerk's report was presented by the Clerk.

**1082.1 Audit Year end March 2022 – Exercise of Public Rights**

Members noted the update.

## 1082.2 Garden Maintenance Contract 2022-2024

Due to commercial sensitivity this was discussed under the Exclusion of Press & Public Section.

## 1082.3 Grant Applications

The Council received 9 grant applications on the night and it was decided to award 60% of each individual claim to all applicants.

## 1082.4 Hanging Baskets and planters

Members noted the update.

## 1082.5 Christmas Tree and Lights

Members noted the update. Further enquiries to be made

## 1082.6 Civic Service 2022

The Clerk will look into the possibility of holding one this year.

## 1083 Chair's Report

The Chair reported that there was nothing new on the allotment land issue and he had received an interim invoice from the solicitor.

## 1084 Village Hall

### RESOLVED:

To rename the village hall Jubilee Community Hall.

Cllr Bates is awaiting a breakdown of costs to submit to the Council.

## 1085 Swanwick Recreation Ground (Charity No. 520525)

### 1085.1 Registration of Title with Land Registry

The Chair reported that we are still awaiting AVBC to sort this out including the indemnity cover.

### 1085.2 Community Garden

The supplies for the planters are being delivered on 8<sup>th</sup> July and Cllrs Goodier/Trewick are organising a building session on Saturday 9<sup>th</sup> July.

## 1086 Correspondence & Circulars

Noted

## 1087 Accounts

### 1087.1 RESOLVED: To approve urgent payments

Date	To Whom Payable	Reason	Amount (£)
17.05.22	British Gas	Inv 370801229 01/04/22-30/04/22	£129.33
20.05.22	AL Barnett	Well Dressing Flowers 2022	£50.00
27.05.22	AB Property Svs	Repairing vandalised changing rooms	£85.00
27.05.22	Shelter Mtnance	Pentrich Rd bus shelter repairs	£410.40
27.05.22	Grasstrack	Inv 0611 Ground Maintenance 04/22	£850.00
27.05.22	Grasstrack	Football Pitches Maintenance 04/2022	£96.00
27.05.22	Grasstrack	Mem Tree supply and plant	£168.00
27.05.22	Grasstrack	Tidy of village hall site	£240.00
27.05.22	Virgin Money	Bank Charges April 2022	£11.00
27.05.22	Waterplus	Changing Rms Rec Gnds 22/2-1/4/22	£28.69
27.05.22	Zoom	Inv 149233725 21/05/22-20/06/22	£14.39
<b>Total</b>			<b>£2082.81</b>

### 1087.2 RESOLVED: To approve the following payment

To Whom Payable	Reason	Amount £
Staff Salaries	Mth3 Salaries	£1749.94
HMRC	Mth3 Employee/er Tax & NI	£457.91

Nest	Mth3 Pension Contribution	£118.00
Shelter Mtnance	Pentrich Rd bus shelter repairs	£223.20
Derwent Treescapescapes	Supplies for Community planters	£1601.04
<b>Total</b>		<b>£4150.09</b>

### 1087.3 Income Received

#### Noted

Date	Remittance	Source	Amount £
03.05.22		Virgin Money Cashback	£0.34
04.05.22		HMRC VAT Reclaim to 31.03.22	£6110.94
06.05.22		Memorial tree/plaque donation SP	£185.00
11.05.22		DCC Cllr Wilson Grant	£3135.00
<b>Total</b>			<b>£9431.28</b>

### 1088 Bank Reconciliation

#### Noted:

Opening Balance 02.04.2022	£602,804.39	
Receipts to 27.05.2022	£96,505.21	
Sub Total		£699,309.60
Payments to 27.05.2022	£10,943.31	
Unpresented cheques	£0.00	
Sub Total		£10,943.31
Closing Balance 27.05.2022		<b>£688,366.29</b>
Bank Balance 27.05.2022		<b>£688,366.29</b>

### 1089 Exclusion of Press & Public

1089.1 Garden Maintenance Contract 2022-2024

### 1090 Items for the next agenda

None.

### 1091 Date & Time of Next Meeting

7.00pm 21<sup>st</sup> July 2022 at the Meeting Room at the rear of the Baptist Church, Derby Road.

### Meeting closed at 19.40

Signed

Date:

# **7. Clerk's Report to Parish Council Meeting held on 21st July 2022**

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## **7.1 S137 Grant Applications 2022**

All awarded applications have been paid out and the Council has received emails of thanks from the groups.

## **7.2 Hanging Baskets and planters**

All areas have now been planted except Minster Way, which will be done in the next week.

## **7.3 Christmas Tree and lights**

The Clerk will update the Council.

## **7.4 Civic Service 2022**

The Clerk enquired with the Church and is waiting for a response.

## **7.5 Cray's Hill Bus Shelter**

The Clerk will update the Council.

## **7.6 Derby Road damaged bench**

The Clerk will update the Council.

## **7.7 Village Notice Boards**

The Clerk will update the Council.