

SWANWICK PARISH COUNCIL

Clerk to the Council
265 Sleetmoor Lane
Swanwick
Derbyshire
DE55 1RH
Email: clerk@swanwickparishcouncil.org.uk
www.swanwickparishcouncil.org.uk
Mob: 07510170571



14 January 2022

Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 20th January 2022 at 7.00 pm at the Meeting Rooms at rear of the Baptist Church, Derby Road, Swanwick.

Arrangements for members of the public: if you are a resident of Swanwick and would like to attend this meeting then please email clerk@swanwickparishcouncil.org.uk to register your intention to attend. Due to continuing COVID restrictions and the need to maintain social distancing the numbers permitted in the venue will be restricted. Attendance will be on a First Come First Served basis.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 12.00pm on 19 January 2022. These will be responded to in Public Speaking as usual.

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk; these must be made **well in advance** (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

2. Variation of Order of Business

None

3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission.

Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

4. Public Participation

4.1. Public Attendance & Speaking:

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

4.2. Parish Council Members' observations

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

4.3. Police Matters

Information is on the following web pages - www.police.uk/derbyshire/NR06/.

4.4. Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

5. Minutes of Full Council

5.1. To receive the Minutes of the Meeting held 23 September 2021.

6. Planning Matters

6.1. Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

6.2. Resident proposal(SE) (Planning Group to monitor development)

7. Clerk's Report

Copy attached

- 7.1. Minster Way Entrance
- 7.2. Anti-social behaviour Memorial Gardens
- 7.3. Christmas Tree 2021
- 7.4. Street Lighting Columns Stress Testing & DCC Permit
- 7.5. Remembrance Sunday Arrangements
- 7.6. Grit Bin request
- 7.7. Replacement Planters
- 7.8. Replacement Bus Shelters
- 7.9. Defibrillator lighting & Replacement pads
- 7.10. Bench seating

7.11. Rural Action Derbyshire Village Hall Zoom Meeting

8. Chair's Report

(Verbal Report)

- 8.1. Budget 2022-23 – to determine budget for 2022-23.
- 8.2. Queen's Platinum Jubilee 2022 (papers circulated by email prior to previous meeting) No suggestions received to date.
- 8.3. Update on Counsel's opinion re misappropriation of allotment land Plot 48b.
- 8.4. Climate Change Policy (Friends of the Earth <https://takeclimateaction.uk/solutions/climate-action-plan-parish-and-town-councils>) .
- 8.5. Somercotes Parish Council request to support No Confidence letter.

9. Village Hall

No meetings of VHWG held since last meeting

10. Swanwick Recreation Ground (Charity No. 520525)

As Swanwick Parish Council is the sole Trustee for the Charity, Swanwick Recreation Ground, all matters relating to the management of the charity and the Swanwick Recreation Ground will be a separate agenda item at all future meetings of the Parish Council.

- 10.1. Charity Commission Annual Return 2021
- 10.2. Registration of Title with Land Registry
- 10.3. Tree Maintenance
- 10.4. Pitch Perimeter Growth
- 10.5. Use of Changing Rooms
- 10.6. Replacement Goal Posts
- 10.7. Ball Stop Netting
- 10.8. Fencing around Play Area
- 10.9. Notices about Public Spaces Prohibition Orders

11. Correspondence & Circulars

Previously circulated to Members by email

- 11.1 Redaction of home addresses on DPIs
- 11.2 DALC – 2022 January Newsletter

12. Accounts

12.1. To approve urgent payments made to the following:

Date	Payment Method	To Whom Payable	Reason	Amount £
06.09.21	Debit Card	O2	Clerks Phone Inv 27.07.21 - 26/08/21	13.91
06.09.21	Debit Card	Zoom	Inv 103452095 21/08/21 - 20/09/21	14.39
15.09.21	BACS	Grasstrack	Inv 0487 Ground Maintenance August 2021	850.00
15.09.21	BACS	Grasstrack	Inv 0488 SRG Football Grounds Maintenance	96.00
15.09.21	BACS	Hart Signs	Inv 4517 SRG Gate signs Play Area	120.00
15.09.21	BACS	G Soudah	Reimburse Defib lights Amazon Inv 144849209	24.99
20.09.21	BACS	Water Plus - Changing Rooms	Inv 05242888 02/05/21 - 24/08/21	69.89
21.09.21	DD	British Gas	Inv 997411512 01/08/21-31/08/21	126.87
22.09.21	Debit Card	Zoom	Inv 108711368 21/09/21-20/10/21	14.39
22.09.21	BACS	Ilkeston Fencing Ltd	Inv 38908 Fencing Chapel Street Play Area	4,892.47
28.08.21	BACS	O2 UK Ltd	Clerks Phone Inv 98218911 27/08/21-26/09/21	13.97
30.09.21	DD	PWLB	Loan Repayment PW509437	11,711.00
30.09.21	BACS	Staff Salary	Mth6 Salary	360.00
30.09.21	BACS	Staff Salary	Mth6 Salary	844.63
30.09.21	BACS	HMRC	Mth6 Employee Tax & NI	54.50
30.09.21	BACS	HMRC	Mth6 Employer NI Contribution	14.60
30.09.21	DD	NEST	Mth6 Pension Contribution	58.99
07.10.21	DC	London Heart	Order 2747 Defib Pads x2	81.99
08.10.21	BACS	Soft Surfaces Ltd	Inv 21836 Repairs to Play Area	4,032.00
19.10.21	DD	British Gas	Inv 977589144 1/09/21 - 30/09/21	122.76
20.10.21	DC	Defib World	Rec 1482-0621 Defib Pads x2	81.99
22.10.21	DC	ZOOM	Inv 113958525 21/10/21-20/11/21	14.39
25.10.21	BACS	Chapman & Chubb	AK/Chapel Street on Account	50.00
26.10.21	DC	O2	Clerk's phone Inv 543086 27/09/21-27/10/21	16.94
29.10.21	BACS	Staff Salary	Mth 7 Salary	844.83
29.10.21	BACS	Staff Salary	Mth 7 Salary	320.00
29.10.21	BACS	HMRC	Mth 7 Employee Tax & NI	58.90
29.10.21	DD	NEST	Mth 7 Pension Contribution	58.99
29.10.21	BACS	G Soudah	Chair's Allowance 2nd half year	400.00

Date	Payment Method	To Whom Payable	Reason	Amount £
31.10.21	BACS	Hart Signs	Inv 4563 Memorial Plaque (PS)	50.00
1.11.21	BACS	Grasstrack	Inv 0492 Memorial Tree	120.00
1.11.21	BACS	Grasstrack	Inv 0505 Ground Maintenance September 2021	850.00
1.11.21	BACS	Grasstrack	Inv 0493 Recreation Grounds Socket Removal	420.00
1.11.21	BACS	Grasstrack	Inv 0506 Football Pitch Maintenance Sept	96.00
1.11.21	BACS	Grasstrack	Inv 0523 Ground Maintenance Oct 2021	850.00
1.11.21	BACS	Grasstrack	Inv 0524 Football Pitch Maintenance Oct 2021	96.00
05.11.21		VM	Cashback Correction	3.12
12.11.21	BACS	Cubit	Inv 9001 Stress Testing SLC	512.50
17.11.21	DD	British Gas	Inv 957793195 1/10/21 - 31/10/21	126.86
17.11.21	BACS	Chapman & Chubb	AK/Chapel Street on Account	500.00
22.11.21	DC	Zoom	Inv 119098441 21/11/21 - 20/12/21	14.39
25.11.21	Charges	VM	Bank Charges November 2021	10.40
26.11.21	BACS	O2 UK Ltd	Clerk's phone Inv 5775776 28/10/21 - 26/11/21	13.94
30.11.21	BACS	Staff Salary	Mth 8 Salary	360.00
30.11.21	BACS	Staff Salary	Mth 8 Salary	844.63
30.11.21	BACS	HMRC	Mth8 Employee/er Tax & NI	69.10
01.12.21	DD	Nest	Mth 8 Pension Contribution	58.99
01.12.21	DC	Toolstation	Wire ties	13.20
01.12.21	BACS	Chapman & Chubb	12733/001 On Account Counsel fee	600.00
10.12.21	BACS	Grasstrack	Inv 0541 Grounds Maintenance Nov 2021	850.00
10.12.21	BACS	Grasstrack	Inv 0542 Football Pitches Maintenance Nov	96.00
10.12.21	BACS	Grasstrack	Inv 0546 Additional works	240.00
10.12.21	BACS	Parish Council Websites	Inv 117 Annual Fee Community Package	500.00
10.12.21	BACS	Chapman & Chubb	12733/001 Bill 27846 18 Aug-29 Nov	2,096.16
15.12.21	BACS	MSE	Add notes & drawings (re Allotments)	210.00
17.12.21	DD	British Gas	Inv 961786977 1/11/21 - 30/11/21	122.76
22.12.21	DC	Zoom	Inv 124055620 21.12.2021 - 20.01.2022	14.39
23.12.21	BACS	O2	Clerks Phone Inv 5529316 27/11/21 - 26/12/21	13.94
30.12.21		VM	Bank Charges December 2021	11.00

Date	Payment Method	To Whom Payable	Reason	Amount £
31.12.21	BACS	Staff Salary	Mth9 Salary	871.83
31.12.21	DD	Nest	Mth9 Pension Contribution	58.99
31.12.21	BACS	Staff Salary	Mth9 Salary	360.00
31.12.21	BACS	HMRC	Mth9 Employee/er Tax & NI	41.90
			Total	36459.49

12.2. To approve payments to the following:

To Whom Payable	Payment Ref	Reason	Amount £
Staff Salary	BACS	Mth10 Salary	1370.60
Staff Salary	BACS	Mth10 Salary	320.00
HMRC	BACS	Mth10 Employee/er Tax & NI	458.56
Nest	DD	Mth10 Pension Contribution	118.00
LITE	BACS	Christmas Lights Season 2021	10224.00
LITE	BACS	Redress and secure lights to tree	180.00
LITE	CREDIT	Overcharge for Minster Way trees	360.00
Grasstrack	BACS	Inv 0554 Grounds Maintenance Dec 2021	850.00
Grasstrack	BACS	Inv 0555 Football Pitches Maintenance Dec 2021	96.00
British Gas	D/D	Inv 961786977 1/11/21 - 30/11/21	126.86
		Total	14104.02

12.3. Income Received:

Date	Remittance	Source	Amount £
27.09.21		Precept	85,447.50
28.09.21		HMRC VAT Reclaim to 31.08.21	5,993.24
14.10.21		Virgin Money Cashback	3.12
5.11.21		Virgin Money Cashback	0.15
5.11.21		Virgin Money Charge Ref Cashback	0.90
15.11.21		Virgin Money Cashback	0.68
22.11.21		Memorial Tree & Plaque (DS) Cheque	185.00
02.12.21		Virgin Money Cashback	0.05
02.12.21		Virgin Money Cashback	0.01
21.12.21		Virgin Money Cashback	0.60
		Total	91631.25

13. Bank Reconciliation

Row Headings	£	Sub-Totals
Opening Balance 01.04.2021	558652.10	
Receipts to 31.12.2021	181484.98	
Sub Total		740137.08
Payments to 31.12.2021	90906.02	
Unpresented Cheques	0	
Sub Total		90906.02
Closing Balance 31.12.2021		649231.06
Bank Balance 31.12.2021		649231.06

14. Exclusion of Press & Public

`That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted`.

14.1 Staff

15. Items for the next Agenda.

Items are invited for inclusion in next agenda.

16. Date of Next Meeting: TBC

**SWANWICK PARISH COUNCIL
MINUTES OF SWANWICK PARISH COUNCIL MEETING
THURSDAY 23rd September 2021 at 7.00pm**

Present: Cllrs Bates, Beavan, Chidlow, Grant, Payne, Trenear, Soudah,

Members of the Public:

Cllr D Wilson (AVBC & DCC)

Cllr P Rose (DCC)

Members of the public listed waived their right to anonymity under the Data Protection Act:

974/2021 APOLOGIES

Cllrs Barnett, King, Goodier

975/2021 VARIATION OF ORDER OF BUSINESS

975.1/2021 No report or additional information has been received about Cllr R Grant's original report on Use of the Village Hall site as Temporary Car Park. Brief discussion about the proposal followed.

975.2/2021 Brief discussion took place about Councillors use of 3rd Party social media Sites and the need to exercise caution not to predetermine Council's consideration.

976/2021 DECLARATIONS OF INTEREST

None

977/2021 PUBLIC PARTICIPATION

977.1/2021 Public Speaking –

No members of the public present

977.2/2021 Members' Observations

Cllr Trenear and **Cllr Beavan** expressed concern about the lack of progress at the entrance to Minster Way. Clerk confirmed that he had written to Hallam Land Management Ltd and was waiting for a full response.

Cllr D Wilson (AVBC & DCC) introduced fellow **Cllr P Rose (DCC)** and indicated how both councillors intend to attend future parish council meetings.

977.3/2021 Police Matters

No further matters raised

977.4/2021 Representations or Evidence from Members Declaring A Prejudicial Interest

None

978/2021 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of the Virtual Annual Parish Council Meeting held 7 July 2021 were received as correct account of the meeting.

The minutes were signed by the Chair.

979/2021 PLANNING MATTERS

Planning application AVA/2021/0879 – Proposed new rugby club facility including the erection of a single storey clubhouse.

RESOLVED:

To object on the grounds that the proposed built development is in the green belt and Pitch no. 3 will impact the amenity of residents in Peveril Drive and Peveril Close.

980/2021 CLERK'S REPORT

980.1/2021 Conclusion of External Audit

Members noted

980.2/2021 Minster Way Entrance

Members noted the lack of progress and the correspondence sent to Hallam Land; complaints from residents have been directed to current land owners Hallam Land Management Ltd.

980.3/2021 Anti-social behaviour at Memorial Gardens

Members noted the recent damage to slabs and benches and agreed that additional security should be explored with neighbouring properties.

980.4/2021 Christmas Tree 2021

RESOLVED:

Cllr Goodier and **Cllr Trenear** authorised to approach previous supplier or new supplier if necessary to secure a tree for 2021. Tree to be delivered and erected by 24 November 2021.

980.5/2021 Street Lighting Columns Stress Testing

RESOLVED:

To authorise the Clerk/Chair to contact a specialist firm to undertake the stress testing of street lighting columns (x40) at a cost of £12.50 per column

980.6/2021 Remembrance Sunday & Lamp post Poppies

Desirability of a parade and assembly by the War Memorial was discussed briefly. Both the Scouts and Church are still to decide on participation as we are still in pandemic mode. Members were reluctant to engage in crowded activities.

RESOLVED:

980.6.1/2021 Individual councillors are free to decide on personal participation.

980.6.2/ 2021 Cllr B Payne to lay wreath on behalf of Swanwick Parish Council

980.7/2021 Permit to attach to SLCs

Members noted the actions required to obtain permit from Derbyshire County Council.

980.8/2021 Grit Bin Request

Members noted the need for a grit bin survey prior to approving replacement/ additional grit bins.

980.8/2021 Replacement Planters

Members agreed to submit views on which planters should be identified for replacement in the spring.

980.9/2021 Replacement Bus Shelters

Members noted the report.

980.10/2021 Defibrillator lighting & Replacement Pads

RESOLVED:

To authorise the Clerk/Chair to purchase 6 sets of pads

980.11/2021 Summer Planting

Actions noted by Members

981/2021 Chair's Report

981.1/2021 Brief verbal report presented; no further suggestions were received from Members about how to mark Queen's Platinum Jubilee 2022. Members were encouraged to give this some thought as time is slipping by.

981.2/2021 Members noted the update on Counsel's opinion re misappropriation of allotment land Plot 48b and the action to progress matters.

980.3/2021 Members were appraised of issue of electricity meter charges on the Village Hall site.

RESOLVED:

To authorise the Clerk/Chair to disconnect the supply.

982/2021 Village Hall

No meetings of the VHWG have been held - nothing further to report. The issue remains that despite significant earmarked reserves, there is a significant shortfall in funding. Future meetings of the VHWG should concentrate on searching and applying for grant funding.

983/2021 Swanwick Recreation Ground (Charity No. 520525)

983.1/2021 Charity Commission

Members were informed that the entry for the charity has now been updated. The accounts for the year 2020-21 will be presented to Members at the next meeting before being uploaded to the Charity Commission website.

983.2/2021 Registration of Title with Land Registry

RESOLVED:

983.2.1/2021 To authorise the Proper Officer to execute the deed of Transfer of title TR1 and submit the same to Land Registry (including payment of appropriate fees)

983.2.2/2021 To mandate Cllr Brenda Payne to sign as Vice Chair, Cllr Amanda Trenear to sign as second signatory and Cllr G Soudah as Acting (unpaid) Clerk/RFO to witness.

983.2.3/2021 To authorise Clerk/Chair to submit Forms AP1 and RX1, ancillary documents, to Land Registry to enter into the register or instruct conveyancing solicitor accordingly.

983.3/2021 Reports to Police of Anti-social behaviour

Members noted the number of instances anti-social behaviour has been reported to the Police.

983.4/2021 Tree Maintenance on Swanwick Recreation Grounds

RESOLVED:

983.4.1/2021 To approve the expenditure of £450.00 by the Clerk/Chair to make the tree safe on health and safety grounds.

983.4.2/2021 To authorise the Clerk/ Chair to discuss and agree the boundary line between Swanwick Recreation Ground and two properties on Stoneleigh Way.

983.5/2021 Pitch Perimeter

RESOLVED:

To authorise the Clerk/Chair to instruct the contractor to undertake the works described at a total cost of £1200.00 (inclusive VAT).

983.6/2021 Use of Changing Rooms

Members noted and agreed that changing rooms remain closed.

983.7/2021 Replacement Goal Posts

RESOLVED:

To authorise the Clerk/Chair to pay the supplier invoice of £2407.00 (inc VAT) only on the delivery of the lockable sockets.

983.8/2021 Ball Stop Netting

RESOLVED:

To authorise the Clerk/Chair to issue a letter of intent to the Football Foundation to fund up to £750.00 toward the cost of supply and installation of ball stop netting.

983.9/2021 Play Area & Vandalism/ Anti-social behaviour

Members received an extensive report on various social media exchanges following a spate of antisocial behaviour.

RESOLVED:

To authorise the Clerk/Chair to discuss anti-social and security measures with the Scouts and the Police

983.10/2021 Fencing around Play Area

Members noted progress.

983.11/2021 Notices about Public Spaces Prohibition Orders

Members noted the absence of appropriate notices that should have been posted by AVBC

984/2021 Correspondence & Circulars

Previously circulated

985/2021 Accounts**985.1/2021 RESOLVED: To approve urgent payments**

Date	Payment Method	To Whom Payable	Reason	Amount £
06.07.21	BACS	Staff salary	Mth 3 Salary	1,397.60
08.07.21	BACS	Staff salary	Test Transfer	0.01
09.07.21	BACS	Chapman & Chubb	Ref 12733/001 re Ropewalk Chambers re 389344	900.00
19.07.21	DD	British Gas	Inv 520584364 1/6/2021-30/06/2021	124.65
22.07.21	Debit Card	Zoom	Inv 98286957 21/07/21-20/08/21	14.39
23.07.21	BACS	St Andrews PCC	S137 Grant Floodlighting	150.00
26.07.21	DD	Nest	Mth 4 Pension Contribution	72.61
27.07.21	Debit Card	O2	Clerks Phone Inv 93528573 27/06/21-26.07.21	13.94
30.07.21	BACS	Grasstrack	Inv 0447 Grounds Maintenance June 2021	850.00
30.07.21	BACS	Grasstrack	Inv 0448 SRG Football Grounds maintenance	96.00
30.07.21	BACS	AA Tree Surgeons Ltd	Inv 1325 Crown & Make safe T4 Mature Oak SRG	540.00
30.07.21	BACS	AA Tree Surgeons Ltd	Inv 1326 Fell & grind stump Play Area SRG	540.00
30.07.21	BACS	Woolley Moor Nurseries	Inv SI-658 Winter Planting	1,740.00
30.07.21	BACS	Staff salary	Mth 4 Salary	319.99
30.07.21	BACS	Staff salary	Mth 4 Salary	981.01
30.07.21	BACS	HMRC	Mth 4 Employee Tax & NI	94.84
30.07.21	BACS	HMRC	Mth 4 Employer NI Contribution	41.45
31.07.21	Debit Card	Land Registry	Purchase of documents Title & Plan	6.00
31.07.21	Debit Card	Land Registry	Purchase of documents Title & Plan	6.00
04.08.21	BACS	Grasstrack	Inv 0469 SRG Football Grounds Maintenance	96.00
04.08.21	BACS	Grasstrack	Inv 0470 Grounds Maintenance July 2021	850.00
10.08.21	BACS	AA Tree Surgeons Ltd	Inv 1350 Emergency Tree Surgery T2 Oak	450.00
10.08.21	DD	PWLB	Loan repayment instalment PW504972	4,778.81
15.08.21	BACS	Chapman & Chubb	Ref 12733/001 Balance Bill No. 27537	814.64
15.08.21	BACS	Chapman & Chubb	Disbursements Land Registry Fee Bill No. 27537	12.00
16.08.21	BACS	PKF Littlejohn LLP	Invoice Ext Audit	480.00
17.08.21	DD	British Gas	Inv 280999741 1/07/21 - 31/07/21	126.87
31.08.21	BACS	Staff Salary	Mth 5 Salary	360.00
31.08.21	BACS	Staff Salary	Mth 5 Salary	832.83
31.08.21	BACS	HMRC	Mth5 Employee Tax & NI	66.30
31.08.21	BACS	HMRC	Mth5 Employer NI Contribution	14.60

Date	Payment Method	To Whom Payable	Reason	Amount £
31.08.21	DD	NEST	Mth 5 Pension contribution	58.99
			Total	16829.53

985.2/2021 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
			0
		Total	0.00

985.3/2021 Income Received - Noted

Date	Remittance	Source	Amount
13.07.21		Money Cashback	0.10
27.07.21		Contribution to Defibrillator Fund (VP)	100.01
18.08.21		Money Cashback	0.10
19.08.21		Tree surgery contribution (SD)	225.00
		Total	325.21

986/2020 Bank Reconciliation

Noted:

Row Headings	£	Sub-Totals
Opening Balance 01.04.2021	558652.1	
Receipts to 31.08.2021	89853.73	
Sub Total		648505.83
Payments to 31.08.2021	54446.53	
Unpresented Cheques	0	
Sub Total		54446.53
Closing Balance 31.08.2021		594059.3
Bank Balance 31.08.2021		594059.3

987/2021 Exclusion of Press & Public

None

988/2021 Items for the next agenda

None

989/2021 Date & Time of Next Meeting

Date of Next Meeting: 18 November 2021

Meeting closed at 9.30pmSigned: *G Soudah*

Date: 25/10/2021

7. Clerk's Report to Swanwick Parish Council on 20th January 2022

7.1 Minster Way Entrance

Hallam Land have indicated that they have asked the contractor to install a wooden knee rail to hinder people from walking on the pea gravel. This will be set back a little to avoid disturbing the haunching supporting the pavement edging. The Chair has asked that a wooden edging strip be attached at ground level to prevent pea gravel migration.

7.2 Anti-social behaviour Memorial Gardens

There continues to be anti-social behaviour and vandalism on the Memorial Gardens. One suggestion is to explore the installation of large print cctv signage as a deterrent.

7.3 Christmas Tree 2021

Cllrs Goodier and Trenear selected a tree from a supplier in Ambergate for a price of £1000-00, this has now been removed.

Proposal

7.3.1 To approve the increased expenditure of £1000-00 on the Christmas Tree.

7.4 Street Lighting Columns Stress Testing & DCC Permit

Annual inspection of metal street lighting columns was required in order to obtain a permit to attach the Christmas lights. Testing took place during week commencing 1st November 2021 and results were forwarded to Derbyshire County Council to complete the documents supporting the permit application which was granted.

7.5 Remembrance Sunday Arrangements

Due to the current rising rates of COVID there wasn't a march from the Scout HQ in 2021 as it was felt it would be too difficult to control social distancing along the normal route.

Instead there was a temporary memorial in the car park of Swanwick Hall School to provide a focal point for the service, and wreaths will be laid as normal. They were then transferred to the permanent war memorial after the Act of Remembrance.

Cllr Brenda Payne volunteered to lay the wreath on behalf of Swanwick Parish Council.

7.6 Grit Bin request

Caretaker has completed survey of grit bins in the village. There are currently 7 grit bins of which 4 have previously been provided by Derbyshire County Council. However the Parish Council remains responsible for filling all the bins with grit which is provided to the parish council if it participates in the Derbyshire County Council Snow Warden Scheme each year.

Proposal

7.6.1 To replace the grit bin in Ashton Close with one purchased by the Parish Council at a cost of £80-00 plus cost of disposal of the old bin.

7.7 Replacement Planters

The wooden planters at the entrance to Broadway, by the Jubilee Well were falling apart and needed to be removed or replaced. It was suggested at a previous meeting that the surplus concrete planters from Minster Way can be relocated. This may be an interim measure but can only be done when works are nearing completion.

The other option is to look for recycled-moulded planters that look like wood. Members are asked for their views.

7.8 Replacement Bus Shelters

Derbyshire County Council have been in touch with proposals to replace 4 bus shelters on Derby Road on condition that Swanwick Parish Council took responsibility for future repairs and maintenance. Supply, erection and electricity consumption will be met by DCC. The Chair had tentatively accepted the invitation; however there is the question of current ownership between AVBC and Swanwick Parish Council. AVBC at first was not interested, hence the approach to us, then they changed their minds. Although the work to replace these bus shelters was scheduled to the forward programme 2022, the work appears to have started without any notice to Swanwick Parish Council; the existing shelters were removed during November/December. Only one shelter has been replaced to date

There is a need to confirm responsibility for future care and maintenance.

7.9 Defibrillator lighting & Replacement pads

Members authorised the purchase of 6 sets of pads at the meeting on 23 September. Two sets have been delivered. Third set was ordered on 20 October but there has been an error at the supplier's end. They recorded the tracking information for the first order against the second order! Royal Mail tracking shows the order has been delivered before the order was placed. So no order was despatched! This has now been sorted out.

7.10 Bench Seating

A request has been received from a resident in Orchard Close for additional seating to be provided along Pentrich Road. The suggestion is that seating can be located near the Orchard Bus Stop or anywhere along the stretch of Pentrich Road up to the Post Office. Various benches are available on the market in recycled plastic or natural wood.

The cost of a recycled-plastic bench varies by size and whether it is pre-assembled or flat-pack (requiring onsite assembly). In addition there may be a need to securely fix the bench to prevent it being purloined.

Proposal

7.10.1 To authorise the Clerk/Chair to purchase a bench, and any fixings necessary, up to a total cost limit of £500-00.

7.10.2 To authorise the Clerk/Chair to arrange for bench to be fixed/ attached to prevent it being purloined.

7.11 Rural Action Derbyshire Village Halls & Community Buildings virtual Coffee Morning

R.A.D are holding a zoom meeting on Wednesday 26th January 10am to 11.30am to coincide with ACRE's Village Hall Week 2022. There will be a talk from Live & Local about live entertainment plus discussions from village halls in Derbyshire. Please advise the Clerk if you wish to attend the zoom meeting.