

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: SWANWICK PARISH COUNCIL

County area (local councils and parish meetings only): DERBYSHIRE

Financial year ending 31 March 20xx

Prepared by (Name and Role): CHERYL MILES CLERK/RFO

Date: 14/04/2022

	£	£
Balance per bank statements as at 31/3/2022		
Virgin Money	602,804.39	602,804.39
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/2022 (enter these as negative numbers)		0.00
		602,804.39
Add: any un-banked cash as at 31/3/2022		0.00
Net balances as at 31/3/2022 (Box 8)		602,804.39