

**SWANWICK PARISH COUNCIL
MINUTES OF SWANWICK PARISH COUNCIL MEETING
THURSDAY 23rd September 2021 at 7.00pm**

Present: Cllrs Bates, Beavan, Chidlow, Grant, Payne, Trenear, Soudah,

Members of the Public:

Cllr D Wilson (AVBC & DCC)

Cllr P Rose (DCC)

Members of the public listed waived their right to anonymity under the Data Protection Act:

974/2021 APOLOGIES

Cllrs Barnett, King, Goodier

975/2021 VARIATION OF ORDER OF BUSINESS

975.1/2021 No report or additional information has been received about Cllr R Grant's original report on Use of the Village Hall site as Temporary Car Park. Brief discussion about the proposal followed.

975.2/2021 Brief discussion took place about Councillors use of 3rd Party social media Sites and the need to exercise caution not to predetermine Council's consideration.

976/2021 DECLARATIONS OF INTEREST

None

977/2021 PUBLIC PARTICIPATION

977.1/2021 Public Speaking –

No members of the public present

977.2/2021 Members' Observations

Cllr Trenear and **Cllr Beavan** expressed concern about the lack of progress at the entrance to Minster Way. Clerk confirmed that he had written to Hallam Land Management Ltd and was waiting for a full response.

Cllr D Wilson (AVBC & DCC) introduced fellow **Cllr P Rose (DCC)** and indicated how both councillors intend to attend future parish council meetings.

977.3/2021 Police Matters

No further matters raised

977.4/2021 Representations or Evidence from Members Declaring A Prejudicial Interest

None

978/2021 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of the Virtual Annual Parish Council Meeting held 7 July 2021 were received as correct account of the meeting.

The minutes were signed by the Chair.

979/2021 PLANNING MATTERS

Planning application AVA/2021/0879 – Proposed new rugby club facility including the erection of a single storey clubhouse.

RESOLVED:

To object on the grounds that the proposed built development is in the green belt and Pitch no. 3 will impact the amenity of residents in Peveril Drive and Peveril Close.

980/2021 CLERK'S REPORT

980.1/2021 Conclusion of External Audit

Members noted

980.2/2021 Minster Way Entrance

Members noted the lack of progress and the correspondence sent to Hallam Land; complaints from residents have been directed to current land owners Hallam Land Management Ltd.

980.3/2021 Anti-social behaviour at Memorial Gardens

Members noted the recent damage to slabs and benches and agreed that additional security should be explored with neighbouring properties.

980.4/2021 Christmas Tree 2021

RESOLVED:

Cllr Goodier and **Cllr Trenear** authorised to approach previous supplier or new supplier if necessary to secure a tree for 2021. Tree to be delivered and erected by 24 November 2021.

980.5/2021 Street Lighting Columns Stress Testing

RESOLVED:

To authorise the Clerk/Chair to contact a specialist firm to undertake the stress testing of street lighting columns (x40) at a cost of £12.50 per column

980.6/2021 Remembrance Sunday & Lamp post Poppies

Desirability of a parade and assembly by the War Memorial was discussed briefly. Both the Scouts and Church are still to decide on participation as we are still in pandemic mode. Members were reluctant to engage in crowded activities.

RESOLVED:

980.6.1/2021 Individual councillors are free to decide on personal participation.

980.6.2/ 2021 Cllr B Payne to lay wreath on behalf of Swanwick Parish Council

980.7/2021 Permit to attach to SLCs

Members noted the actions required to obtain permit from Derbyshire County Council.

980.8/2021 Grit Bin Request

Members noted the need for a grit bin survey prior to approving replacement/ additional grit bins.

980.8/2021 Replacement Planters

Members agreed to submit views on which planters should be identified for replacement in the spring.

980.9/2021 Replacement Bus Shelters

Members noted the report.

980.10/2021 Defibrillator lighting & Replacement Pads

RESOLVED:

To authorise the Clerk/Chair to purchase 6 sets of pads

980.11/2021 Summer Planting

Actions noted by Members

981/2021 Chair's Report

981.1/2021 Brief verbal report presented; no further suggestions were received from Members about how to mark Queen's Platinum Jubilee 2022. Members were encouraged to give this some thought as time is slipping by.

981.2/2021 Members noted the update on Counsel's opinion re misappropriation of allotment land Plot 48b and the action to progress matters.

980.3/2021 Members were appraised of issue of electricity meter charges on the Village Hall site.

RESOLVED:

To authorise the Clerk/Chair to disconnect the supply.

982/2021 Village Hall

No meetings of the VHWG have been held - nothing further to report. The issue remains that despite significant earmarked reserves, there is a significant shortfall in funding. Future meetings of the VHWG should concentrate on searching and applying for grant funding.

983/2021 Swanwick Recreation Ground (Charity No. 520525)

983.1/2021 Charity Commission

Members were informed that the entry for the charity has now been updated. The accounts for the year 2020-21 will be presented to Members at the next meeting before being uploaded to the Charity Commission website.

983.2/2021 Registration of Title with Land Registry

RESOLVED:

983.2.1/2021 To authorise the Proper Officer to execute the deed of Transfer of title TR1 and submit the same to Land Registry (including payment of appropriate fees)

983.2.2/2021 To mandate Cllr Brenda Payne to sign as Vice Chair, Cllr Amanda Trenear to sign as second signatory and Cllr G Soudah as Acting (unpaid) Clerk/RFO to witness.

983.2.3/2021 To authorise Clerk/Chair to submit Forms AP1 and RX1, ancillary documents, to Land Registry to enter into the register or instruct conveyancing solicitor accordingly.

983.3/2021 Reports to Police of Anti-social behaviour

Members noted the number of instances anti-social behaviour has been reported to the Police.

983.4/2021 Tree Maintenance on Swanwick Recreation Grounds

RESOLVED:

983.4.1/2021 To approve the expenditure of £450.00 by the Clerk/Chair to make the tree safe on health and safety grounds.

983.4.2/2021 To authorise the Clerk/ Chair to discuss and agree the boundary line between Swanwick Recreation Ground and two properties on Stoneleigh Way.

983.5/2021 Pitch Perimeter

RESOLVED:

To authorise the Clerk/Chair to instruct the contractor to undertake the works described at a total cost of £1200.00 (inclusive VAT).

983.6/2021 Use of Changing Rooms

Members noted and agreed that changing rooms remain closed.

983.7/2021 Replacement Goal Posts

RESOLVED:

To authorise the Clerk/Chair to pay the supplier invoice of £2407.00 (inc VAT) only on the delivery of the lockable sockets.

983.8/2021 Ball Stop Netting

RESOLVED:

To authorise the Clerk/Chair to issue a letter of intent to the Football Foundation to fund up to £750.00 toward the cost of supply and installation of ball stop netting.

983.9/2021 Play Area & Vandalism/ Anti-social behaviour

Members received an extensive report on various social media exchanges following a spate of antisocial behaviour.

RESOLVED:

To authorise the Clerk/Chair to discuss anti-social and security measures with the Scouts and the Police

983.10/2021 Fencing around Play Area

Members noted progress.

983.11/2021 Notices about Public Spaces Prohibition Orders

Members noted the absence of appropriate notices that should have been posted by AVBC

984/2021 Correspondence & Circulars

Previously circulated

985/2021 Accounts**985.1/2021 RESOLVED: To approve urgent payments**

Date	Payment Method	To Whom Payable	Reason	Amount £
Date	Payment Method	To Whom Payable	Reason	Amount £
06.07.21	BACS	Staff salary	Mth 3 Salary	1,397.60
08.07.21	BACS	Staff salary	Test Transfer	0.01
09.07.21	BACS	Chapman & Chubb	Ref 12733/001 re Ropewalk Chambers re 389344	900.00
19.07.21	DD	British Gas	Inv 520584364 1/6/2021-30/06/2021	124.65
22.07.21	Debit Card	Zoom	Inv 98286957 21/07/21-20/08/21	14.39
23.07.21	BACS	St Andrews PCC	S137 Grant Floodlighting	150.00
26.07.21	DD	Nest	Mth 4 Pension Contribution	72.61
27.07.21	Debit Card	O2	Clerks Phone Inv 93528573 27/06/21-26.07.21	13.94
30.07.21	BACS	Grasstrack	Inv 0447 Grounds Maintenance June 2021	850.00
30.07.21	BACS	Grasstrack	Inv 0448 SRG Football Grounds maintenance	96.00
30.07.21	BACS	AA Tree Surgeons Ltd	Inv 1325 Crown & Make safe T4 Mature Oak SRG	540.00
30.07.21	BACS	AA Tree Surgeons Ltd	Inv 1326 Fell & grind stump Play Area SRG	540.00
30.07.21	BACS	Woolley Moor Nurseries	Inv SI-658 Winter Planting	1,740.00
30.07.21	BACS	Staff salary	Mth 4 Salary	319.99
30.07.21	BACS	Staff salary	Mth 4 Salary	981.01
30.07.21	BACS	HMRC	Mth 4 Employee Tax & NI	94.84
30.07.21	BACS	HMRC	Mth 4 Employer NI Contribution	41.45
31.07.21	Debit Card	Land Registry	Purchase of documents Title & Plan	6.00
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04.08.21	BACS	Grasstrack	Inv 0469 SRG Football Grounds Maintenance	96.00
04.08.21	BACS	Grasstrack	Inv 0470 Grounds Maintenance July 2021	850.00
10.08.21	BACS	AA Tree Surgeons Ltd	Inv 1350 Emergency Tree Surgery T2 Oak	450.00
10.08.21	DD	PWLB	Loan repayment instalment PW504972	4,778.81
15.08.21	BACS	Chapman & Chubb	Ref 12733/001 Balance Bill No. 27537	814.64
15.08.21	BACS	Chapman & Chubb	Disbursements Land Registry Fee Bill No. 27537	12.00
16.08.21	BACS	PKF Littlejohn LLP	Invoice Ext Audit	480.00
17.08.21	DD	British Gas	Inv 280999741 1/07/21 - 31/07/21	126.87
31.08.21	BACS	Staff Salary	Mth 5 Salary	360.00
31.08.21	BACS	Staff Salary	Mth 5 Salary	832.83
31.08.21	BACS	HMRC	Mth5 Employee Tax & NI	66.30

Date	Payment Method	To Whom Payable	Reason	Amount £
31.08.21	BACS	HMRC	Mth5 Employer NI Contribution	14.60
31.08.21	DD	NEST	Mth 5 Pension contribution	58.99
			Total	16829.53

985.2/2021 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
			0
		Total	0.00

985.3/2021 Income Received - Noted

Date	Remittance	Source	Amount
13.07.21		Money Cashback	0.10
27.07.21		Contribution to Defibrillator Fund (VP)	100.01
18.08.21		Money Cashback	0.10
19.08.21		Tree surgery contribution (SD)	225.00
		Total	325.21

986/2020 Bank Reconciliation

Noted:

Row Headings	£	Sub-Totals
Opening Balance 01.04.2021	558652.1	
Receipts to 31.08.2021	89853.73	
Sub Total		648505.83
Payments to 31.08.2021	54446.53	
Unpresented Cheques	0	
Sub Total		54446.53
Closing Balance 31.08.2021		594059.3
Bank Balance 31.08.2021		594059.3

987/2021 Exclusion of Press & Public

None

988/2021 Items for the next agenda

None

989/2021 Date & Time of Next Meeting

Date of Next Meeting: 18 November 2021

Meeting closed at 9.30pmSigned: *G Soudah*

Date: 25/10/2021