

**SWANWICK PARISH COUNCIL
MINUTES OF SWANWICK PARISH COUNCIL MEETING
THURSDAY 7th July 2021 at 7.00pm**

Present: Cllrs Chidlow, Goodier, Grant, Payne, Soudah, Trenear

Members of the Public:

D Smith

Cllr D Wilson (AVBC & DCC)

Members of the public listed waived their right to anonymity under the Data Protection Act:

958/2021 APOLOGIES

Cllrs Barnett, King, Bevan, and Bates

959/2021 VARIATION OF ORDER OF BUSINESS

None

960/2021 DECLARATIONS OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr Soudah declared personal interest in item 12.1; remained in meeting

961/2021 PUBLIC PARTICIPATION

961.1/2021 Public Speaking –

Four members of the public submitted questions for the meeting; the Chair read out the emails.

DS (in attendance) asked if the Parish Council had been consulted by Royal Mail about changes to collection times from the post box at Crays Hill. No, other councillors confirmed that collection times had changed at other locations.

DS asked what the purpose was of the small layby after the junction of Sleetmoor Lane and Derby Road on the approach to Swanwick. This is provided for Traffic light service engineers.

DS commented on the layout and directional road signs at the newly constructed junction and expressed concern that this was an accident waiting to happen. The Chair confirmed that this was a DCC Highways issue and that correspondence had already been sent to DCC Highways. A reply is still awaited.

PW emailed three questions. Expressing concern about the speed of vehicles through the village, are there any options to have permanent speed cameras installed?

PW asked if speed humps are an option to reduce speeding on residential streets in particular on the Larkhill estate.

Again these are issues for the Police and DCC Highways; correspondence to DCC Highways included these two concerns.

PW also raised the parking along Derby Road and asked why the wasteland cannot be bulldozed, gravelled and made into a free parking zone then install double yellow lines on the main road? This item was on the agenda and was discussed later in the meeting.

BN emailed as a Baptist Church Trustee. He raised concerns about the traffic issues on Derby Road and suggested that at least the parking component of the village hall development could be implemented to alleviate risk of damage to parked vehicles.

BN also expressed willingness of the Church Community to discuss possible sharing arrangements in the use of the Baptist Church pending progress on the village hall.

AVBC Community Support Officer (CSO) emailed a complaint he had received about litter picking. As the CSO was unable to provide details of the complainant or the location of the observation, there is nothing on which to base any action. Swanwick Parish Council has a complaints procedure which is published on the website. As a Parish Council we do not respond to anonymous complaints.

961.2/2021 Members' Observations

Cllr Trenear expressed concern that the location of defibrillators was not readily visible, e.g. on Larkhill, and that the information is not readily accessible on the Parish website. The Chair/clerk will list locations on Home page on website and post on Facebook.

Cllr Goodier commented that the planters in the village looked sparse and two wooden planters had collapsed. Was there any possibility to relocate spare concrete planters. Concern was also expressed about migrating gravel at the entrance to Minster Way. Chair/clerk will arrange a site meeting with Hallam Land.

Cllr Chidlow expressed concern that the weeds on the verge around the seat at Sleetmoor /Derby junction had overgrown. Chair/clerk to check who is responsible for maintenance.

Cllr D Wilson (AVBC & DCC) offered to help out in any way to represent the views of the Parish Council at AVBC and DCC about the development of the village hall site and the traffic issues identified. He informed the meeting of funding that will be available to celebrate the Platinum Jubilee and would welcome suggestions and ideas.

961.3/2021 Police Matters

Cllr Grant mentioned the recent spate of burglaries along Pentrich Road.

962.4/2021 Representations or Evidence from Members Declaring A Prejudicial Interest

None

963/2021 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of the Virtual Annual Parish Council Meeting held 6 May 2021 be received as correct account of the meeting.

The minutes were signed by the Chair.

964/2021 PLANNING MATTERS

No matters arising

965/2021 CLERK'S REPORT

965.1/2021 S137 Grants

RESOLVED:

To award the full £150-00 grant request to St Andrew's Parochial Church Council to assist with maintenance of the floodlighting.

965.2/2021 Minster Way Entrance

Progress was noted and details of transfer of title will be brought to Council, when available, for further consideration and approval.

965.3/2021 Tree Preservation Order TPO444/2021

Members noted the confirmation and that Amber Valley Borough Council are the enforcing authority.

965.4/2021 Tree Maintenance on Swanwick Recreation Grounds

RESOLVED:

To approve the action taken by the Chair/Clerk and the cost of the tree maintenance (T4) works of £450-00 plus VAT

965.5/2021 Fencing of Play Area Revised Quotation

RESOLVED:

965.5.1/2021 To authorise the Chair/Clerk to accept the revised quotation for the fencing installation and repair, on the eastern side of the play area, of £4077.06 plus VAT

965.5.2/2021 To authorise the Chair/Clerk to accept the quotation of £450-00 plus VAT to remove the Elm and Sycamore trees obstructing the installation of the fence.

965.6/2021 Anti-Social Behaviour & broken glass

Members considered the report presented by the Chair/Clerk and the proposal to extend the fencing right around the play area to restrict access and anti-social behaviour. **Cllr Grant** proposed a site visit to see the extent of the additional fencing before committing the additional expenditure (£13,928-00 plus VAT). The meeting adjourned for a site meeting.

Cllr Grant proposed that the existing bow-top fencing plus locking the gates (from 9.00pm to 9.00am) may be sufficient to deter entry to the play area after dusk. The proposal to extend the fencing will be re-considered in 6 months after a review of any incidents.

965.7/2021 Goal Post Removal

The meeting noted the removal of the goal posts. The goals were stored behind the changing rooms. Some users of the recreation grounds have re-erected one goal. This unauthorised action may pose a health and safety risk. The goal will be removed and stored within the changing rooms as on previous occasions.

Attempts to find a contractor to remove the old square goal sockets and install new round sockets is ongoing. AVBC Landscape Maintenance Manager has replied to our request for a quotation for the work. Unfortunately they do not have sufficient capacity to undertake the work.

965.8/2021 Review of SPC-SAA Agreement

RESOLVED:

To authorise the Chair/Clerk to re-draft a new 5 year tenancy agreement and submit this to the SAA for consideration and agreement before the expiry date in April 2022.

949.9/2021 Business Current Account Charges

Members were informed that the Parish Council Bankers have updated the terms and conditions of account held. With effect of 15 September 2021 there will be a fixed monthly service fee of £6.50.

966/2021 CHAIR'S REPORT

Queen's Platinum Jubilee 2022

Members were circulated prior to the meeting with papers from the National Organising Body. No comments or proposals have been received prior to the meeting. Cllr. D Wilson (AVBC & DCC) reminded members that he held some funds to assist in community based events to commemorate the Jubilee. Members agreed to consider and submit proposals for the next meeting.

966.1/2021 Allotments – Boundary Dispute

Members noted that the potential cost of the preliminary action will be in the order £2000-00.

RESOLVED:

966.1.1/2021 To approve the advanced payments on account of £750-00 to cover costs of the instructed solicitor and £750-00 to cover Counsel's costs.

966.2 Swanwick Recreation Grounds – Derbyshire County FA/ FF Funding

Members noted the brief report. The new system to acquire funding will require a lead club with a service level agreement to apply for grass pitch improvement and maintenance funding.

967/2021 Councillor Updates

967.1/2021 Village Hall Working Group

VHWG had not met since the last council meeting. Next meeting will be focussed on fundraising.

967.2/2021 Proposals for Village Hall site to be used as Temporary Car Park

Cllr. Grant introduced his report. There was a discussion on the merits of the case as presented. Members felt that insufficient information was available to the meeting on which to make an informed decision.

The Chair suggested that Cllr Grant should personally undertake the necessary research and obtain quotations where appropriate to be presented to the next meeting.

968/2021 Correspondence & Circulars

968.1/2021 **NOTED** DALC – 2021 July Newsletter circulated separately

969/2021 Accounts**969.1/2021 RESOLVED: To approve urgent payments**

Date	Payment Method	To Whom Payable	Reason	Amount £
28.04.21	DD	NEST	Mth 1 Pension Contribution	118.00
30.04.21	BACS	HMRC	Mth 1 Employee Tax & NI	220.44
30.04.21	BACS	HMRC	Mth 1 Employer NI Contribution	130.92
30.04.21	BACS	Clerk	Mth 1 Salary	1,397.80
30.04.21	BACS	Grasstrack	Inv 0399 Grounds Maintenance March 2021	896.00
30.04.21	BACS	Grasstrack	Inv 0400 SRG 3x cuts & Mark out April 2021	216.00
30.04.21	BACS	Grasstrack	Inv 0401 Remove planter & Turf	60.00
30.04.21	BACS	Grasstrack	Inv 0412 Repair 5 slabs Memorial Gardens	192.00
30.04.21	BACS	Grasstrack	Inv 0415 Grounds Maintenance April 2021	850.00
30.04.21	BACS	Grasstrack	Inv 0416 SRG Cut & Mark out April 2021	96.00
30.04.21	BACS	Somercotes PC	Relief Caretaker	450.00
30.04.21	BACS	Smart Homes Electrical	Investigate energy consumption Chapel Str	42.00
04.05.21	Debit Card	Tesco	Printer paper x3 packets	9.20
07.05.21	BACS	DALC	Inv SI-2595 Subscription 2021-22	1,045.32
07.05.21	BACS	Ground Support Services Ltd	Ground Stabilisation - Account balance	24,320.00
11.05.21	BACS	Water Plus - Changing Rooms	Inv 04856730 Water 1/2/21 - 01/05/21	52.13
14.05.21	BACS	B Wood	Inv 49/21/45 Internal Audit Yr end March 2021	100.00
19.05.21	DD	British Gas	Inv 975568048 01/04/2021-30/04/2021 Changing Rooms Chapel Street	185.02
	Credit Note	British Gas	Inv 715769107 (For Inv 975568048) Changing Rooms Chapel Street	-185.02
19.05.21	DD	British Gas	Revised Inv 715769119 01/04/21-30/04/21 Changing Rooms Chapel Street	170.28
24.05.21	Debit Card	Zoom	Inv 87334745 21/05/2021-20/06/2021	14.39
25.05.21	BACS	MSE	Inv 4593 Boundary Survey Shirley Rd Allotments	639.60
27.05.21	Debit Card	O2	Inv 91256051 27/04/21-26/05/21	13.94
28.05.21	DD	Nest	Mth 2 Pension Contribution	118.00
28.05.21	BACS	Clerk	Mth 2 Salary	1,398.60
28.05.21	BACS	HMRC	Mth 2 Employee Tax & NI	220.64
28.05.21	BACS	HMRC	Mth 2 Employer NI Contribution	130.72
28.05.21	BACS	Somercotes	Relief Caretaker	400.00

Date	Payment Method	To Whom Payable	Reason	Amount £
		PC		
28.05.21	BACS	Zurich Town & Parish	Inv 507048975 01/06/2021 - 31/05/2022	1,421.22
17.06.21	DD	British Gas	Inv 956749047 01/05/2021 - 31/05/2021	145.13
22.06.21	Debit Card	Zoom	Inv 92834644 21/06/21 - 20/07/21	14.39
24.06.21	BACS	Chapman & Chubb	Ref 12733/001	750.00
28.06.21	Debit Card	O2	Inv 91256051 27/05/21 - 26/06/21	13.94
28.06.21	BACS	Grasstrack	Inv 0430 Grounds Maintenance May 2021	850.00
28.06.21	BACS	Grasstrack	Inv 0431 SRG Football grounds maintenance	96.00
28.06.21	BACS	G Soudah	Chair's Allowance Ist half year	400.00
30.06.21	DD	Nest	Mth 3 Pension Contribution	118.00
30.06.21	BACS	HMRC	Mth3 Employee Tax & NI	220.64
30.06.21	BACS	HMRC	Mth3 Employer NI Contribution	130.92
			Total	37462.22

969.2/2021 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
			0
		Total	0.00

969.3/2021 Income Received - Noted

Date	Remittance	Source	Amount
7.05.21	Inv 20210505(1)	Swanwick Allotments Association Rental 1st Half Year	225.00
10.05.21	Inv 20210510/4	Sleetmoor United Pitch Fee (KC)	60.00
16.05.21	Inv 20210510/2	Boot FC Pitch Rental (LT)	150.00
28.05.21	Inv 20210510/1	Inter Belper (HE)	180.00
10.06.21	Inv 20210510/2	Pear Tree FC (CF)	90.00
14.06.21		Bank Money Cashback	0.10
		Total	705.10

970/2020 Bank Reconciliation

Noted:

Row Headings	£	Sub-Totals
Opening Balance 01.04.2021	558652.1	
Receipts to 06.07.2021	89528.52	
Sub Total		648180.62
Payments to 06.07.2021	39764.6	
Unpresented Cheques	0	
Sub Total		39764.6
Closing Balance 06.07.2021		608416.02
Bank Balance 06.07.2021		608416.02

971/2021 Exclusion of Press & Public

None

972/2021 Items for the next agenda

None

973/2021 Date & Time of Next Meeting

Date of Next Meeting: 16th September 2021

Meeting closed at 9.15pm

Signed: *G Soudah*

Date: 25/07/2021