

## PLEASE NOTE VENUE AND TIME OF MEETING

### SWANWICK PARISH COUNCIL

Clerk to the Council  
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Swanwick  
Derbyshire  
DE55 1RH  
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5 July 2021  
Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 15<sup>th</sup> July 2021 at 7.00 pm at the Meeting Rooms at rear of the Baptist Church, Derby Road, Swanwick.

**Arrangements for members of the public:** if you are a resident of Swanwick and would like to attend this meeting then please email [clerk@swanwickparishcouncil.org.uk](mailto:clerk@swanwickparishcouncil.org.uk) to register your intention to attend. Due to continuing COVID restrictions and the need to maintain social distancing the numbers permitted in the venue will be restricted. Attendance will be on a First Come First Served basis.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 5.00pm on 14<sup>th</sup> July 2021. These will be responded to in Public Speaking as usual.

#### **Clerk to the Council**

### **AGENDA**

#### **1. Apologies**

Members are reminded to give their apologies direct to the Clerk; these must be made **well in advance** (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

#### **2. Variation of Order of Business**

#### **3. Declarations of Interest**

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

## **4. Public Participation**

### **4.1. Public Attendance & Speaking:**

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

**Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.**

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

### **4.2. Parish Council Members' observations**

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

### **4.3. Police Matters**

Information is on the following web pages -  
[www.police.uk/derbyshire/NR06/](http://www.police.uk/derbyshire/NR06/)

### **4.4. Representations or Evidence from Members Declaring a Prejudicial Interest**

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

## **5. Minutes of Full Council**

5.1. To receive the Minutes of the Virtual Meeting held 6th May 2021

## **6. Planning Matters**

6.1. Planning Applications for comment: All applications can be viewed at [www.ambervalley.gov.uk](http://www.ambervalley.gov.uk) click on Planning and then click on Planning Applications and use the AVA reference number to search.

## **7. Clerk's Report**

Copy attached

- 7.1. S137 Grants approval
- 7.2. Minster Way Entrance
- 7.3. TPO444/2021
- 7.4. Tree Maintenance SRG
- 7.5. Fencing of Play Area Revised quotation
- 7.6. Anti-social behaviour broken glass
- 7.7. Goal Posts Removed
- 7.8. Review of SPC-SAA Agreement

## **8. Chair's Report**

Copy attached

- 8.1. Queen's Platinum Jubilee 2022 (papers circulated by email prior to meeting)
- 8.2. Briefing solicitor re misappropriation of allotment land Plot 48b
- 8.3. Derbyshire County Football Association

### **9. Councillors' Updates**

No meetings of VHWG held since last meeting

- 9.1. Cllr R Grant's Report on Using the Village Hall site as Temporary Car Park

### **10. Swanwick Recreation Grounds**

No meeting of working group held

Community Grants from DCC Councillor

### **11. Correspondence & Circulars**

DALC Newsletter July 2021 previously circulated to Members

## 12. Accounts

### 12.1. To approve urgent payments made to the following:

Date	Payment Method	To Whom Payable	Reason	Amount £
28.04.21	DD	NEST	Mth 1 Pension Contribution	118.00
30.04.21	BACS	HMRC	Mth 1 Employee Tax & NI	220.44
30.04.21	BACS	HMRC	Mth 1 Employer NI Contribution	130.92
30.04.21	BACS	Clerk	Mth 1 Salary	1,397.80
30.04.21	BACS	Grasstrack	Inv 0399 Grounds Maintenance March 2021	896.00
30.04.21	BACS	Grasstrack	Inv 0400 SRG 3x cuts & Mark out April 2021	216.00
30.04.21	BACS	Grasstrack	Inv 0401 Remove planter & Turf	60.00
30.04.21	BACS	Grasstrack	Inv 0412 Repair 5 slabs Memorial Gardens	192.00
30.04.21	BACS	Grasstrack	Inv 0415 Grounds Maintenance April 2021	850.00
30.04.21	BACS	Grasstrack	Inv 0416 SRG Cut & Mark out April 2021	96.00
30.04.21	BACS	Somercotes PC	Relief Caretaker	450.00
30.04.21	BACS	Smart Homes Electrical	Investigate energy consumption Chapel Str	42.00
04.05.21	Debit Card	Tesco	Printer paper x3 packets	9.20
07.05.21	BACS	DALC	Inv SI-2595 Subscription 2021-22	1,045.32
07.05.21	BACS	Ground Support Services Ltd	Ground Stabilisation - Account balance	24,320.00
11.05.21	BACS	Water Plus - Changing Rooms	Inv 04856730 Water 1/2/21 - 01/05/21	52.13
14.05.21	BACS	B Wood	Inv 49/21/45 Internal Audit Yr end March 2021	100.00
19.05.21	DD	British Gas	Inv 975568048 01/04/2021-30/04/2021 Changing Rooms Chapel Street	185.02
	Credit Note	British Gas	Inv 715769107 (For Inv 975568048) Changing Rooms Chapel Street	-185.02
19.05.21	DD	British Gas	Revised Inv 715769119 01/04/21-30/04/21 Changing Rooms Chapel Street	170.28
24.05.21	Debit Card	Zoom	Inv 87334745 21/05/2021-20/06/2021	14.39
25.05.21	BACS	MSE	Inv 4593 Boundary Survey Shirley Rd Allotments	639.60
27.05.21	Debit Card	O2	Inv 91256051 27/04/21-26/05/21	13.94
28.05.21	DD	Nest	Mth 2 Pension Contribution	118.00
28.05.21	BACS	Clerk	Mth 2 Salary	1,398.60
28.05.21	BACS	HMRC	Mth 2 Employee Tax & NI	220.64
28.05.21	BACS	HMRC	Mth 2 Employer NI Contribution	130.72
28.05.21	BACS	Somercotes PC	Relief Caretaker	400.00
28.05.21	BACS	Zurich Town & Parish	Inv 507048975 01/06/2021 - 31/05/2022	1,421.22
17.06.21	DD	British Gas	Inv 956749047 01/05/2021 - 31/05/2021	145.13
22.06.21	Debit Card	Zoom	Inv 92834644 21/06/21 - 20/07/21	14.39
24.06.21	BACS	Chapman & Chubb	Ref 12733/001	750.00
28.06.21	Debit Card	O2	Inv 91256051 27/05/21 - 26/06/21	13.94
28.06.21	BACS	Grasstrack	Inv 0430 Grounds Maintenance May 2021	850.00
28.06.21	BACS	Grasstrack	Inv 0431 SRG Football grounds maintenance	96.00
28.06.21	BACS	G Soudah	Chair's Allowance Ist half year	400.00

Date	Payment Method	To Whom Payable	Reason	Amount £
30.06.21	DD	Nest	Mth 3 Pension Contribution	118.00
30.06.21	BACS	HMRC	Mth3 Employee Tax & NI	220.64
30.06.21	BACS	HMRC	Mth3 Employer NI Contribution	130.92
			<b>Total</b>	<b>37462.22</b>

### 12.2. To approve payments to the following:

To Whom Payable	Payment Ref	Reason	Amount £
			0
		<b>Total</b>	<b>0.00</b>

### 12.3. Income Received:

Date	Remittance	Source	Amount £
7.05.21	Inv 20210505(1)	Swanwick Allotments Association Rental 1st Half Year	225.00
10.05.21	Inv 20210510/4	Sleetmoor United Pitch Fee (KC)	60.00
16.05.21	Inv 20210510/2	Boot FC Pitch Rental (LT)	150.00
28.05.21	Inv 20210510/1	Inter Belper (HE)	180.00
10.06.21	Inv 20210510/2	Pear Tree FC (CF)	90.00
14.06.21		Bank Money Cashback	0.10
		<b>Total</b>	<b>705.10</b>

### 13. Bank Reconciliation

Row Headings	£	Sub-Totals
<b>Opening Balance 01.04.2021</b>	558652.1	
<b>Receipts to 06.07.2021</b>	89528.52	
<b>Sub Total</b>		648180.62
<b>Payments to 06.07.2021</b>	39764.6	
<b>Unpresented Cheques</b>	0	
<b>Sub Total</b>		39764.6
<b>Closing Balance 06.07.2021</b>		608416.02
<b>Bank Balance 06.07.2021</b>		608416.02

### 14. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

End of Temporary caretaker provision by Somercotes PC on 1<sup>st</sup> July 2021  
Employment of Part time Caretaker starting on 6<sup>th</sup> July 2021

### 15. Items for the next Agenda

Items are invited for inclusion in next month's agenda

### 16. Date of Next Meeting: 16th September 2021

**SWANWICK PARISH COUNCIL  
MINUTES OF THE VIRTUAL ANNUAL PARISH COUNCIL MEETING  
THURSDAY 6<sup>th</sup> May 2021 at 7.00pm**

**Present:** Cllrs Bates, Chidlow, Goodier, Grant, Payne, Soudah, Trenear

**Members of the Public:**

J Briggs (part)

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

**937/2021 APOLOGIES**

Cllrs Barnett and King

**938/2021 ELECTION OF CHAIR**

**Cllr G Soudah** was sole nomination and elected un-opposed

**939/2021 ELECTION OF VICE CHAIR**

**Cllr B Payne** was sole nomination and elected un-opposed

**940/2021 SIGNING DECLARATION OF ACCEPTANCE OF OFFICE**

Both Cllrs deemed to have signed for the purposes of the virtual meeting and will sign Acceptance of office at a later date

**941/2021 VARIATION OF ORDER OF BUSINESS**

None

**942/2021 REGISTER OF MEMBERS' INTEREST**

Members noted the responsibility to register any changes in member's interest

**943/2021 TIME AND PLACE OF ORDINARY MEETINGS**

**RESOLVED:**

To hold ordinary parish council meetings on the following dates:

15 July 2021

16 September 2021

18 November 2021

20 January 2022

17 March 2022, and

19 May 2022 Annual Parish Meeting and Statutory Annual Parish Council Meeting.

**944/2021 COMMITTEE STRUCTURE OR LEAD COUNCILLOR**

**RESOLVED:**

To continue with current arrangements of lead councillors

**945/2021 DECLARATIONS OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

None declared

**946/2021 PUBLIC PARTICIPATION**

**946.1/2021 Public Speaking –**

None

**946.2/2021 Members' Observations**

**Cllr Grant** raised the issue of redundant village signs on Derby Road (from Alfreton) and Pentrich Road. Could these be refurbished or removed.

**Cllr Goodier** asked if Clerk will approach DCC to suggest planting of wild flowers on central reservation when works are completed.

**Cllr Bates** raised, on behalf of a resident, the possibility of traffic calming measures to deter speeding vehicles at the Swanwick end of Sleetmoor Lane given that the new developments will also increase traffic flows. It was agreed he would advise the resident to contact DCC Highways direct in the first instant.

#### **946.3/2021 Police Matters**

None

#### **946.4/2021 Representations or Evidence from Members Declaring A Prejudicial Interest**

None

#### **947/2021 MINUTES OF FULL COUNCIL**

##### **RESOLVED:**

Minutes of the Virtual Full Council held 18 March 2021 be received as correct account of the meeting.

The minutes were signed by the Chair.

#### **948/2021 PLANNING MATTERS**

All members were circulated with planning applications on reserved matter submitted by Peveril Homes. No comments received about planning applications

## **949/2021 CLERK'S REPORT**

### **949.1/2021 Review of Policies and Procedures**

#### **RESOLVED:**

To authorise the Chair/Clerk to review and publish the above list of policies on the parish council website as appropriate.

### **949.2/2021 Scheme of delegation**

**Cllr Grant** suggested that whilst the Clerk was still on extended sick leave, the scheme of delegation should involve at least two people. With the Chair also acting as Clerk, the proposal in the meantime was to include 'in consultation with the Vice Chair'. The scheme of delegation was amended accordingly without the need for a further vote.

#### **RESOLVED:**

To authorise the Scheme of Delegation for the year May 2021-May 2022.

The Clerk, in consultation with the Chair or Vice Chair, shall have delegated authority to make decisions on behalf of the Council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations.

### **949.3/2021 Councillor Attendance Record 20/21**

Members noted the update.

**At this point in the meeting Cllr B Payne as Vice Chair was asked to preside over the meeting to allow the Acting Clerk to present the elements of the report covering the Audit. Cllr Payne took the Chair.**

### **949.4/2021 Audit – Limited Assurance Review Fees**

#### **RESOLVED:**

To authorise the Clerk to pay the Limited Assurance review fees of £1300-00 (plus VAT).

### **949.5/2021 Annual Governance Statement 2020-21**

#### **RESOLVED:**

To approve the Annual Governance Statement for year ended 31st March 2021.

### **949.6/2021 Explanation of Variances & High Reserves**

Members noted the explanation of variances and the reserves held.

### **949.7/2021 Accounting Statement 2020-21**

#### **RESOLVED:**

To approve the Accounting Statement for 2020-21

### **949.8/2021 Annual Internal Audit**

#### **RESOLVED:**

To authorise the Clerk to appoint B Wood as an Independent Internal Auditor and to pay the appropriate fees on completion of the internal audit.

### **949.9/2021 Exercise of Public Rights**

#### **RESOLVED:**

To approve the 30 day period Monday 14 June – Friday 23 July 2021 for the exercise of public rights. Notice to be posted by 11 June 2021

### **949.10/2021 Hanging Baskets**



Members noted the issue of permit subject to update of PLI being sent to DCC.

#### **949.11/2021 DALC Subscription 2021-22**

##### **RESOLVED:**

**949.11.1/2021** To take up the full subscription from DALC

**949.11.2/2021** To authorise the clerk to pay the full annual subscription to DALC of £1045.32

**At this point Cllr B Payne stood down as presiding chair and Cllr G Soudah took the Chair for the rest of the meeting.**

#### **950/2021 CHAIR'S REPORT**

##### **950.1/2021 Allotments – Boundary Dispute**

##### **RESOLVED:**

**950.1.1/2021** To authorise the Chair to instruct a solicitor/ counsel to initiate legal proceedings to recover the allotment land occupied by resident of 27 The Delves.

**950.1.2/2021** To authorise the Chair to instruct qualified surveyor to survey boundary and plot maps at a cost of £475 plus VAT and licence for OS maps £58 Plus VAT (Total £533 plus VAT)

##### **950.2 Electricity Supply at Changing Rooms**

There was some discussion about the merits of seeking new supplier. The current contract runs till July 2023. A suggestion was made to disconnect the supply pending full relaxation of the pandemic restrictions. Cllr Trenear identified potential insurance cover implications of removing or reducing frost stat settings. The Clerk undertook to check if there are any specific Insurance requirements.

##### **RESOLVED:**

**950.2.1/2021** To authorise the Chair to engage a professional electrician to investigate current usage and assess the maximum capacity required.

##### **950.3/2021 Anti-Social Behaviour**

Members noted the Report and that Public Spaces Prohibition Order (PSPO) now covers the Play Area & Pitches is available to view on AVBC website

##### **950.4/2021 Damage to Memorial Gardens Paving**

**Cllr Bates** questioned whether the slabs were stolen or damaged. The Clerk reported the slabs had been vandalised and scattered. Members noted report

##### **950.5/2021 Repairs to Chapel Street Play Area**

##### **RESOLVED:**

**950.5.1/2021** To authorise the Chair to accept the quote for Option 2 from Soft Surfaces Ltd for black EPDM at a cost of £3,360+VAT.

**950.5.2/2021** To authorise the Chair to accept the quote for Option 1 and repair existing side fence from Ilkeston Fencing at a cost of £3,858.15+VAT

##### **950.6/2021 Security CCTV**

After a brief discussion, a suggestion was made to explore the use of security lighting as well.

##### **RESOLVED:**

To authorise the Chair to discuss installation of security CCTV/ lighting with the Scouts (and Police if appropriate); to seek quotations for the works necessary.

**950.7/2021 Village Hall Development**

**RESOLVED:**

**950.7/2021** To authorise the Clerk/Chair to pay Ground Support Services the balance of the account £24,320-00.

**951/2021 Councillor Updates**

**951.1/2021 Village Hall Working Group**

VHWG had not met since the last council meeting. Next meeting will be focussed on fundraising.

**951.2/2021 Swanwick Recreation Grounds**

**RESOLVED:**

To authorise the Clerk/Chair to undertake a review of fees chargeable to teams using the facilities. New charges to be with effect of the next season.

**952/2021 Correspondence & Circulars**

**952.1/2021** **NOTED** DALC – 2021 March Newsletter circulated separately

**953/2021 Accounts****953.1/2021 RESOLVED: To approve urgent payments**

Date	Payment Method	To Whom Payable	Reason	Amount £
11.03.21		British Gas REVISED	Electric Utility Chapel Str Jul 715363873	63.93
11.03.21		British Gas REVISED	Electric Utility Chapel Str Aug 715363874	157.30
11.03.21		British Gas REVISED	Electric Utility Chapel Str Sep 715363875	160.35
11.03.21		British Gas REVISED	Electric Utility Chapel Str Oct 715363876	171.27
11.03.21		British Gas REVISED	Electric Utility Chapel Str Nov 715363877	168.14
11.03.21		British Gas REVISED	Electric Utility Chapel Str Dec 715363878	183.41
11.03.21	DD	British Gas REVISED	Electric Utility Chapel Str Jan 715363879	187.75
17.03.21	DD	British Gas REVISED	Electric Utility Chapel Str Feb 991392709	171.22
21.03.21	DEBIT CARD	ZOOM	Online Meetings 21.03.21 - 20.04.21	14.39
30.03.21	DEBIT CARD	O2	Clerk's Phone	13.80
31.03.21	BACS	Clerk Salary	Salary Mth 12 2020-21	1,382.20
31.03.21	BACS	HMRC	Mth 12 Tax & NI Contribution Yr End 2021	367.65
31.03.21	DD	NEST	Employee Pension Deduction Mth 12 Yr End 2021	67.43
31.03.21	DD	NEST	Employer Pension Contribution Mth 12 Yr End 2021	50.57
31.03.21	BACS	Somercotes PC	Supply of Temp Litter Picker March 2021	450.00
31.03.21	DD	UKDMO - PWLB	Loan PW509437	11,793.25
06.04.21	BACS	AEB Electrical Services	Connection of Defib box @ 18 Larkhill	185.00
20.04.21	DD	British Gas	Electric utility Chapel Street Changing Rooms	191.59
21.04.21	DEBIT CARD	ZOOM	Online Meetings 20.04.21 - 10.05.21	14.39
26.04.21	DEBIT CARD	O2	Clerk's phone	13.80
			<b>Total</b>	<b>15807.44</b>

**953.2/2021 RESOLVED: To approve the following payment**

To Whom Payable	Payment Ref	Reason	Amount £
DALC		Annual Subscription 2021-22	1045.32
		<b>Total</b>	<b>1045.32</b>

**953.3/2021 Income Received - Noted**

Date	Remittance	Source	Amount
19.04.2021	Giro	HMRC VAT Reclaim to 31.03.2021	3375.92
23.04.21	Giro	AVBC Precept	85,447.50
		<b>Total</b>	<b>88823.42</b>

## 954/2020 Bank Reconciliation

Noted:

Row Headings	£	Sub-Totals
Opening Balance 01.04.20	492,999.88	
Receipts to 31.03.21	184,444.59	
Sub Total		677,444.47
Payments to 31.03.21	118,792.37	
Unpresented cheques	0.00	
Sub Total		118,792.37
Closing Balance 31.03.21		558,652.10
Bank Balance at 31.03.21		558,652.10

## 955/2021 Exclusion of Press & Public

None

## 956/2021 Items for the next agenda

None

## 957/2021 Date & Time of Next Virtual Meeting

Date of Next Meeting: 15<sup>th</sup> July 2021

**Meeting closed at 8.45pm**

Signed: *G Soudah*

Date: 11/05/2021

# 7. Clerk's Report to Swanwick Parish Council on 15<sup>th</sup> July 2021

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## **7.1 S137 Grants (1 Application)**

Only one application has been received by the deadline of 9<sup>th</sup> June. No late applications received. The application meets the criteria specified in the Grants Policy published on the Parish Council website.

St Andrew's Swanwick has applied for £150-00 for the up-keep of the floodlighting of the landmark Clock Tower in the centre of the village.

### **Proposal**

To award the full £150-00 grant to St Andrew's Church Swanwick

## **7.2 Minster Way Entrance**

Work has progressed on tidying up the entrance to Minster Way by Hallam Land Management Ltd. There is a slight delay in the delivery of the additional planting troughs until the beginning of August. Once completed, details of the transfer of title from Hallam Land to Swanwick Parish Council will be brought to the next Council meeting for consideration and approval.

## **7.3 Tree Preservation Order TPO444/2021**

The temporary Tree Preservation Order dated 1<sup>st</sup> February 2021 that was applied to the trees surrounding the Swanwick Recreation Grounds was confirmed on 3<sup>rd</sup> June 2021 and can be cited as TPO444/2021 – Trees on Swanwick Recreation Grounds. The order is enforceable by Amber Valley Borough Council.

## **7.4 Tree Maintenance SRG**

The Parish Council, as sole Trustees, have already received complaints about one of the trees, an old oak behind properties on Arlington Drive. Following discussions with the residents affected, a tree survey was commissioned and the tree is in need of some remedial work to make it safe and reduce the sail effect. An application to undertake the remedial works under the TPO444/2021 has been submitted to Amber Valley Borough Council. As the works are deemed exempt, permission is granted for the recommended works to go ahead. Although 3 quotations for the work were requested only one firm responded. The quotation for the works is £450-00 plus VAT.

As the works are necessary on grounds of Health and Safety the quotation was accepted and the work is scheduled to take place on 13 July 2021.

### **Proposal**

To approve the action taken by the Clerk and the cost of the tree maintenance works of £450-00 plus VAT.

## **7.5 Fencing of Play Area Revised quotation**

Members will recall **Min. No. 950.5.2/2021** To authorise the Chair to accept the quote for Option 1 and repair existing side fence from Ilkeston Fencing at a cost of £3,858.15+VAT.

On returning to the contractor, there has been an increase in the price of metal and the quotation has been revised. The contractor is now quoting £4077.06 + VAT.

### **Proposal**

To authorise the Clerk to accept the revised quotation for the fencing installation and repair of £4077.06 + VAT.

### **7.6 Anti-social behaviour broken glass**

During the period since the last virtual meeting, there have been 5 instances of anti-social behaviour on the Play Area in Chapel Street. This has included alcohol consumption, playing loud music well into the night and reports of smoking banned substances. The area is usually covered with broken glass in addition to several bags of litter after such events.

Although the area is covered by a Public Spaces Prohibition Order banning the consumption of alcohol, reported to Council at the last meeting **Min. No.**

**950.3/2021**, enforcement by Police has been minimal. The Police strategy is to attend if there is a spare patrol in the area, otherwise they will note the reported incidents and formulate a priority list covering the whole of the neighbourhood teams area for future action.

It is proposed that the fencing is extended to cover the whole area to limit access to the anti-social groups. With suitable notices posted, the gate can then be locked off at dusk. This will minimise the disruption caused to residents in the vicinity.

A new quotation for rest of fencing has been requested. The contractor is quoting the following:

- To take down and cart away existing bow-top railings.

- To supply and erect 104m of 3m high ppc green Dulok style twin wire mesh panel fencing system.

- To supply and fit 2nr 2m high single leaf gates to match with transom panel above. Gates to have self-closers and slide bar to lock out of hours.

- Lump sum price £13928.20 subject to vat at current rates.

### **Proposal**

To authorise the Clerk to accept the quotation £13928.20 + VAT and instruct the contractor to install all the fencing at the same time.

The line of the fencing is obstructed by a Sycamore Tree and an Elm Tree. These need to be removed and the stumps ground to limit regrowth which will damage the fencing. A quotation has been received for this work which can be done at the same time as the crowning of the Mature Oak. The quotation is £450-00 + VAT.

### **Proposal**

To authorise the Clerk to accept the quotation of £450-00 and instruct the tree surgeon to undertake the work as soon as possible.

### **7.8 Goal Posts Removed**

The goal posts were removed by the grounds maintenance contractor and stored behind the changing rooms. However some enterprising young people have managed to re-install one of the goal posts despite the weight. In future once the new goal posts are in place there will have to be more secure storage to prevent such incidents out of season.

## **7.9 Review of SPC-SAA Agreement**

The tenancy agreement between Swanwick Parish Council and Swanwick Allotments Association allows that the Allotment site shall be held for a term of FIVE years from 6th April 2017 to 5th April 2022 determinable as hereinafter provided at a rent of £450-00 per annum payable half yearly on 6th April (£225-00) and 29th September (£225-00).will expire in April 2022. The agreement will need to be reviewed and re-drafted to take into account the move to self-financing by the SAA.

### **Proposal**

To authorise the Chair/Clerk to re-draft a new 5 year tenancy agreement and submit this to the SAA for consideration and agreement before the expire date.

# 8. Chair's Report to Swanwick Parish Council on 15th July 2021

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## **8.1 Queen's Platinum Jubilee 2022 (papers circulated by email prior to meeting)**

I have not received any comments or suggestions from Members at time of writing.

## **8.2 Briefing solicitor re misappropriation of allotment land Plot 48b**

Since the last meeting, I have had a site meeting with the surveyor and three meetings with the solicitor, one on site, and spent a considerable amount of time collating the evidence of title and plans, survey plans, all correspondence between SP and the Parish Council dating back to 2016 to the present date, all correspondence with her instructed solicitor and preparing an initial brief. In addition, I scrutinised the draft brief to Counsel and amended any inaccuracies of detail or interpretation of our intentions.

I have received correspondence outlining our instructions to our solicitors, the terms of business and scale of fees. Counsel's fees are only estimated pending a response from Counsel's Clerk and the suggestion is that the Parish Council should budget £2000-00 as preliminary cost for Counsel's opinion. Additional cost will be incurred dependent on the course of action recommended and the cost of taking any recovery action on costs.

Obviously, there is a payment due on client account without which our solicitor is unable to proceed. This has been met.

### **Proposal**

To approve the advanced payment of £750-00 to instructed solicitor on account.

## **8.3 Derbyshire County Football Association (DCFA) – Swanwick Recreation Grounds**

I have made direct contact with Derbyshire County FA to discuss how the Swanwick Recreation Grounds can be improved with the financial assistance of grants that may be available.

In brief, the Pitch survey/inspection and the resulting Pitch Improvement Programme have now been superseded by a new application (App) which is available free online. It replaces the pitch inspection and allows the user to undertake and submit visual assessments and measurements to a central team who will then provide guidance on improvements.

It appears that the grass pitch maintenance programme should be led by a club; though that is not necessarily the case as the DCFA website contradicts this, but time will tell. Grants for grass pitch maintenance and improvement up to £2500-00 per annum are awarded to the lead club. The funds then taper off by various percentages from year 3 to year 5. It may be necessary for the council, as Trustee and landlord, to enter into a service level agreement with a lead club. The club will then be expected to fund the balance of the tapering fund with or without additional grants from Swanwick Parish Council.



Swanwick Recreation Grounds Trust as a registered charity can apply directly for grant funding up to 75% of the cost of replacement goals and high level ball stop nets. The cost of removing the existing square sockets and installing replacement round sockets is an additional cost. It was suggested that we contact AVBC Landscape Development Manager to explore whether there is any expertise and ask for a quotation for the work to be undertaken. An email request has been sent and at time of writing no response has been received.

# Opening Village Hall Site as Car Park

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**Report was prepared and presented by Cllr Rod Grant to Swanwick Parish Council at its meeting on 15<sup>th</sup> July 2021.**

Instances on vehicle damage whilst parked on Derby road are increasing. Increasing calls also for additional parking in village on social media and anger why this is not being addressed by PC.

Visibility of pedestrians trying to cross is increasingly compromised as the parked traffic increases.

The “value” of parked cars slowing down traffic is imho not worth the risk to other cars and pedestrians, especially children.

I myself witnessed trucks speeding through limited space today.

I propose (even if only an interim measure) whilst funding is sought for VH to open up ground for 20-30 cars free parking. The footprints of any proposed building doesn't have to be touched.

This combined with double yellows between Pantry and end of VH grounds would alleviate these problems.

Traffic calming measures should be sought alongside this work with the relevant authority.