

SWANWICK PARISH COUNCIL
MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING
THURSDAY 15th October 2020 at 7.00pm

Present: Cllrs Barnett, Bates, Beavan, Chidlow, Goodier, Grant, King, Payne, Soudah, Trenear & Clerk C Miles

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

None

862/2020 APOLOGIES

Cllr Brown

863/2020 VARIATION OF ORDER OF BUSINESS

None

864/2020 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr. Barnett declared interest in item no.11.1

The Councillor remained in the meeting.

Cllr. Soudah declared interest in item no.11.2

The Councillor remained in the meeting.

865/2020 PUBLIC PARTICIPATION

865.1/2020 Public Speaking –

No members of the public present.

865.2/2020 Members' Observations

Cllr Trenear reported that she along with other members and the Clerk attended a virtual Law and Good Practice training session which on the whole was an interesting and valuable session.

Cllr Grant enquired about how long the village hall idea is to be kept going instead of using the monies for other projects, is it still achievable as village hall working group has not met lately and what long term plans are in place as nothing had been done in the last year. **Cllr Soudah** replied that it would be a good idea to have a working group meeting and for Cllr Grant to attend. He also informed the council that the grouting works had been completed and we are now awaiting the final report to be sent to the Coal Authority to complete the reserve matters of the planning and that more time is needed to look at funding options.

865.3/2020 POLICE MATTERS

There has been a report from the Safer Neighbourhood Team that 2 men claiming to be council workers saying that there had been complaints about her garden and she needed to pay them a huge amount for the gardening works which they would return and do in a few days. The 2 men are believed to have been using a small silver van in the High Street and surrounding areas. If you have any information please contact the Police quoting ref No: 20*535907.

- Facebook – send private message to Derbyshire Constabulary
- Twitter – direct message our contact centre on @DerPolContact
- Website – complete the online contact form
www.derbyshire.police.uk/contact-us.
- Phone - 101

The Safer Neighbourhood team strongly advises that residents should not agree to work by any stranger who turns up at their doorstep unannounced, please stay alert. If you have any concerns phone the police.

865.4/2020 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST

None

866/2020 MINUTES OF FULL COUNCIL RESOLVED:

Minutes of the Virtual Full Council held 18th June 2020 be received as correct account of the meeting, proposed by Cllr King and Seconded by Cllr Barnett and the Confidential Minutes of the Virtual Full Council held 18th June 2020 be received as correct account of the meeting, proposed by Cllr Grant and Seconded by Cllr Tremain. The minutes were signed by the Chair.

867/2020 PLANNING MATTERS

867.1/2020 Planning Applications

Planning Consultation – AVA/2020/0843

Cllrs Beavan and Grant made comments regarding this application. These have been sent to AVBC Planning Department by the Clerk.

868/2020 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

868.1/2020 Councillor Attendance Record 20/21

Members noted the update.

868.2/2020 External Audit 2019/20

Members noted the update.

868.3/2020 Street Lighting Columns – Stress Testing

RESOLVED:

868.3.1/2020 To authorise the Clerk to approach a three local companies for a quotation

868.3.2/2020 To authorise the Clerk to select an appropriate company to undertake the SLC Stress Testing.

868.4/2020 Lamp post Poppies

RESOLVED:

868.4.1/2020 To authorise the Clerk to pay a donation of £200 to the Royal British Legion for reusing the poppies again.

**868.5/2020 Remembrance Wreath
RESOLVED**

868.5.1/2020 To authorise the Clerk to order a wreath.
The Clerk will also arrange for Vice Chair Cllr Payne to lay the wreath and along with Cllr Grant attend the service.

868.6/2020 Brewster Memorial Garden

Members noted the update.

**868.7/2020 Privacy Policy
RESOLVED**

868.7.1/2020 To authorise the Clerk to include this policy on the website.

869/2020 Chair's Report

The Chair reported that both he and the Clerk were meeting with a resident and their solicitor on Monday 19th October to discuss a border issue at the Shirley Road allotment. It may mean that the Council have to erect a border fence in the future and an update would be reported back at the next meeting.

The Chair and the Clerk are also meeting with the owners of the land either side of the entrance to Minster Way to try and resolve the problems with the tree roots lifting the block paving, this will also be reported back at the next meeting.

870/2020 Councillor Updates

870.1/2020 Village Hall Working Group

As previously reported on the Members Observations.

870.2/2020 Swanwick Recreation Grounds

A new sign has been installed on the Chapel Street approach to the grounds. The FA Report recommends ground needs some work doing on it, new goal posts required and that there are possible grants available to help with these costs and also the changing room upgrade. A SRG Working Group meeting will be arranged shortly to start these applications. There are now 3 teams using the pitches at the weekends and general feedback from them so far is that generally the pitches have been cut well, the overgrown areas around the pitches need cutting back to allow ball recovery, spectator movement and a net behind the goal to stop the balls going onto neighbouring properties. There is a concern about not being allowed to use changing facilities as winter approaches and a grant application has gone into DET to help repair the play area ground and equipment.

870.3/2020 Website

The new website is now up and running.

870.4/2020 Remembrance Sunday

We will not be having a parade this year.

870.5/2020 Civic Service

We will not be having a Civic Service this year.

871/2020 Correspondence & Circulars Noted

872/2020 Accounts

872.1/2020 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount(£)
01.07.20	DD	NEST	Employees/ers Pension Contribution Mth 3 year end 2021	230.14
01.07.20	3897	M Barnett	Honorarium Qtr 2 2020/21	80.00
17.07.20	DD	Haven Power	Electric Utility	14.00
31.07.20	BACS	Salaries	Salary Mth 4 Year end 2021	2737.41
31.07.20	BACS	HMRC	Mth 4 Tax & NI Contribution Yr end 2021	670.53
31.07.20	BACS	Woolley Moor Nurseries	Summer hanging baskets - supply/rental & maintenance	5,652.00
31.07.20	BACS	Somercotes PC	Supply of temporary litter picker July 2020	200.00
31.07.20	DEBIT CARD	Defib Store	2 defib replacement batteries	88.80
31.07.20	DEBIT CARD	EDF	Chapel St changing room electricity 22/04/20-30/04/20	84.11
31.07.20	DEBIT CARD	EDF	Chapel St changing room electricity May 2020	280.38
31.07.20	DEBIT CARD	Ripley Shoe Repairs	Spare keys and key rings for changing room	12.50
31.07.20	DEBIT CARD	Conservatory florists	Flowers for Mrs Staton	24.99
31.07.20	DEBIT CARD	EDF	Chapel St changing room electricity June 2020	279.06
31.07.20	DEBIT CARD	Toolstation	Plastic ties	33.32
31.07.20	DEBIT CARD	O2	Clerks phone June 2020	15.89
31.07.20	DD	NEST	Employees/ers Pension Deductions Mth 4 year end 2021	230.14
10.08.20	BACS	UKDMO - PWLB	Loan No 504972	4,845.19
17.08.20	DD	Haven Power	Electric Utility	14.00
19.08.20	BACS	Parish Council Website	Web Hosting & Domain Renewal	109.98
19.08.20	BACS	EDF	Chapel St changing room electricity 01-18 July 2020	164.33
24.08.20	DD	British Gas	Chapel St changing room electricity July 2020	22.08
24.08.20	BACS	Hart Signs	Memorial Plaque - Armstrong	40.00
24.08.20	BACS	Salaries	Salaries Mth 5 Year end 2021	2737.61
24.08.20	BACS	HMRC	Mth 5 Tax & NI Contribution Yr end 2021	670.33
24.08.20	BACS	PKF Littlejohn LLP	External Audit 2019-20	1,560.00

Date	Cheque	To Whom Payable	Reason	Amount(£)
24.08.20	BACS	Grasstrack	July 2020 Ground Maintenance	896.00
24.08.20	BACS	DALC	Law & Good Practice Training	50.00
24.08.20	BACS	Play Inspection Company	Chapel Street Play Area Annual Inspection	120.00
25.08.20	BACS	Somercotes PC	Supply of temporary litter picker Aug 20	200.00
28.08.20	DD	NEST	Employees/ers Pension Deductions Mth 5 year end 21	230.14
31.08.20	DEBIT CARD	ZOOM	21/8-20/9/20 monthly online meetings	14.39
31.08.20	DEBIT CARD	O2	Clerks phone July 2020	11.28
11.09.20	BACS	Viewtec Signs	Recreation Grounds sign	471.49
15.09.20	DD	British Gas	Chapel St changing room electricity Aug 2020	24.09
17.09.20	DD	Haven Power	Electric Utility	14.00
22.09.20	DD	British Gas	Chapel St changing room electricity Sept 2020	22.00
30.09.20	DD	UKDMO - PWLB	Loan No 509437	11,875.50
30.09.20	BACS	Hart Signs	Memorial Plaque - Wainman	40.00
30.09.20	BACS	Parish Council Website	Accessibility Website setup 50% deposit	250.00
30.09.20	BACS	DALC	Planning Essentials Training 02.11.20	50.00
30.09.20	BACS	PJ Lilley	Chapel St changing rooms plumbing/sanitartyware check	210.00
30.09.20	BACS	Salaries	Salaries Mth 6 Year end 2021	2665.64
30.09.20	BACS	HMRC	Mth 6 Tax & NI Contribution Yr end 2021	620.52
30.09.20	BACS	All Wright Locksmiths	Chapel St changing rooms new locks & keys	318.00
30.09.20	BACS	Grasstrack	Aug 2020 Ground Maintenance	896.00
30.09.20	BACS	Grasstrack	Nether Close verge planting	552.00
30.09.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 14.08.20	72.00
30.09.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 26.08.20	72.00
30.09.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 02.09.20	72.00
30.09.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 05.09.20	72.00
30.09.20	BACS	Grasstrack	Swanwick Recreation	72.00

Date	Cheque	To Whom Payable	Reason	Amount(£)
			Ground Maintenance 11.09.20	
30.09.20	DEBIT CARD	ZOOM	21/9-20/10/20 monthly online meetings	14.39
30.09.20	DEBIT CARD	O2	Clerks phone Aug 2020	10.80
			Total	40713.03

872.2/2020 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount(£)	
Cllr G Soudah	BACS	Chair's Honorarium 2nd Half	400.00	
Cllr G Soudah	BACS	Chair's Expenses – Land Registry searches	12.00	
Cllr M Barnett	CHQ	Honorarium Qtr 3	80.00	
C Miles	BACS	Clerk's Expenses – 1 mth zoom meeting subs & black bags	16.38	
			Total	508.38

872.3/2020 Income Received

Noted

Date	Remittance	Received from	Amount(£)	
03.07.20	CHQ	Wainman Memorial Tree & Plaque	140.00	
28.09.20	BACS	September 2020 Precept	83,367.50	
			Total	83507.50

873/2020 Bank Reconciliation

Noted:

Cash Book Reconciliation 30.09.20

Opening Balance 01.04.20	492,999.88	
Receipts to 30.09.20	177,644.50	
Sub Total		670,644.38
Payments to 30.09.20	59,313.59	
Unpresented cheques	0.00	
Sub Total		59,313.59
Closing Balance 30.09.20		611,330.79
Bank Balance at 30.09.20		611,330.79

874/2020 Exclusion of Press & Public

874.1/2020 Review of Staff

875/2020 Items for the next agenda

None

876/2020 Date & Time of Next Meeting

Date of Next Meeting: TBC

Meeting closed at 8.11pm

Signed:

Date: