

**SWANWICK PARISH COUNCIL
MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING
THURSDAY 19th November 2020 at 7.00pm**

Present: Cllrs Barnett, Brown Chidlow, Goodier, Soudah, Trenear & Clerk C Miles

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

None

877/2020 APOLOGIES

Cllr Beavan, King, Payne

878/2020 VARIATION OF ORDER OF BUSINESS

None

879/2020 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

None

880/2020 PUBLIC PARTICIPATION

880.1/2020 Public Speaking –

No members of the public present.

880.2/2020 Members' Observations

Cllr Trenear reported mud and lorries parked on Larkhill due to building works on Sleetmoor Lane, the Clerk has already reported this to Highways.

Cllr Goodier reported seeing litter along the Cray's Hill park path, this area should be done by AVBC, but the Clerk would ask the litter picker to check it out.

880.3/2020 POLICE MATTERS

None

880.4/2020 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST

None

881/2020 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of the Virtual Full Council held 15th October 2020 be received as correct account of the meeting, proposed by Cllr Barnett and Seconded by Cllr Chidlow and the Confidential Minutes of the Virtual Full Council held 15th October 2020 be received as correct account of the meeting, proposed by Cllr Barnett and Seconded by Cllr Trenear. The minutes were signed by the Chair.

882/2020 PLANNING MATTERS

882.1/2020 Planning Applications

None

883/2020 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

883.1/2020 Councillor Attendance Record 20/21

Members noted the update.

883.2/2020 Street Lighting Columns – Stress Testing

Members noted the update.

883.3/2020 Lamp post Poppies

Members noted the update.

883.4/2020 Christmas Lights and Tree

Members noted the update.

883.5/2020 St Andrew's Remembrance Notice Boards

RESOLVED

883.5.1/2020 To authorise the Clerk to pay the sum of £44.50 for the boards and varnish.

883.6/2020 St Andrew's Floodlights

RESOLVED

883.6.1/2020 To authorise the Clerk inform St Andrew's to make application via S137 grants in future.

883.7/2020 Website Accessibility Statement

RESOLVED

883.7.1/2020 To accept the Accessibility Statement and for the Clerk to put it onto website as soon as possible.

884/2020 Chair's Report

The Chair reported that the Shirley Road allotment issue has not progressed due to illness of resident, but her solicitor was suggesting mediation. The Chair has requested more documented information from the Solicitors before we take that route.

885/2020 Councillor Updates

885.1/2020 Village Hall Working Group

Cllr Soudah reported that Cllr Grant attended the working group meeting and made his case for not having a village hall. The working Group are going to have another meeting with the funding Consultant and look at the housing option first. Cllr Grant has invited a Somerlea Director to attend and speak to the next meeting.

885.2/2020 Swanwick Recreation Grounds

There are key tasks in applying for several grants and someone is needed to take the lead in applying for the grants available and should not be the Clerk. In December the Council will look at the budget allocation to assist these claims.

885.3/2020 Website

The new website is now up and running and the Accessibility Statement will be put on asap. For the future the Council will look at a website which the Council can manage directly instead of paying for amendments, Cllr Trenear will look into this.

885.4/2020 Remembrance Sunday

No parade and Cllr Payne laid the Councils wreath at the memorial.

885.5/2020 Civic Service

We will not be having a Civic Service this year.

886/2020 Correspondence & Circulars Noted

887/2020 Accounts

887.1/2020 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount £
01.10.20	DEBIT CARD	Post Office	Special Delivery Allotment plot 48a	6.70
01.10.20	BACS	Somercotes PC	Supply of temporary litter picker Sept 20	200.00
02.10.20	DD	NEST	Employees/Ers Pension Deductions Mth 6 year end 2021	222.38
19.10.20	DD	Haven Power	Electric Utility	14.00
19.10.20	BACS	Defib Store	Defib and case	1,546.80
29.10.20	DD	British Gas	Chapel St changing room electricity 19/07 - 30/09/2020	356.21
30.10.20	BACS	Staff Salaries	Mth 7 Year end 2021	2218.52
30.10.20	BACS	HMRC	Mth 7 Tax & NI Contribution Yr end 2021	309.87
30.10.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 18.09.20	72.00
30.10.20	BACS	Grasstrack	Sept 2020 Ground Maintenance	896.00
30.10.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 01.10.20	72.00
30.10.20	BACS	Grasstrack	Replanting planters with winter bedding	240.00
30.10.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 18.09.20	72.00
30.10.20	BACS	Cubic Ultrasonic	Lighting Columns Stress Testing 2020	512.50
30.10.20	BACS	Royal British Legion	Remembrance Wreath	20.00
30.10.20	BACS	Somercotes PC	Supply of temporary litter picker Oct 20	300.00
30.10.20	BACS	Parish Council Website	Annual Website updating fee 2020/21	490.00
30.10.20	DEBIT CARD	Amazon	Copier Paper	16.99
30.10.20	DEBIT CARD	Amazon	Ink cartridges	32.97
30.10.20	DEBIT CARD	Amazon	Ink cartridges	10.99
30.10.20	DEBIT	Zoom	Monthly online meetings	14.39

Date	Cheque	To Whom Payable	Reason	Amount £
	CARD			
30.10.20	DEBIT CARD	02	Clerks phone Sept 2020	10.80
			Total	7635.12

887.2/2020 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
			0
		Total	0.00

887.3/2020 Income Received Noted

Date	Remittance		Amount
28.10.02	BACS	HMRC VAT Repayment 09/20	2801.66
			0
		Total	2801.66

888/2020 Bank Reconciliation Noted:

Opening Balance 01.04.20	492,999.88	
Receipts to 30.10.20	180,446.16	
Sub Total		673,446.04
Payments to 30.10.20	67,377.09	
Unpresented cheques	0.00	
Sub Total		67,377.09
Closing Balance 30.10.20		606,068.95
Bank Balance at 30.10.20		606,068.95

889/2020 Exclusion of Press & Public

889.1/2020 Review of Staff

The Clerk updated the Council on the current staff status, this was **NOTED**.

890/2020 Items for the next agenda

None

891/2020 Date & Time of Next Meeting

Date of Next Meeting: TBC

Meeting closed at 7.54pm

Signed:

Date: