

**SWANWICK PARISH COUNCIL  
MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING  
THURSDAY 18<sup>th</sup> June 2020 at 6.30pm**

**Present:** Cllrs Chidlow, Grant, Payne, Soudah, Trenear & Clerk C Miles  
Cllrs Bates, Beavan & Brown attended from 6.45pm

**Members of the Public:**

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

Cllr Wilson, W Bates, R Beavan, E Brown

**832/2020 APOLOGIES**

Cllr Barnett

Apologies from Cllr King who has received a shielding letter for 12weeks have been approved.

**833/2020 CO-OPTION OF COUNCILLORS**

Cllr Soudah proposed to co-opt Wayne Bates, Rob Beavan & Elliot Brown as Parish Councillors for the remaining term of this Council.

**RESOLVED:** To co-opt Wayne Bates, Rob Beavan & Elliot Brown as Parish Councillors for the remaining term of this Council.

**834/2020 VARIATION OF ORDER OF BUSINESS**

None

**835/2020 DECLARATION OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr. Soudah declared interest in item no.12.1

The Councillor remained in the meeting.

**836/2020 PUBLIC PARTICIPATION**

**836.1/2020 Public Speaking –**

Cllr Wilson welcomed the new members and said that Cllr Hayes and himself were always available should anything arise. He also mentioned the Boundary Review, which the last one was postponed but it would have affected the area by creating a new constituency.

**836.2/2020 Members' Observations**

Cllr Grant asked if the Swanwick sign on the approach to Sleetmoor Lane from Alfreton could be removed/cleaned. The Clerk will speak to DCC, but Cllr Soudah pointed out that there is a newer Swanwick sign at the Old Colliery Road roundabout.

Cllr Brown commented about the Recreation Grounds on Chapel Street that the teams that have been using it are concerned that they may be excluded from future use. Cllr Soudah responded saying that at the moment we are in the early stages of taking over as Trustees and it would be a good idea to have a meeting with prospective teams to go over everything.

### **836.3/2020 POLICE MATTERS**

None reported and all can be viewed online.

### **836.4/2020 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

None

### **837/2020 MINUTES OF FULL COUNCIL**

#### **RESOLVED:**

Minutes/Notes sent 23rd March 2020 by email due to COVID-19 and Minutes of Virtual Full Council held 30th April 2020 be received as correct account of the meeting. The minutes were signed by the Chair.

### **838/2020 PLANNING MATTERS**

#### **838.1/2020 Planning Applications**

None

### **839/2020 CLERK'S REPORT**

The Clerk's report was presented by the Clerk.

#### **839.1/2020 20/21 Councillor Attendance Record**

Members noted the update.

#### **839.2/2020 Limited Assurance Review of Annual Return for the Year ended 31<sup>st</sup> March 2020**

Members noted the update.

#### **839.3/2020 Exercise of Public Rights**

Members noted the update.

#### **839.4/2020 Hanging Baskets**

Members noted the update.

#### **839.5/2020 Planting**

Members noted the update.

#### **839.6/2020 Replacement Defibrillator Pads**

##### **RESOLVED:**

To authorise the Clerk to order two replacement defib pads at £37.00 plus VAT each.

#### **839.7/2020 Swanwick Recreation Ground Chapel Street**

The Chair said that audits had to be done on the building etc. and we should be aiming for the grounds all to be self financing in the future so as not to drain the Council's budget and that a possible zoom meeting with prospective teams would be a good idea. Members noted the update.

##### **RESOLVED:**

To authorise the Clerk to instruct for the trees to be removed at £650.00 plus VAT.

#### **839.8/2020 Website Accessibility & Statement**

Due to legislation on Website Accessibility the Parish website needs upgrading.

**PROPOSED:** To upgrade the website at a cost of £500 plus £500 per year to manage/update.

**RESOLVED:**

To authorise the Clerk to upgrade the website at a cost of £500 plus £500 per year to manage/update.

**839.9/2020 Litter Pickers**

The Council would like to thank the young volunteers who have been going around the village litter picking and also the football teams and Chapel Street Residents who are constantly clearing litter from this area.

**839.10/2020 Christmas Tree 2020**

**PROPOSED:** To order a 24ft tree from Mr Christmas Tree cost of £550 plus VAT.

**RESOLVED:**

To authorise the Clerk to order a 24ft tree from Mr Christmas Tree cost of £550 plus VAT.

**840/2020 Chair's Report/ Councillor Updates****840.1/2020 Village Hall Working Group**

No meeting held. No works have been done on site due to Covid-19 and we now need to chase the grouters to complete works as the Coal Authority licence expires shortly. We also need to look at the possibility of becoming a charitable trust to help with funding the development works.

**840.2/2020 Defibrillator Working Group**

There hasn't been a meeting. Cllr Bates said he would be willing to have a defibrillator outside his property on Larkhill. The Clerk will look into this.

**841/2020 Correspondence & Circulars**

**Noted**

**842/2020 Accounts****842.1/2020 RESOLVED: To approve urgent payments**

Date	Cheque	To Whom Payable	Reason	Amount £
17.04.20	DD	Haven Power	Electric Utility	17.00
30.04.20	DEBIT CARD	Amazon	Caretakers PPE refund	-25.40
30.04.20	DEBIT CARD	Amazon	Caretakers PPE	3.99
30.04.20	DEBIT CARD	Amazon	Caretakers PPE	-18.50
30.04.20	DEBIT CARD	Amazon	Caretakers PPE	3.99
30.04.20	DEBIT CARD	O2	Clerks phone Mar 2020	17.22
04.05.20	DD	NEST	Pension Deductions Mth 1 Year End 2021	230.14
12.05.20	BACS	Zurich Town & Parish Insurance	Annual Insurance 2020-21	570.64
18.05.20	DD	Haven Power	Electric Utility	14.00
29.05.20	DD	NEST	Pension Deductions Mth 2 Year End 2021	230.14
29.05.20	BACS	Staff Salary	Salary Mth2 Year end 2021	2737.41
29.05.20	BACS	HMRC	Mth2 Tax & NI Contribution Yr end 2021	670.53
29.05.20	BACS	Grasstrack	April 2020 Ground Maintenance	896.00
29.05.20	BACS	G Soudah	Chair's 1st Half Honorarium	400.00
29.05.20	BACS	G Soudah	Chair's April Phone Expenses	15.00

29.05.20	BACS	B Wood	Internal Audit 2019-20	100.00
29.05.20	BACS	Zurich Town & Parish Insurance	Chapel Street Annual Insurance 2020-21	278.23
31.05.20	DEBIT CARD	Argos	32GB Flash Drive Stick	6.49
31.05.20	DEBIT CARD	O2	Clerks phone Apr 2020	17.68
			<b>Total</b>	<b>6164.56</b>

### 842.2/2020 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
		<b>Total</b>	<b>0.00</b>

### 842.3/2020 Income Received Noted

Date	Remittance	Amount £
03.04.20	BACS Derbyshire CC ROW Pmt 2019-20	315.00
27.04.20	BACS April 2020 Precept	83,367.50
28.04.20	BACS HMRC VAT Repayment 03/20	3,941.55
13.05.20	BACS HMRC VAT Repayment 12/19	6,242.95
19.05.20	BACS SAA Rent 1st half	225.00
	<b>Total</b>	<b>94092.00</b>

### 843/2020 Bank Reconciliation Noted:

#### Cash Book Reconciliation

#### 31.05.20

Opening Balance 01.04.20	492,999.88	
Receipts to 31.05.20	94,092.00	
Sub Total		587,091.88
Payments to 31.05.20	10,688.32	
Unpresented cheques	0.00	
Sub Total		10,688.32
Closing Balance 31.05.20		576,403.56
Bank Balance at 31.05.20		576,403.56

### 844/2020 Exclusion of Press & Public 844.1/2020 Review of Staff

### 845/2020 Items for the next agenda None

### 846/2020 Date & Time of Next Meeting Date of Next Meeting: TBC

### Meeting closed at 7.40pm

Signed: *G Soudah* Date: 16<sup>th</sup> July 2020