



## SWANWICK PARISH COUNCIL

Clerk to the Council  
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8<sup>th</sup> October 2020

Dear

### **Summons to attend meeting.**

**You are summoned to attend the Meeting of Swanwick Parish Council to be held on Thursday 15<sup>th</sup> October 2020 at 19.00pm by video conferencing.**

Arrangements for members of the public if you are a resident of Swanwick and would like to join this video conference, then please email [clerk@swanwickparishcouncil.org.uk](mailto:clerk@swanwickparishcouncil.org.uk). Residents will then be sent a link with password to enable them to join the meeting. Unfortunately, this is necessary to prevent 'trolling' of the meeting.

If you are a resident who does not have access to the internet, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 5.00pm on 14<sup>th</sup> October 2020. These will be responded to in Public Speaking as usual.

### **Clerk to the Council**

## **AGENDA**

### **1. Apologies**

Members are reminded to give their apologies direct to the Clerk, these must be made **well in advance** (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

### **2. Variation of Order of Business**

### **3. Declarations of Interest**

**Members must fill out the Declaration of Interests Forms for submission.** Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4D of Public Participation.

#### **4. Public Participation**

##### **4.1. Public Attendance & Speaking:**

Residents wishing to speak need to **book in with the Clerk prior to the meeting by email/phone or immediately prior to the start of the meeting.**

**Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.**

At the start of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

##### **4.2. Member's Observations**

Parish Council Members' observations will be taken alongside Reports from any Borough and County Councillors attending.

##### **4.3. Police Matters**

Information is on the following web pages -  
[www.police.uk/derbyshire/NR06](http://www.police.uk/derbyshire/NR06)

##### **4.4. Representations or Evidence from Members Declaring a Prejudicial Interest**

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

#### **5. Minutes of Full Council**

**5.1. To receive the Minutes of the Virtual Meeting held 16th July 2020**

**5.2. To receive the Confidential Minutes of the Virtual Meeting held 16th July 2020**

#### **6. Planning Matters**

Planning Applications for comment: All applications can be viewed at [www.ambervalley.gov.uk](http://www.ambervalley.gov.uk) click on Planning and then click on Planning Applications and use the AVA reference number to search.

#### **7. Clerk's Report**

- 7.1. Councillor Attendance record 2020/21**
- 7.2. External Audit 2019/20**
- 7.3. Street lighting columns - Stress Testing**
- 7.4. Lamp post Poppies**
- 7.5. Remembrance Wreath**
- 7.6. Brewster Memorial Garden**

## 8. Chair's Report (Verbal Report)

## 9. Councillors' Updates

- 9.1. VHWG
- 9.2. Swanwick Recreation Grounds including FA Report
- 9.3. Websites
- 9.4. Remembrance Sunday
- 9.5. Civic Service

## 10. Correspondence & Circulars (copies are available on the website)

- 10.1. DALC 08 – 2020
- 10.2. DALC 09 – 2020

## 11. Accounts

### 11.1. To approve urgent payments made to the following:

Date	Cheque	To Whom Payable	Reason	Amount £
01.07.20	DD	NEST	Employees/ers Pension Contribution Mth 3 year end 2021	230.14
01.07.20	3897	M Barnett	Honorarium Qtr 2 2020/21	80.00
17.07.20	DD	Haven Power	Electric Utility	14.00
31.07.20	BACS	Salaries	Salary Mth 4 Year end 2021	2737.41
31.07.20	BACS	HMRC	Mth 4 Tax & NI Contribution Yr end 2021	670.53
31.07.20	BACS	Woolley Moor Nurseries	Summer hanging baskets - supply/rental & maintenance	5,652.00
31.07.20	BACS	Somercotes PC	Supply of temporary litter picker July 2020	200.00
31.07.20	DEBIT CARD	Defib Store	2 defib replacement batteries	88.80
31.07.20	DEBIT CARD	EDF	Chapel St changing room electricity 22/04/20-30/04/20	84.11
31.07.20	DEBIT CARD	EDF	Chapel St changing room electricity May 2020	280.38
31.07.20	DEBIT CARD	Ripley Shoe Repairs	Spare keys and key rings for changing room	12.50
31.07.20	DEBIT CARD	Conservatory florists	Flowers for Mrs Staton	24.99
31.07.20	DEBIT CARD	EDF	Chapel St changing room electricity June 2020	279.06
31.07.20	DEBIT CARD	Toolstation	Plastic ties	33.32
31.07.20	DEBIT CARD	O2	Clerks phone June 2020	15.89
31.07.20	DD	NEST	Employees/ers Pension Deductions Mth 4 year end 2021	230.14
10.08.20	BACS	UKDMO - PWLB	Loan No 504972	4,845.19
17.08.20	DD	Haven Power	Electric Utility	14.00
19.08.20	BACS	Parish Council Website	Web Hosting & Domain Renewal	109.98
19.08.20	BACS	EDF	Chapel St changing room electricity 01-18 July 2020	164.33

Date	Cheque	To Whom Payable	Reason	Amount £
24.08.20	DD	British Gas	Chapel St changing room electricity July 2020	22.08
24.08.20	BACS	Hart Signs	Memorial Plaque - Armstrong	40.00
24.08.20	BACS	Salaries	Salaries Mth 5 Year end 2021	2737.61
24.08.20	BACS	HMRC	Mth 5 Tax & NI Contribution Yr end 2021	670.33
24.08.20	BACS	PKF Littlejohn LLP	External Audit 2019-20	1,560.00
24.08.20	BACS	Grasstrack	July 2020 Ground Maintenance	896.00
24.08.20	BACS	DALC	Law & Good Practice Training	50.00
24.08.20	BACS	Play Inspection Company	Chapel Street Play Area Annual Inspection	120.00
25.08.20	BACS	Somercotes PC	Supply of temporary litter picker Aug 20	200.00
28.08.20	DD	NEST	Employees/ers Pension Deductions Mth 5 year end 21	230.14
31.08.20	DEBIT CARD	ZOOM	21/8-20/9/20 monthly online meetings	14.39
31.08.20	DEBIT CARD	O2	Clerks phone July 2020	11.28
11.09.20	BACS	Viewtec Signs	Recreation Grounds sign	471.49
15.09.20	DD	British Gas	Chapel St changing room electricity Aug 2020	24.09
17.09.20	DD	Haven Power	Electric Utility	14.00
22.09.20	DD	British Gas	Chapel St changing room electricity Sept 2020	22.00
30.09.20	DD	UKDMO - PWLB	Loan No 509437	11,875.50
30.09.20	BACS	Hart Signs	Memorial Plaque - Wainman	40.00
30.09.20	BACS	Parish Council Website	Accessibility Website setup 50% deposit	250.00
30.09.20	BACS	DALC	Planning Essentials Training 02.11.20	50.00
30.09.20	BACS	PJ Lilley	Chapel St changing rooms plumbing/sanitartyware check	210.00
30.09.20	BACS	Salaries	Salaries Mth 6 Year end 2021	2665.64
30.09.20	BACS	HMRC	Mth 6 Tax & NI Contribution Yr end 2021	620.52
30.09.20	BACS	All Wright Locksmiths	Chapel St changing rooms new locks & keys	318.00
30.09.20	BACS	Grasstrack	Aug 2020 Ground Maintenance	896.00
30.09.20	BACS	Grasstrack	Nether Close verge planting	552.00
30.09.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 14.08.20	72.00
30.09.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 26.08.20	72.00
30.09.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 02.09.20	72.00
30.09.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 05.09.20	72.00
30.09.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 11.09.20	72.00
30.09.20	DEBIT CARD	ZOOM	21/9-20/10/20 monthly online meetings	14.39

Date	Cheque	To Whom Payable	Reason	Amount £
30.09.20	DEBIT CARD	O2	Clerks phone Aug 2020	10.80
			<b>Total</b>	<b>40713.03</b>

### 11.2. To approve payments to the following:

To Whom Payable	Payment Ref	Reason	Amount (£)
Cllr G Soudah	BACS	Chair's Honorarium 2nd Half	400.00
Cllr G Soudah	BACS	Chair's Expenses – Land Registry searches	12.00
Cllr M Barnett	CHQ	Honorarium Qtr 3	80.00
C Miles	BACS	Clerk's Expenses – 1 mth zoom meeting subs & black bags	16.38
		<b>Total</b>	<b>508.38</b>

### 11.3. Income Received:

Date	Remittance	Amount (£)
03.07.20	CHQ Wainman Memorial Tree & Plaque	140.00
28.09.20	BACS September 2020 Precept	83,367.50
	<b>Total</b>	<b>83507.50</b>

## 12. Bank Reconciliation

<b>Opening Balance 01.04.20</b>	<b>492,999.88</b>
Receipts to 30.09.20	177,644.50
<b>Sub Total</b>	<b>670,644.38</b>
Payments to 30.09.20	59,313.59
Unpresented cheques	0.00
<b>Sub Total</b>	<b>59,313.59</b>
<b>Closing Balance 30.09.20</b>	<b>611,330.79</b>
<b>Bank Balance at 30.09.20</b>	<b>611,330.79</b>

## 13. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

### 13.1. Staff

## 14. Items for the next Agenda

Items are invited for inclusion in next month's agenda

## 15. Date of Next Meeting: TBC