

SWANWICK PARISH COUNCIL

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10th December 2020

You are summoned to attend the Meeting of Swanwick Parish Council to be held on Thursday 17th December 2020 at 19.00pm by video conferencing.

Arrangements for members of the public if you are a resident of Swanwick and would like to join this video conference, then please email clerk@swanwickparishcouncil.org.uk. Residents will then be sent a link with password to enable them to join the meeting. Unfortunately, this is necessary to prevent 'trolling' of the meeting.

If you are a resident who does not have access to the internet, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 5.00pm on 16th December 2020. These will be responded to in Public Speaking as usual.

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk, these must be made **well in advance** (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

2. Variation of Order of Business

3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4D of Public Participation.

4. Public Participation

4.1 Public Attendance & Speaking:

Residents wishing to speak need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At the start of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

4.2 Parish Council Members’ observations

Member’s observations will be taken alongside Reports from any Borough and County Councillors attending.

4.3 Police Matters

Information is on the following web pages -
www.police.uk/derbyshire/NR06/

4.4 Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

5. Minutes of Full Council

5.1 To receive the Minutes of the Virtual Meeting held 19th November 2020

5.2 To receive the Confidential Minutes of the Virtual Meeting held 19th November 2020

6. Planning Matters

6.1 Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

7. Clerk’s Report

7.1 Councillor Attendance record 2020/21

7.2 Christmas Tree

7.3 Gardening Maintenance Tender

8. Chair’s Report (Verbal Report)

8.1 Budget 2021-22 – to determine budget for 2020-21 (papers to follow).

9. Councillors’ Updates

9.1 VHWG

9.2 Swanwick Recreation Grounds

9.3 Websites

10. Correspondence & Circulars

10.1 DALC 12 – 2020

10.2 DALC PC13-20 Local Government Ethical Standards

11. Accounts

11.1 To approve urgent payments made to the following:

Date	Cheque	To Whom Payable	Reason	Amount £
02.11.20	DD	NEST	Employees/Ers Pension Deductions Mth 7 year end 2021	174.07
17.11.20	DD	Haven Power	Electric Utility	14.00
18.11.20	DD	British Gas	Chapel St changing room electricity 01/10- 31/10/2020	149.23
27.11.20	BACS	Staff Salaries	Salary Mth 8 Year end 2021	2639.43
27.11.20	BACS	HMRC	Mth 8 Tax & NI Contribution Yr end 2021	602.27
27.11.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 22.10.20	72.00
27.11.20	BACS	Grasstrack	Swanwick Recreation Ground Maintenance 30.10.20	54.00
27.11.20	BACS	Grasstrack	Oct 2020 Ground Maintenance	896.00
27.11.20	BACS	Grasstrack	Swanwick Recreation Ground Cut back shrubs around pitches	204.00
27.11.20	BACS	Somercotes PC	Supply of temporary litter picker Nov 20	400.00
30.11.20	DD	NEST	Employees/Ers Pension Deductions Mth 8 year end 2021	219.55
30.11.20	DEBIT CARD	Amazon	Permanent Markers	2.95
30.11.20	DEBIT CARD	Amazon	Defib WD40 and light batteries	22.60
30.11.20	DEBIT CARD	Amazon	Defib Cleaner	12.97
30.11.20	DEBIT CARD	Amazon	Cleaning Cloths	11.99
30.11.20	DEBIT CARD	Zoom	Monthly online meetings 21/11 - 20./12/20	14.39
30.11.20	DEBIT CARD	O2	Clerks phone Oct 2020	11.28
			Total	5500.73

11.2 To approve payments to the following:

To Whom Payable	Payment Ref	Reason	Amount £
			0
		Total	0.00

11.3 Income Received:

Date	Remittance		
04.11.20	BACS	Inter Belper October 2020 Pitch Fees	120.00
11.11.20	BACS	SAA Rent 2nd half	225.00
19.11.20	BACS	Scouts Hut Lease April 2020 - March 2021	5.00
24.11.20	D/D Adjust	British Gas refund charged in error 15.09.20	24.09
24.11.20	D/D Adjust	British Gas refund charged in error 15.09.20 - 24.08.20 + 22.09.20	44.08
		Total	418.17

12. Bank Reconciliation

Opening Balance 01.04.20	492,999.88	
Receipts to 30.11.20	180,864.33	
Sub Total		673,864.21
Payments to 30.11.20	72,957.82	
Unpresented cheques	80.00	
Sub Total		72,877.82
Closing Balance 30.11.20		600,986.39
Bank Balance at 30.11.20		600,986.39

13. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

13.1 Staff

14. Items for the next Agenda

Items are invited for inclusion in next month's agenda

15. Date of Next Virtual Meeting: 21st January 2021