

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 21st February 2019 at 7pm**

Present: Cllrs Adams, Chidlow, Barnett, Goodier, King, Payne, Soudah & Trenear

Cllr Soudah took on the role of the Clerk for this meeting.

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

J Briggs, & D Smith

627/2019 APOLOGIES:

Cllr Davies

Cheryl Miles (Clerk)

628/2019 VARIATION OF ORDER OF BUSINESS

None

629/2019 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

630/2019 PUBLIC PARTICIPATION

630.1/2019 Public Speaking –

JB reported that once again Severn Trent had accessed without prior permission Trust land that lies to the south of the Parish Council's Memorial Gardens. This is since the new fencing that has been erected by the Parish Council. Despite several attempts to speak to someone in authority at Severn Trent, JB is still waiting for a return call.

JB reported that the anticipated AVBC Review of the Green Belt and the publication of the report and recommendations did not materialise in time for the AV Council meeting on 30 January 2019. Despite this details of the report's findings appear to have been leaked and were reported in the local press; AVBC had not confirmed or denied that the detail reported in the press reflected the findings in the report.

JB also reported the difficulty he had in reserving a seat at the next meeting of AVBC due on 4 March 2019 and registering to speak on the Local Plan and the implications of the review of the Green Belt despite his record of attendance at all meetings dealing with the Local Plan and being an active participant in the Independent Examination of the Local Plan. He condemned the failure of AVBC in providing adequate facilities to accommodate the anticipated large number of people who wished to exercise their democratic rights.

630.2/2019 Member's Observations

Cllr Payne noted that the Christmas tree was still located in the Well at Broadway Head. She suggested contacting Anne Beale at St Andrew's to

see if this could be stored, together with the remaining items from the Parish Council Office, in the store room at the back of the church.

630.3/2019 POLICE MATTERS

There has been no meeting with the Safer Neighbourhood Team, but all information regarding all police matters is on their website www.police.uk/derbyshire/NR06/

630.4/2019 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST

None

631/2019 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of Full Council held 17th January 2019 are received as correct account of the meeting. The minutes were signed by the Chair.

632/2019 PLANNING MATTERS

632.1/2019 Planning Applications

No representations or comments received & no Planning Applications considered.

633/2019 CLERK'S REPORT

The Clerk's report was presented by the Chair.

633.1/2019 Rights of Way Maintenance

Members noted the update.

633.2/2019 Application to DCC to attach hanging baskets to Street Lighting Columns

Members noted the update.

633.3/2019 Services installation to Village Hall site

Members considered the two quotations received since the agenda was sent out.

RESOLVED:

To accept the quotation from KC Building Services and authorise the Clerk to contract for the works specified.

633.4/2019 Notice of vacancy in the Office of Parish Councillor

Members noted that the Clerk has received a letter of resignation from Cllr P Davies. There are now three vacancies. Members agreed that in view of the proximity of the elections in May 2019 applications to consider co-options will be deferred.

633.5/2019 Councillor Attendance record 2018-19

Members noted the update.

633.6/2019 Parish Website

Members noted the paper sent the Parish Council's current host MH-P.NET. No member was prepared to be nominated as requested. It was suggested that after the May elections in May 2019, a working group be set up to review the website.

633.7/2019 DALC Council Election Training Course

The Clerk attended an election Training Course. This focussed on the impartiality of the Clerk in the forthcoming election period.

Members who wish to stand as candidates are solely responsible for acquiring, completing and submitting the necessary documentation.

Copies of the letters from AVBC in respect of the election process, and the estimated cost had been circulated previously.

634/2019 CHAIR'S REPORT

The Chair reminded Members of the up-coming elections and how to acquire the necessary nomination forms etc. The period of 'purdah' commences on 25th March and Members were reminded of their responsibilities during this period leading up to the election on 2nd May.

635/2019 COUNCILLORS UPDATES

635.1/2019 Website activity & Social Media

Analysis of website activity shows that there was a significant drop in both Facebook and SPC website activity during the period following Christmas.

635.2/2019 Village Hall Working Group

Two new members joined the VHWG; one to focus on legal matters and the second to support funding and preparation of the business plan. The VHWG recommended the acceptance of the quote from KC Building services for the installation of electrical and water utilities.

635.3/2019 Defibrillator Working Group

Work is progressing to install a defibrillator on the fencing at Swanwick Primary School. Application to DCC to attach the defibrillator is currently underway.

It was noted that for the Cray's Hill site, we are waiting for a quote from AVBC for the electrical fitting.

It was noted that the Clerk has delivered a letter to the most suitable houses on Brackendale Road, asking if they would be willing to have a defibrillator fitted to their garden wall, but has not had any responses yet. Members were asked to see if there were any other alternative sites.

635.4/2019 Well Dressing - Saturday, 18th May 2019

It was noted this is progressing well and the theme for the wells is 'Beauty of the Earth'. Brief summary of the activities was provided to Members. The Newsletter features the activities as well as events during the Easter Period.

636/2019 CORRESPONDENCE & CIRCULARS

Noted

637/2019 ACCOUNTS**637.1/2019 RESOLVED: To approve urgent payments**

Date	Cheque	To Whom Payable	Reason	Amount £
17.01.19	D/D	Haven Power	Electric Utility	14.00
17.01.19	3862	Clerks Expenses	OSH Key	8.00
-	-	-	Cement for Memorial Garden Fence	24.12
-	-	-	Water for Concrete	3.60
25.01.19	BACS	LITE Ltd	Steam Packet Xmas Lights	468.00
25.01.19	BACS	Swanwick Baptist Church	Room Hire Oct-Dec 2018	90.00
31.01.19	DEBIT CARD	Amazon	Printer Cartridges	19.76
31.01.19	DEBIT CARD	Sainsbury's	Caretakers Fuel	25.00
			Total	4886.43

637.2/2019 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
Staff	BACS	Mth 11 Salaries	2624.75
HMRC	BACS	Mth 10 Tax & NI Contribution	655.80
NEST	D/D	Mth 10 Pension Deduction & Employer Contribution	137.22
		Total	3417.77

**637.3/2019 Income Received
Noted**

Date	Remittance	Amount £
23.01.19	605967 Refund from Waterplus - overpayment of final bill	5.11
	Total	5.11

638/2019 BANK RECONCILIATION**Noted:**Cash Book Reconciliation 31.01.19

Opening Balance 01.04.18	129,149.34	
Receipts to 31.01.19	155,241.20	
Sub Total		284,390.54
Unpresented cheques 2017/18	3,958.50	
Payments to 31.01.19	84,275.48	
Unpresented cheques 2018/19	140.00	
Sub Total		88,093.98
Closing Balance 31.01.19		196,296.56
Bank Balance at 31.01.19		196,296.56

639/2019 EXCLUSION OF PRESS & PUBLIC

None

640/2019 ITEMS FOR THE NEXT AGENDA

None

641/2019 DATE & TIME OF NEXT MEETING

7.00pm 21st March 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road.

Meeting closed at 20.15

Signed: *G Soudah* Date: 21st March 2019