

## PLEASE NOTE THE VENUE AND TIME

### SWANWICK PARISH COUNCIL

Clerk to the Council

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12<sup>th</sup> September 2019

You are summoned to attend the **FULL COUNCIL MEETING** to be held at **Meeting Rooms, rear of Baptist Church, Derby Road, Swanwick** on **Thursday 19<sup>th</sup> September 2019 at 7.00pm.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

#### Clerk to the Council

### AGENDA

#### 1. Apologies

Members are reminded to give their apologies direct to the Clerk, these must be made **well in advance** (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

#### 2. Co-option of Councillor.

#### 3. Variation of Order of Business

#### 4. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4D of Public Participation.

#### 5. Public Participation

**A) Public Attendance & Speaking:** Residents wishing to speak need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

**Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.**

At the start of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

**B) Parish Council Members' observations will be taken alongside Reports from any Borough and County Councillors attending.**

**C) Police Matters**

Information is on the following web pages [www.police.uk/derbyshire/NR06/](http://www.police.uk/derbyshire/NR06/)

**D) Representations or Evidence from Members Declaring a Prejudicial Interest**

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

**6. Minutes of Full Council**

**6.1 To receive the Minutes of the Meeting held 18<sup>th</sup> July 2019**

**7. Planning Matters**

**7.1 Planning Applications for comment:** All applications can be viewed at [www.ambervalley.gov.uk](http://www.ambervalley.gov.uk) click on Planning and then click on Planning Applications and use the AVA reference number to search.

**8. Clerk's Report**

- 8.1** Vacancies in the Office of Parish Councillor
- 8.2** Councillor Attendance record 2018/19
- 8.3** Banking
- 8.4** Lamp post Poppies
- 8.5** VE Day Celebrations
- 8.6** AVBC Climate Change
- 8.7** Snow Warden Information to Parish and Town Councils

**9. Chair's Report (Verbal Report)**

**10. Councillors' Updates**

Website Activity & Social Media  
Village Hall Working Group  
Defibrillator Working Group  
Remembrance Sunday 2019  
Civic Service 2019

**11. Correspondence & Circulars (copies are available on the website)**

**11.1** DALC 10 - 2019

**12. Accounts**

**12.1 To approve urgent payments made to the following:**

Date	Cheque	To Whom Payable	Reason	Amount £
30.06.19	DEBIT CARD	Gee Jays	Waterer Parts	2.38
30.06.19	DEBIT CARD	Tesco	Copier Paper	8.85
30.06.19	DEBIT CARD	Gee Jays	Waterer Parts	50.97
30.06.19	DEBIT CARD	Post Office	Special Delivery PWLB	7.30

02.07.19	DEBIT CARD	Allpart mcr	3 x water containers	50.97
02.07.19	DEBIT CARD	Rontec	Caretakers fuel	30.01
01.07.19	3881	AV Voices	S137 Grant 2019	200.00
01.07.19	3882	Swanwick Baptist Church	S137 Grant 2019	200.00
01.07.19	3883	Swanwick PCC	S137 Grant 2019	200.00
01.07.19	3884	Swanwick Allotment Association	S137 Grant 2019	200.00
01.07.19	3885	Swanwick Pre School	S137 Grant 2019	200.00
01.07.19	3886	2nd Swanwick St Andrews Brownies	S137 Grant 2019	200.00
01.07.19	3887	CANCELLED	-	0.00
09.07.19	BACS	Grasstrack	Gardening Maintenance May 19	896.00
09.07.19	BACS	Breedon	SPS Defib Post Installation	391.20
09.07.19	BACS	Breedon	SPS Defib Supply	838.80
12.07.19	BACS	Ground Support Services	Grouting works/supervision deposit	4,200.00
12.07.19	3888	3rd Swanwick Brownies	S137 Grant 2019	140.00
12.07.19	3889	3rd Swanwick Rainbows	S137 Grant 2019	60.00
17.07.19	DD	Haven Power	Electric Utility	14.00
26.07.19	BACS	Grasstrack	Gardening Maintenance June 19	896.00
26.07.19	BACS	Grasstrack	Collecting plants/planting up	300.00
26.07.19	BACS	Grasstrack	Clearing of Village Hall site	288.00
26.07.19	BACS	Grasstrack	Clearing of Social Club site	72.00
26.07.19	BACS	KC Building Services	Prepare VH Site for Grouting	281.57
26.07.19	BACS	Swanwick Baptist Church	Room Hire May-June 2019	60.00
31.07.19	DEBIT CARD	O2	Clerk Mobile May 2019	20.22
31.07.19	DEBIT CARD	O2	Clerk Mobile May Credit 2019	-3.00
31.07.19	DEBIT CARD	AVBC	Planning Fee Prior Notification	48.00
31.07.19	DEBIT CARD	Archer Signs	Site Warning Signs	28.62
19.08.19	DD	Haven Power	Electric Utility	14.00
19.08.19	BACS	UKDMO - PWLB	Loan No 504972	4,911.56
30.08.19	3890	CANCELLED		0.00
30.08.19	3891	mh-p internet	SPC.ORG.UK Hosting 2019-20	108.00
30.08.19	BACS	Staff	Mth 5 Year End 2020 Salaries	2720.09
30.08.19	BACS	HMRC Cumbernauld	Mth 5 Tax & NI Contribution	691.44
30.08.19	BACS	Grasstrack	Gardening Maintenance June 19	896.00
30.08.19	BACS	Iansprint	Aug 2019 Newsletter Printing	225.00
30.08.19	BACS	Woolley Moor Nurseries	Summer Planting	1,500.00
30.08.19	BACS	East Midland Demolition	Demolition of office etc	16,302.00
30.08.19	BACS	AVBC	Uncontested Election Costs	120.25
30.08.19	DD	NEST	Mth 5 Pension Deduction & Employer Contribution Year End 2020	230.14
31.08.19	DEBIT CARD	O2	Clerk Mobile June 2019	20.22
31.08.19	DEBIT CARD	O2	Clerk Mobile July 2019	20.22
31.08.19	DEBIT CARD	O2	Clerk Mobile June-July Credit 2019	-5.00
31.08.19	DEBIT CARD	Rural Action Derbyshire	Village Halls & Community	72.00

			Buildings Conference Tickets	
31.08.19	DEBIT CARD	AVBC	Minster Way Land Search	3.00
			<b>Total</b>	<b>37710.81</b>

### 12.2 To approve payments to the following:

To Whom Payable	Payment Ref	Reason	Amount £
Staff	BACS	Mth 6 Year End 2020 Salaries	2720.09
HMRC	BACS	Mth 6 Tax & NI Contribution Year End 2020	691.44
NEST	D/D	Mth 6 Pension Deduction & Employer Contribution Year End 2020	230.14
		<b>Total</b>	<b>3641.67</b>

### 12.3 Income Received:

Date	Remittance	Amount £
03.07.19	BACS PWLB	349877.50
24.07.19	BACS HMRC VAT Repayment 06/19	2096.01
	<b>Total</b>	<b>351973.51</b>

## 13. Bank Reconciliation

### Cash Book Reconciliation 31.08.19

Opening Balance 01.04.19	181,054.23	
Receipts to 31.08.19	438,195.22	
Sub Total		619,249.45
Payments to 31.08.19	70,853.77	
Unpresented cheques 2018/19	108.00	
Sub Total		70,745.77
Closing Balance 31.08.19		548,503.68
Bank Balance at 31.08.19		548,503.68

## 14. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

## 15. Items for the next Agenda

Items are invited for inclusion in next month's agenda

## **16. Date of Next Meeting: 7.00pm 17<sup>th</sup> October 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road.**

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 18<sup>th</sup> July 2019 at 7pm**

**Present:** Cllrs Barnett, Chidlow, Goodier, Payne, Soudah, Trenear, Webster & Clerk C Miles

**Members of the Public:**

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

J Briggs

**707/2019 APOLOGIES**

Cllr Wilson

**708/2019 Co-option of Councillor**

None

**709/2019 VARIATION OF ORDER OF BUSINESS**

None

**710/2019 DECLARATION OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

**Cllr. Soudah** declared interest in item no.12.1

The Councillor remained in the meeting.

**711/2019 PUBLIC PARTICIPATION**

**711.1/2019 Public Speaking –**

**JB** voiced his concerns regarding the speeds of traffic on Derby Road, comments from Councillors also included Sleetmoor Lane, the Clerk will write to the Police to see if we can get the mobile traffic camera to include these areas.

**711.2/2019 Members' Observations**

**Cllr Mary Barnett –**

1. Reported that she had been asked why there are no seats around the Recreation Grounds any more, the Chair asked Cllr Barnett to ask them to contact AVBC with their query.

2. Reported incidents of inconsiderate parking and will send photos to the Clerk who will forward them onto the Police, the Chair reminded the Councillors that members of the public should call the non emergency number to report such incidents at the time.

**711.3/2019 POLICE MATTERS**

Noted

## **711.4/2019 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

None

## **712/2019 MINUTES OF FULL COUNCIL**

### **RESOLVED:**

Minutes of Full Council held 20<sup>th</sup> June 2019 be received as correct account of the meeting. The minutes were signed by the Chair.

## **713/2019 PLANNING MATTERS**

### **713.1/2019 Planning Applications**

Tree preservation Order TPO431/2019 Tree at 10 Lower Drive, Swanwick issued by AVBC on 30<sup>th</sup> May 2019 was noted.

## **714/2019 CLERK'S REPORT**

The Clerk's report was presented by the Clerk.

### **714.1/2019 Vacancies in the office of Parish Councillor**

Members noted the update.

### **714.2/2019 Councillor Attendance Record**

Members noted the update.

### **714.3/2019 Grass Verges**

Members noted the update and Cllrs Goodier and Webster are going to contact our County Council Representatives.

### **714.4/2019 Christmas Tree Prices**

**RESOLVED** to award the Christmas tree order to Mr Christmas Tree Derby.

### **714.5/2019 AVBC Proposed Public Spaces Protection (Control of Dogs) Order Consultation**

Members noted the consultation, with no comments.

### **714.6/2019 Uncontested Parish Council Election – 1 May 2019**

**RESOLVED** to pay the fees of £120.25 to AVBC.

## **715/2019 Chair's Report**

1. The Chair reported that a quote for £4000 to have the Social Club site scrapped and MOT stone laid, to make site safer and stop vegetation growing.

**RESOLVED** to accept the £4000 quote for works to the social club site.

2. The Chair and Mrs Soudah attended Rowthorne Care Home to celebrate Eva Booth's 100<sup>th</sup> birthday, presenting her with flowers, chocolates and a card from the Parish Council. The event was also attended by Cllr Webster.

## **716/2019 Councillor Updates**

### **716.1/2019 Website activity & Social Media**

Analysis of website activity as follows –

Facebook reached over 500.

SPC Website had 216 visits.

### **716.2/2019 Village Hall Working Group**

The demolition of the office building etc will start w/c 22.07.19, and then the surveyor will mark out the site ready for the grouting company who will start mid August.

**716.3/2019 Defibrillator Working Group**

A further donation of £60 was received from the Stan Brewster Memorial Fund bringing their total donation to £560.

**716.4/2019 Remembrance Sunday 10th November 2019**

We still need to find a new bugler for the event, several bands etc have been approached.

**716.5/2019 Civic Service Monday 9<sup>th</sup> December 2019**

Swanwick Primary School will also be attending.

**717/2019 Correspondence & Circulars  
Noted**

**718/2019 Accounts**

**718.1/2019 RESOLVED: To approve urgent payments**

Date	Cheque	To Whom Payable	Reason	Amount £
20.06.19	3875	CANCELLED	PWLB cancelled cheque	0.00
20.06.19	3876	G Soudah	Chair's Allowance 1st Half 2018-19	400.00
20.06.19	3877	G Soudah	Chairs Phone & B/band	30.00
17.06.19	3880	mh-p internet	Domain registration	19.18
28.06.19	DD	Haven Power	Electric Utility	14.00
			<b>Total</b>	<b>463.18</b>

**718.2/2019 RESOLVED: To approve the following payment**

To Whom Payable	Payment Ref	Reason	Amount £
Staff	BACS	Mth 4 Year End 2020 Salaries	2719.89
HMRC	BACS	Mth 4 Tax & NI Contribution Year End 2020	691.64
NEST	D/D	Mth 4 Pension Deduction & Employer Contribution Year End 2020	230.14
			<b>Total</b>
			<b>3641.67</b>

**718.3/2019 Income Received**

**Noted**

Date	Remittance	Amount £
26.06.19	Swanwick Primary School	Defib Donation
		1229.90
		<b>Total</b>
		<b>1229.90</b>

## **719/2019 Bank Reconciliation**

### **Noted:**

#### **Cash Book Reconciliation**

**30.06.19**

Opening Balance 01.04.19	181,054.23	
Receipts to 30.06.19	86,221.71	
Sub Total		267,275.94
Payments to 30.06.19	29,570.79	
Unpresented cheques 2018/19	235.00	
Sub Total		29,335.79
Closing Balance 30.06.19		237,940.15
Bank Balance at 30.06.19		237,940.15

## **720/2019 Exclusion of Press & Public**

None.

## **721/2019 Items for the next agenda**

None.

## **722/2019 Date & Time of Next Meeting**

**There is no meeting in August.**

Date of Next Meeting: 7.00pm 19th September 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road.

## **Meeting closed at 20.10**

Signed:

Date:



# 8. Clerk's Report to Swanwick Parish Council Meeting 19<sup>th</sup> September 2019

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## **8.1 Notice of vacancy in the office of Parish Councillor**

There are now a total of three vacancies for Parish Councillors. I urge members to increase the effort to persuade any resident to consider applying to be co-opted as a Parish Councillor.

## **8.2 Councillor Attendance record 2019-20**

Members are reminded to notify the Clerk of any apologies (barring emergencies) well in advance of the morning of the council meeting. This is to ensure that the Clerk is aware that the meeting is quorate or needs to be rearranged if not quorate.

## **8.3 Banking**

To discuss Saving Account options with Members.

## **8.4 Lamp post Poppies**

Update on the poppies.

## **8.5 VE Day Celebrations May 2020**

To be discussed with Members.

## **8.6 AVBC Climate Change**

To be discussed with Members.

## **8.7 Snow Warden Scheme 2019**

To be discussed with Members.

## Councillor Attendance Record May 2019 – April 2020

Name	May 16	June 20	July 18	Aug HOLS	Sept 19	Oct 17	Nov 21	Dec 19	Jan 16	Feb 20	Mar 19	Apr 16	%	2018-19
Barnett	√	<b>X</b>	√										<b>66%</b>	<b>91%</b>
Chidlow	√	<b>X</b>	√										<b>66%</b>	<b>64%</b>
Goodier	√	√	√										<b>100%</b>	<b>80%</b>
King	√	√	<b>X</b>										<b>66%</b>	<b>82%</b>
Payne	√	√	√										<b>100%</b>	<b>100%</b>
Soudah	√	√	√										<b>100%</b>	<b>91%</b>
Trehear	√	<b>X</b>	√										<b>66%</b>	<b>100%</b>
Webster	√	<b>X</b>	√										<b>66%</b>	<b>-</b>
Hayes	<b>X</b>	<b>X</b>	<b>X</b>										<b>0%</b>	<b>0%</b>
Wilson	√	√	<b>X</b>										<b>66%</b>	<b>45%</b>
Smith	<b>X</b>	<b>X</b>	<b>X</b>										<b>0%</b>	<b>0%</b>
Marshall-Clarke	<b>X</b>	<b>X</b>	<b>X</b>										<b>0%</b>	<b>0%</b>

# Derbyshire Association of Local Councils



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## Circular No. 10/2019

To all Member Town and Parish Councils and Parish Meetings

### GENERAL CIRCULAR

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#### In this Circular:

- DALC Excellence Awards
- DALC Annual General Meeting, 22<sup>nd</sup> October 2019
- Nominations requested for NALC Larger Councils Committee
- Government paper on strengthening communities and the nation – released
- Research on the local government elections last May
- NALC and the LGA promoting Council housing build
- Updated financial regulations
- Declaring a climate emergency
- Certificate in Local Council Administration (CiLCA) Successes in Derbyshire
- Clerk Professional qualifications – going beyond CiLCA
- The Village Survival Guide
- Training and Events Diary

#### 1. DALC EXCELLENCE AWARDS

A massive boost for the whole Council', was how clerk Linda McCormick described Ripley's victory at the 2018 DALC Excellence Awards.

Since the award presentations at last year's AGM, we've had similar feedback from our other shortlisted and winning candidates in the three prize categories - Councillor, Clerk, and Council of the Year.

So here's a reminder - there's still time to enter our 2019 competition! Just tell us, in 250 words or less via an email or letter, exactly why your nominee deserves an Award.

Whether it's to recognise long-standing hard work and dedication, or extra effort required to get a special project up and running – we want to hear from you! You can nominate your own council, clerk, or a fellow councillor. And we welcome nominations from the public too – so please spread the word that the September 1<sup>st</sup> deadline is approaching.

Winners will receive their Awards at our AGM on October 22<sup>nd</sup>, at the ProAct Stadium in Chesterfield.

Send your nomination to [awards@derbyshirealc.gov.uk](mailto:awards@derbyshirealc.gov.uk), or to the DALC office.

## **2. DALC ANNUAL GENERAL MEETING – 22 OCTOBER 2019**

ProAct Stadium in Chesterfield (Chesterfield Football Club)

**The AGM of the Derbyshire Association of Local Councils will take place on the above date, at 11.15am. The draft agenda is available on our website [here](#). We are requesting motions for debate from our member councils to go to this meeting.**

**Under the terms of our Constitution, a maximum of 2 motions from member councils will be considered at the AGM. Motions may only be submitted from member councils and not an individual. Motions must be of relevance to a significant number of members and shall not be of mainly local interest (ie only your own town/ parish).**

**The Council sponsoring an accepted motion will have the right to submit a paper in support of the motion for circulation at least 10 working days in advance of the meeting. The sponsoring council must also be represented at the meeting and will have the right to address the meeting on the motion for a maximum of 5 minutes. The motion will then be open under the normal rules of debate.**

**Please send requests for a motion for debate to the Chief Officer by Tuesday 1<sup>st</sup> October 2019.**

If you would like to attend the AGM please send your name (via the clerk) to Glen Ingham.

## **3. NOMINATIONS REQUESTED FOR NALC LARGER COUNCILS COMMITTEE**

NALC's Larger Councils Committee is the voice for larger parish and town councils across England. It represents local councils with either an electorate of 6,000 or a budgeted annual turnover/income of £600,000 or more.

The committee has an exciting spread of representation from the local council sector and the following vacancies are available for 2020:

Councillor (four places are available)

Clerk (two places are available)

Voting will take place online from 23 September until 15 November 2019 (more information to be announced). Results will be announced on 18 November 2019. To get more information or submit an application, please contact the DALC office (or go direct to the NALC website if you are a Direct Access Council).

#### **4. GOVERNMENT PAPER ON STRENGTHENING COMMUNITIES AND THE NATION – RELEASED**

The Government have released a report 'By deeds and their results: How we will strengthen our communities and nation' underlining the important role that parish and town councils can play in community cohesion. If you would like to read further please click on the [link](#).

#### **5. RESEARCH ON THE LOCAL GOVERNMENT ELECTIONS LAST MAY**

The National Association of Local Councils (NALC) is researching the local elections in May this year to examine the elections process for parish and town councils. The research will gather data from local councils, councillors and county associations, and aims to find out more about candidates, costs, support, promotion, planning, resources and future reform.

Please could you spare some time to fill in the survey, as undertaking this research is an important step to dig deeper and understand exactly what England's 10,000 local councils go through in the election process.

The data collected will be used to shape future campaigns on ways local councils can encourage more candidates and help promote forthcoming local elections. Please complete the survey by 27 September 2019:

**For councillors by clicking [here](#).**

**For the council response (clerk completion) by clicking [council](#)**

#### **6. NALC AND THE LGA PROMOTING COUNCIL HOUSING BUILD**

NALC want the government to work with councils on an ambition to build 100,000 council homes a year. After years of campaigning, last year the government announced the removal of the Housing Revenue Account (HRA) borrowing cap. The Local Government Association (LGA) has produced some case studies to show how this can be supported locally. To read more, click [here](#).

#### **7. UPDATED FINANCIAL REGULATIONS**

NALC published revised Model Financial Regulations for England and Wales. This includes easy-to-use templates to create financial regulations for member councils that are up-to-date with the current legislation and regulations, and guidance to help complete the templates.

The changes are minor covering:

1. Restriction added to Regulation 11.1.a.ii  
Clarifying disapplication of contract regulations to legal professionals limited to those acting in disputes only – not general legal work.
2. Update to limits under Public Contract Regulations – footnote to Regulation 11.1.b
3. Minor change to heading Regulation 12

You can pick up the [revised template](#) from our website.

## **8. DECLARING A CLIMATE EMERGENCY**

According to the Campaign Against Climate Change, 29 local councils have declared a climate emergency. We are aware of 2 parish/ town councils in Derbyshire that have done so as well as 3 of our principal authorities. We are in the process of collating some information to support the sector regarding climate change and the NALC policy committee will include climate change in their lobbying programme next year. If you have information to share or questions to ask, please do get in touch.

## **9. CiLCA SUCCESS IN DERBYSHIRE**

We are delighted to congratulate Jo Mitchell, of Dronfield Town Council, Steph Lloyd, Clerk to Rosliston Parish Council and Andrew Fox, Clerk to Whaley Bridge Town Council on their recent success attaining the Certificate in Local Council Administration qualification. Well done!!

## **10. CLERK PROFESSIONAL QUALIFICATIONS – GOING BEYOND CiLCA**

As you will probably be aware, the clerk professional qualification – the Certificate in Local Council administration – is the industry standard and the qualification that supports clerks in their professional duties working for local councils. The Society for Local Council Clerks (SLCC) has now introduced a higher education qualification in conjunction with DeMontford University. The qualification has a number of benefits including being;

- Unique - targeted at local council officers
- Flexible - allows for specialist topics to be studied facilitating work-based learning
- Part-time - allows students to get a qualification while they work and features three 24-hour study days each year
- Supportive - student support is offered throughout the course in the form of an online learning environment, as well as a professional, experienced teaching team

Students can gain a Certificate of Higher Education (CertHE): Community Governance (Level 4), Foundation Degree: Community Governance (Level 5) or BA Hons: Community Governance (Level 6).

A prospectus is available on our website [here](#).

## **11. THE VILLAGE SURVIVAL GUIDE**

The Prince's Countryside Fund has published 'The Village Survival Guide' which NALC has had input to. It features case histories, checklists and practical advice, and is intended to help those living in the countryside to utilise the talents available in their own communities. The guide references how working with your local (parish and town) councils can deliver great initiatives: such as a volunteer car service which has been a lifeline for villagers getting to medical appointments and for those who don't qualify for non-emergency patient transport, 'car clubs' which has helped connect schools, elderly and the disabled around the villages, and the Good Neighbours Scheme which brings volunteers in touch with residents

who need support, such as gardening, DIY or even just befriending to help tackle loneliness. **Find out more**

**Wendy Amis**  
Chief Officer

**August 2019**

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***“Value for money, quality & responsive service to Member Councils”***

**TRAINING & EVENTS DIARY**

DATE	SUBJECT	CIRCULAR/ REF	VENUE	COST	CPD POINT	TRAINER
31 August 2019 (10am – 12.30pm)	Councillor Essential Training		DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
2 Sept. 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	Willington (South Derbyshire)	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
24 September 2019 (10am – 12.30pm)	Clerk Essential Training		DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
26 Sept 2019 (10am – 1pm)	Contractor management, Corporate manslaughter, Fire Works events	5/2019	DALC Office, Cromford	£50 per delegate	1.5 per session	BHIB
30 Sept. 2019 (10am – 2.30pm)	CiLCA Day 1	16/2018	DALC Office, Cromford	£350 per delegate **	2.5 per session	Jo Taylor
30 Sept 2019 (6pm – 8.30pm)	Councillor Essential Training with disabled access	16/2018	Ashover Sports Pavilion	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis

7 October 2019 (10am – 2.30)	Finance for Local Council Clerks: Budgeting, precept & Financial Management	16/2018	DALC Office, Cromford	£75 per delegate	2 per session	Jo Taylor
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7 October 2019 (6pm – 8.30pm)	Essential Finance for Councillors	16/2018	DALC Office	£50 per delegate	1.5 per session	Jo Taylor
16 October 2019 (10am – 1pm)	Essential Employment Law for Parish & Town Councils	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Chris Moses
22 October 2019 (11am – 2.00pm)	DALC AGM	03/2019	Chesterfield Football Club			

23 October 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	New Mills Town Hall (Library)	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
4 Nov. 2019 (10am – 12.30pm)	CiLCA Day 2	16/2018	DALC Office, Cromford	**	2.5 per session	Jo Taylor
6 Nov. 2019 (10am – 1pm)	Planning Nuts & Bolts	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Lance Wiggins
11 Nov. 2019 (10am – 1pm)	Internal Auditor Training	08/2019	DALC Office, Cromford	£50 per delegate	1.5 per session	Jo Taylor
14 Nov 2019	Risk Management etc	5/2019	DALC Office, Cromford	£50 per delegate	1.5 per session	BHIB
18 Nov. 2019 (6pm – 8.30pm)	Councillor Essential Training		DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
21 Nov. 2019 (10am – 4pm)	Emergency First Aid in the Workplace		DALC Office, Cromford	£95 per delegate	2.5 per session	Judy Richter

25 Nov. 2019 (6pm – 8.30pm)	Essential Chair Skills	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Wendy Amis
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26 Nov. 2019 (10am – 2.30pm)	Law & Good Practice	08/2019	DALC Office, Cromford	£75 per delegate (to include lunch)	2 per session	Alan Fairchild
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28 Nov. 2019 (10am – 1pm)	Freedom of Information GDPR	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Michele Sarginson
3 Dec. 2019 (6pm – 8.30pm)	Councillor Essential Training		DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis

\* Up to 3 delegate places free per council on the enhanced subscription scheme

\*\* Total fee for both days, plus follow-up support; a further payment is payable to SLCC for the examination and certificate.