

PLEASE NOTE THE VENUE AND TIME

SWANWICK PARISH COUNCIL

Clerk to the Council

Email: clerk@swanwickparishcouncil.org.uk

www.swanwickparishcouncil.org.uk

Mob: 07510170571



9th January 2019

You are summoned to attend the **FULL COUNCIL MEETING** to be held at **Meeting Rooms, rear of Baptist Church, Derby Road, Swanwick** on **Thursday 17th January 2019 at 7.00pm.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk.

2. Variation of Order of Business

3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4D of Public Participation.

4. Public Participation

A) Public Attendance & Speaking: Residents wishing to speak need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At the start of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

B) Parish Council Members' observations will be taken alongside Reports from any Borough and County Councillors attending.

C) Police Matters

Information about the Safer Neighbourhood Team's activity in the area and an interactive crime map are available on the following web pages www.police.uk/derbyshire/NR06/

D) Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

5. Minutes of Full Council

5.1 To receive the Minutes of the Meeting held 20th December 2018

6. Planning Matters

6.1 Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

7. Clerk's Report

- 7.1** Christmas tree and Village Lights
- 7.2** Councillor Training
- 7.3** Notice of vacancy in the Office of Parish Councillor
- 7.4** Councillor Attendance record 2018-19
- 7.5** The Green Car Park pavement
- 7.6** Derby Road Lay-by
- 7.7** Data Protection Fees

8. Chair's Report (Verbal Report)

9. Councillors' Updates

Website activity & Social Media
Village Hall Working Group
Defibrillator Working Group
Community Events

10. Correspondence & Circulars (copies are available on the website)

10.1 DALC 16-2018

11. Accounts

11.1 To approve urgent payments made to the following:

Date	Cheque	To Whom Payable	Reason	Amount £
10.12.18	3857	Crich Brass Band	Civic Service Band 2018	140.00
06.12.18	3858	The Pantry	Civic Service Caterers 2018	577.50
17.12.18	D/D	Haven Power	Electric Utility	14.00
20.12.18	3859	Clerks Expenses	Derbyshire Times	1.20
-	-	-	Firefighters	0.89
-	-	-	Clips for bin	3.20
-	-	-	Fixings for bench	22.19
20.12.18	3860	G Soudah	Chairs Phone & B/band	30.00
-	-	-	Clerks Phone & B/band	30.00
-	-	-	Copies of wills/probate	20.00
21.12.18	BACS	LITE	Repairs to St Andrews Lights	300.00
21.12.18	BACS	Grasstrack	Garden Maintenance	2688.00
31.12.18	Contra	OSH – No Charge	To be donated to Defib Fund	30.00
31.12.18	DEBIT CARD	Post Office	1st Class Stamps	4.02
31.12.18	DEBIT CARD	JTF	Civic Service Supplies	34.12
31.12.18	DEBIT CARD	Sainsbury's	Civic Service Drinks	9.90
31.12.18	DEBIT CARD	Tesco	Civic Service Drinks	104.00
31.12.18	DEBIT CARD	SSE	Final Gas Bill	123.92
31.12.18	DEBIT CARD	Waterplus	Water Bill	36.79
			Total	4169.73

11.2 To approve payments to the following:

To Whom Payable	Payment Ref	Reason	Amount £
Staff	BACS	Mth 10 Salaries	2785.55
HMRC	BACS	Mth 10 Tax & NI Contribution	662.10
NEST	D/D	Mth 10 Pension Deduction & Employer Contribution	143.82
Clerk	BACS	Working from Home Expenses Dec 2018 to Nov 2019	300.00
Cllr M Barnett	CHQ	Honorarium Qtr 4	80.00
Iansprint	BACS	December 2018 copying	10.48
Grasstrack	BACS	December Maintenance	252.00
		Total	4233.95

11.3 Income Received:

Date	Remittance	Amount £
27.11.18	605963 Donation to Defib Fund by Amber Voices	250.00
14.12.18	605965 Donation from The Steampacket towards Xmas Lights	150.00
31.12.18	605966 Defib Donation from Civic Service Collection	400.00
31.12.18	Contra Defib donation from OSH (No charge for use of rooms for Civic Refreshments)	30.00
31.12.18	Card Refund Civic Service drinks returned	54.50
31.12.18	Card Refund Civic Service drinks returned	2.95
	Total	887.45

12. Bank Reconciliation

Cash Book Reconciliation 31.12.18

Opening Balance 01.04.18	129,149.34	
Receipts to 31.12.18	155,241.20	
Sub Total		284,390.54
Unpresented cheques 2017/18	3,958.50	
Payments to 31.12.18	79,389.05	
Unpresented cheques 2018/19	247.48	
Sub Total		83,100.07
Closing Balance 31.12.18		201,290.47
Bank Balance at 31.12.18		201,290.47

13. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

14. Items for the next Agenda

Items are invited for inclusion in next month's agenda

15. Date of Next Meeting: 7.00pm 21st February 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road.

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 20th December 2018 at 7pm**

Present: Cllrs Adams, Barnett, Davies, King, Payne & Soudah
Clerk C Miles
Cllr C Goodier and Cllr A Treenear attended from 7.15pm

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

J Briggs, C Goodier, D Smith & A Treenear

597/2018 APOLOGIES:

Cllr Chidlow

598/2018 VARIATION OF ORDER OF BUSINESS

Proposed:

To take item on Co-option of Councillors at this point in order to allow participation in meeting.

598.1/2018 Resolved:

To vary order of business to consider co-option of candidates for the post of Councillor

598.2/2018 Vacancies in the Office of Parish Councillor

Cllr Soudah proposed to co-opt Cathryn Goodier and Amanda Treenear as Parish Councillors for the remaining term of this Council (until elections to be held in May 2019).

RESOLVED: To co-opt Cathryn Goodier and Amanda Treenear as a Parish Councillors for the remaining term of this Council (until elections to be held in May 2019).

599/2018 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

None.

600/2018 PUBLIC PARTICIPATION

600.1/2018 Public Speaking –

A report from **Cllr Wilson** was read out in his absence regarding the damaged bus shelter on Cray's Hill, the shelter is maintained by the Borough but does not belong to them and repeated acts of vandalism and thus repair has exhausted the budget for this structure.

DS

Commented that part of Cray's Hill is signed as Leabrooks. Cllr Soudah said that the Council would help look into this matter.

The Clerk

1. Reported that Swanwick Allotment Association has requested if they can rent out the plots at the bottom of the site to the residents that back onto them, to be used more as a garden area, but charge them a different rate. The Council said that they had no problem with this, but all users are members of the Association and a variety of rates could cause problems. The boundary's should be clearly marked out so as there can be no confusion as to ownership, these sites should follow the Allotment Association rules as to what can be put on these sites and they must be cultivated and could only be allocated to these properties if there was no waiting list.

2. Reported that a resident who lives opposite the Crematorium, who has a lay-by outside of their property, is having problems with people using their garden as a toilet during the night. The Council will report this to Highways, AVBC and copy into Environmental Health to see if they can help in any way.

600.2/2018 Member's Observations

Cllr Mary Barnett –

Mentioned again that the pavements at the entrance to the car park on The Green are sinking. The Clerk will chase this up.

Cllr Allen King –

Asked what was happening with the land at the bottom of Sleetmoor Lane that was formally owned by Owen Taylors.

JB said that he has sent in several observations regarding reserved matters of this planning application.

600.3/2018 POLICE MATTERS

No meeting has been held, but there will be a Cyber Crime Presentation on Monday 28th January 2019 at 7pm at the Old School House, 22 The Green, Swanwick, DE55 1BL – all welcome.

600.4/2018 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST

None

601/2018 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of Full Council held 15th November 2018 are received as correct account of the meeting. The minutes were signed by the Chair.

602/2018 PLANNING MATTERS

602.1/2018 Planning Applications

No comments received & no Planning Applications considered.

603/2018 Clerk's Report

The Clerk's report was presented by the Clerk.

603.1/2018 Christmas Tree and Village Lights

Members noted the update.

603.2/2018 Garden Maintenance

Members noted the update.

603.3/2018 Notice of vacancy in the Office of Parish Councillor

Members noted the update.

603.4/2018 Councillor Attendance record 2018-19

Members noted the update.

604/2018 Chair's Report

604.1/2018 Budget 2019-20 – to determine budget for 2019-20

The Chair presented the monitoring report and proposed adjustments to the 2018-19 Budget, followed by the proposed budget for 2019-20 and the proposed precept for 2019-20.

RESOLVED:

604.1.1/2018 To approve the proposed virement of the funds in 2018-19 budget as identified in the report.

604.1.2/2018 To approve the Swanwick Parish Council Budget for 2019-20.

604.1.3/2018 To approve the level of Precept for 2018-19 at £162,275.

605/2018 Councillor Updates

605.1/2018 Website activity & Social Media

Analysis of website activity as follows –

Facebook reached 1000 plus in November 2018.

SPC Website had 222 visits in November 2018.

605.2/2018 Village Hall Working Group

It was noted that the Council Offices are permanently closed and the Clerk is now working from home. Cadent Gas is now disconnected and the Clerk is still waiting for quotes from STW and Western Power have quoted £1107.04. The Architect has accepted our offer and Cllr Chidlow is going to join the group to help with finances/fundraising.

605.3/2018 Defibrillator Working Group

It was noted that the Civic Service collection of £400 has been donated to the defibrillator fund along with the £30 fee that the Council usually pay for renting the OSH for the evening.

It was noted that we are currently in discussions with Swanwick Primary School to assist them in installing a defibrillator on their gates.

605.4/2018 Civic Service

It was noted that the service was very well attended, including neighbouring dignitaries. Amber Voices, Crich Brass Band and Swanwick Primary Year 5 all took part and were very enjoyable. The catering by The Pantry was once again excellent.

605.5/2018 Well Dressing - Saturday, 18th May 2019

It was noted this is progressing well and a meeting will be arranged for January 2019.

606/2018 Correspondence & Circulars Noted

607/2018 Accounts

607.1/2018 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount £
09.11.18	DEBIT CARD	Post Office	PAT Machine postage	6.50
11.11.18	3854	P Barrett	Rem Sunday Bugler	50.00
09.11.18	3855	Royal Mail	Office Post Redirection	490.00
19.11.18	D/D	Haven Power	Electric Utility	14.00
28.11.18	3856	Mh-p internet	Updating Plan F 01.12.17-30.11.18	588.00
30.11.18	DEBIT CARD	Amazon	Laminate pouches	6.48
30.11.18	DEBIT CARD	Olypa	Steel Barrier Fencing Pins for Xmas tree	29.98
30.11.18	DEBIT CARD	Digital Isle	Cable ties for Xmas tree	7.99
30.11.18	DEBIT CARD	STW	Disconnection survey	294.47
30.11.18	DEBIT CARD	Tool Station	Xmas tree fixings	57.89
30.11.18	DEBIT CARD	Poundstretcher	Storage Boxes	10.00
30.11.18	DEBIT CARD	Tesco	Stationary & supplies for Civic Service	40.75
			Total	1596.06

607.2/2018 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
Staff	BACS	Mth 9 Salaries	2722.95
HMRC	BACS	Mth 9 Tax & NI Contribution	557.60
NEST	D/D	Mth 9 Pension Deduction & Employer Contribution	137.22
LITE	BACS	Christmas lights installation	10674.00
LITE	BACS	Christmas tree install/remove	720.00
Iansprint	BACS	Newsletter printing	225.00
Iansprint	BACS	Photocopying Minutes etc	23.20
		Total	15059.97

607.3/2018 Income Received Noted

Date	Remittance	Amount £
06.11.18	605962 SAA half year rent 2017-18	225.00
27.11.18	BACS Part refund from STW Survey (paid 9.11.18)	156.59
	Total	381.59

608/2018 Bank Reconciliation

Noted:

Cash Book Reconciliation 30.11.18

Opening Balance 01.04.18	129,149.34	
Receipts to 30.11.18	154,603.75	
Sub Total		283,753.09
Unpresented cheques 2017/18	3,958.50	
Payments to 30.11.18	59,571.35	
Unpresented cheques 2018/19	0.00	
Sub Total		63,529.85
Closing Balance 30.11.18		220,223.24
Bank Balance at 30.11.18		220,223.24

609/2018 Exclusion of Press & Public –

Comments from Cllr Adams Noted.

610/2018 Items for the next agenda

None.

611/2018 Date & Time of Next Meeting

7.00pm 17th January 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road.

Meeting closed at 20.45

Signed:

Date:

7. Clerk's Report to Swanwick Parish Council meeting 17th January 2019

7.1 Christmas Tree and Village Lights

The removal of the Christmas tree and lights is set for the 1st/2nd week in January. The 3 year contract with the current lighting contractor has now completed so the next few months I will be getting new quotes to bring to the Council.

7.2 Councillor Training

I am arranging to book our two new Councillors on the DALC Councillor Training course, if any of our current Councillors wish to go as a refresher, please let me know.

7.3 Notice of vacancy in the office of Parish Councillor

There are still two vacancies for Parish Councillors. I urge members to increase the effort to persuade any resident to consider applying to be co-opted as a Parish Councillor.

7.4 Councillor Attendance record 2018-19

Members are reminded to notify the Clerk of any apologies (barring emergencies) well in advance of the morning of the council meeting. This is to ensure that the Clerk is aware that the meeting is quorate or needs to be rearranged if not quorate.

7.5 The Green Car Park pavement

This has again been reported to AVBC and I am awaiting a response.

7.6 Derby Road Lay-by

Update on the use of this area as a toilet facility.

7.7 Data Protection Fees

Update on fees.

Councillor Attendance Record May 2018 – April 2019

Name	May 17	June 21	July 19	Aug HOLS	Sept 20	Oct 18	Nov 15	Dec 20	Jan 17	Feb 21	Mar 21	Apr 18	%	2017-18
Adams	√	X	X		X	√	X	√					43%	55%
Barnett	X	√	√		√	√	√	√					86%	64%
Chidlow	√	X	√		√	√	√	X					71%	10%
Davies	X	√	X		X	√	X	√					43%	45%
Goodier	-	-	-		-	-	-	√					100%	-
King	√	X	√		√	√	√	√					86%	73%
Payne	√	√	√		√	√	√	√					100%	100%
Soudah	√	√	√		√	X	√	√					86%	100%
Trehear	-	-	-		-	-	-	√					100%	-
Hayes	X	X	X		X	X	X	X					0%	0%
Wilson	X	√	X		√	√	√	X					57%	64%
Smith	X	X	X		X	X	X	X					0%	0%
Marshall-Clarke	X	X	X		X	X	X	X					0%	0%

Derbyshire Association of Local Councils



The Old Loom Shop, Building 23, Cromford Mill, Mill Road, Cromford,
Matlock, Derbyshire DE4 3RQ
Tel: 01629 826655
e-mails: chiefofficer@derbyshirealc.gov.uk
admin@derbyshirealc.gov.uk
www.derbyshirealc.gov.uk

Circular No. 16/2018

To all Member Town and Parish Councils and Parish Meetings

GENERAL CIRCULAR

In this Circular:

- **National Salary Award 2019-2020**
- **Training Courses – 2019**
- **Spring Seminar 2019**
- **Christmas & New Year Office Closure**

1. NATIONAL SALARY AWARD 2019-2020

The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2019-2020 to be implemented from 1 April 2019. The attached Annex lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These calculations have been checked by the ALCC and are based on the changes agreed by the NJC. These should be applied from 1 April 2019. Due to the introduction of the national living wage, the NJC agreement includes the introduction of a new pay spine on 1 April 2019 and the attachment translates the existing spinal column points and scale ranges used in the sector to the new scales. © NALC 2018

Please see the attached file giving full detail.

2. TRAINING COURSES – 2019

We are presently updating our training programme for 2019 which will be published in detail in early Spring 2019. Please note the additions to the Training Diary at the back of this circular.

3. SPRING SEMINAR 2019

DON'T be fooled by the date of DALC's 2019 Spring Seminar, because April 1st is set to bring a host of interesting speakers and exhibitors to Willersley Castle in Cromford.

Titled 'Achieving more for your Community', the seminar will include talks by former Glastonbury TC chair Jon Cousins on the increasingly popular 'Community Organising' movement, plus advice on Homeworking security by Stuart Wilbur of Microshade VSM, and the ins-and-outs of council fundraising by Joan Smalley. The topic of community-based healthcare will be addressed Derbyshire County Council's Iain Little, Assistant Director of Public Health.

Among the seminar's exhibitors will be new faces like Blachere Illumination, recycled street furniture manufacturer TDP Ltd from Wirksworth, and trusted favourites like Plantscape, Amberol, Came&Co, 2Commune, Streetscape and our Excellence Awards sponsor BHIB Councils Insurance.

Delegates can look forward to lunch and mid-session refreshments throughout the day, which is scheduled to run from 9.30am-4.00pm. Cost per delegate is £50.

4. CHRISTMAS & NEW YEAR OFFICE CLOSURE

The DALC office will close for the Christmas and New Year break today, 19 December 2018 and reopen again on Monday 7 January 2019 however, emails will be checked sporadically during the closed period should you have a problem which cannot wait. May we also take this opportunity to wish all Member Councils, Councillors and Clerks, together with assistants and RFOs a very happy Christmas and a peaceful and healthy New Year.

Wendy Amis
Chief Officer

December 2018

© This document remains the copyright of Derbyshire Association of Local Councils and should not be reproduced in any form without prior permission from the Association.

***"Value for money, quality & responsive service to
Member Councils"***

www.derbyshirealc.gov.uk

TRAINING & EVENTS DIARY

DATE	SUBJECT	CIRCULAR/ REF	VENUE	COST	CPD POINT	TRAINER
10 Jan 2019 (10am – 12.30pm)	Clerk Essential Training	15/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£45	1.5 per session	Wendy Amis
14 Jan 2019 (1pm – 3.00pm)	Community Engagement for Clerks	12/2018	DALC Office, Cromford	£45 per delegate	1.5 per session	Kim Bedford

14 Jan 2019 (6pm – 8.30pm)	Community Engagement for Councillors	12/2018	DALC Office, Cromford	£45 per delegate	1.5 per session	Kim Bedford
21 st January 2019 (6pm – 8.30pm)	Councillor Essential Training	15/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£45	1.5 per session	Wendy Amis
26 Feb 2019 (10am – 12.30pm)	HR and Brexit Implications	15/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£45	1.5 per session	Chris Moses
4 March 2019 (10am – 1pm)	Finance for Local Council Clerks – Year End Audit	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Jo Taylor
11 March 2019 (10am – 2.30pm)	Law & Good Practice of Local Council Meetings	16/2018	Gothic Warehouse, Cromford	£75 per delegate (including lunch)	2 per session	Alan Fairchild
1 st April 2019	DALC Spring Seminar	15/2018	Willersley Castle	£50 per delegate	tbc	
8 April 2019 (10am – 2.30pm)	CiLCA Day 1	16/2018	DALC Office, Cromford	£250 * *		Jo Taylor
9 April 2019 (10am – 12.30pm)	Clerk Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
20 May 2019 (10am – 2.30pm)	CiLCA Day 2	16/2018	DALC Office, Cromford	**		Jo Taylor
3 June 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
1 July 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	TBC (Erewash)	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
6 July 2019 (10am – 4.30pm)	Community Organising	16/2018	TBC	£30 per delegate	3 per session	TBC

8 July 2019 (6pm – 8.30pm)	Essential Chair Skills	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Wendy Amis
9 July 2019 (10am – 12.30pm)	Clerk Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
13 July 2019 (10am – 12.30pm)	Councillor Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
2 Sept. 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	TBC (South Derbyshire)	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
30 Sept. 2019 (10am – 2.30pm)	CiLCA Day 1	16/2018	DALC Office, Cromford	£250 per delegate **		Jo Taylor
7 October 2019 (10am – 2.30)	Finance for Local Council Clerks: Budgeting, precept & Financial Management	16/2018	DALC Office, Cromford	£75 per delegate	2 per session	Jo Taylor
7 October 2019 (6pm – 8.30pm)	Essential Finance for Councillors	16/2018	DALC Office	£50 per delegate	1.5 per session	Jo Taylor
15 October 2019 (7pm – 9pm)	DALC AGM	16/2018	TBC	Free		
16 October 2019 (10am – 1pm)	Essential Employment Law for Parish & Town Councils	16/2018	DALC Office, Cromford	£40 per delegate	1.5 per session	Chris Moses
22 October 2019 (10am – 12.30pm)	Clerk Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wend Amis

23 October 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	TBC (High Peak)	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
4 Nov. 2019 (10am – 12.30pm)	CiLCA Day 2	16/2018	DALC Office, Cromford	**		Jo Taylor
6 Nov. 2019 (10am – 1pm)	Planning Nuts & Bolts	16/2018	TBC	£50 per delegate	1.5 per session	Lance Wiggins
25 Nov. 2019 (6pm – 8.30pm)	Essential Chair Skills	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Wendy Amis
28 Nov. 2019 (10am – 1pm)	Freedom of Information GDPR	16/2018	TBC	£50 per delegate	1.5 per session	Michele Sarginson

*** Up to 3 delegate places free per council on the enhanced subscription scheme**

**** for both days and follow up support; a further payment is payable to SLCC for the examination and certificate**