

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 15th November 2018 at 7pm**

Present: Cllrs Barnett, Chidlow, King, Payne & Soudah
Clerk C Miles

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

Cllr Wilson (left at 7.06pm), J Briggs, D Smith

582/2018 APOLOGIES:

Cllrs Adams & Davies

583/2018 VARIATION OF ORDER OF BUSINESS

None

584/2018 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr. Soudah declared interest in item no.11.2

The Councillor remained in the meeting.

585/2018 PUBLIC PARTICIPATION

585.1/2018 Public Speaking –

Cllr Wilson reported that the Poppy Appeal for Swanwick, including the fundraiser concert raised £3129.00.

He has also had requests from members of the public regarding the bus stop at Cray's Hill not being repaired, the Clerk reminded the Council AVBC's response that it wouldn't be repaired due to complaints from residents that they are getting the debris thrown into their gardens and Cllr Wilson said that he would keep on at AVBC to sort out the problem.

DS

1. Commented that at the Remembrance Sunday Service it was a shame that outside at the laying of the wreathes the PA system couldn't be heard by the public at the back of the crowd. Councillors reported that there had been problems with the system. DS also asked if it would be possible to close off the road outside the church for a longer period to help with the noise situation and also safety of the public.

2. Brought to the attention of the Parish Council that the Baptist Church was exploring ways of generating income from the use of the meeting rooms. DS questioned the impact the new village hall may have on the meeting rooms.

JB

1. Reiterated about not being able to hear at Remembrance Sunday.
2. Commented that it has been 2 months since he first reported the Green Car Park street lights weren't working to AVBC & DCC and it is still ongoing.

585.2/2018 Member's Observations**Cllr Mary Barnett –**

1. Mentioned again that the pavements at the entrance to the car park on The Green are sinking again. The Clerk said that this had been reported.
2. Traffic congestion on Broadway on both sides of the road is causing a problem. Chair Cllr Soudah said that if there is any obstruction of the highway, the public must report this to the Police at the time.

585.3/2018 POLICE MATTERS

No meeting has been held.

**585.4/2018 REPRESENTATIONS OR EVIDENCE FROM MEMBERS
DECLARING A PREJUDICIAL INTEREST**

None

**586/2018 MINUTES OF FULL COUNCIL
RESOLVED:**

Minutes of Full Council held 18th October 2018 are received as correct account of the meeting. The minutes were signed by the Chair.

587/2018 PLANNING MATTERS**587.1/2018 Planning Applications**

No comments received & no Planning Applications considered.

588/2018 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

588.1/2018 Christmas Tree

Members noted the update.

588.2/2018 Christmas Lights

Members noted the update.

588.3/2018 Parish Council Office

Members noted the update.

588.4/2018 Notice of vacancy in the office of Parish Councillor
Members noted the update.

588.5/2018 Councillor Attendance record 2018-19
Members noted the update.

588.6/2018 Parish Council Meeting Dates 2019-20
Members noted the update.

589/2018 Chair's Report

The Chair's reported that due to illness he had not been very involved and unlikely to participate during Christmas.

590/2018 Councillor Updates

590.1/2018 Website activity & Social Media

Analysis of website activity as follows –
Facebook reached 1100+ in October 2018.
SPC Website had 195 visits in October 2018.

590.2/2018 Village Hall Working Group

It was noted that the Council Offices will be permanently closed from Friday 23rd November 2018 and all contact for the Council/Clerk should be via email or mobile.

590.3/2018 Defibrillator Working Group

No further developments.

590.4/2018 Back to Life Open Day - Saturday, 3rd November 2018

It was noted that this was a very good day, well attended and excellent feedback.

590.5/2018 Remembrance Sunday – 11th November 2018

It was noted that the Service was very well attended and that the option of poppies on lamp posts will be looked at for the future.

590.6/2018 Civic Service - Monday, 10th December 2018

It was noted that everything has been booked and invitations been sent out.

590.7/2018 Well Dressing - Saturday, 18th May 2019

It was noted this is progressing well and a meeting will be arranged for January 2019.

**591/2018 Correspondence & Circulars
Noted**

592/2018 Accounts

592.1/2018 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount £
02.10.18	DEBIT CARD	Co-op	Office Supplies	7.95
02.10.18	DEBIT CARD	Amazon	Wireless Mouse	8.49
02.10.18	DEBIT CARD	KushETraders	Staples	1.50
05.10.18	DD	NEST	Pension Deductions Mth 5 year end 2019	103.48
25.10.18	DD	NEST	Pension Deductions Mth 6 year end 2019	110.53
26.10.18	BACS	DALC	S Chidlow Cllr Training	45.00
26.10.18	BACS	Broxap	Grit bin	196.80
26.10.18	BACS	Staff Salaries	Salary Mth 7 Year end 2019	2203.84
26.10.18	BACS	HMRC Cumbernauld	Mth 7 Tax & NI Contribution	400.88
29.10.18	3850	G Soudah	Chairs Phone & B/band	30.00
-	-	-	Clerks Phone & B/band	30.00
29.10.18	3852	Clerks Expenses	Concrete for post	10.34
31.10.18	DEBIT CARD	AVBC	Planning Conditions Discharge	58.00
31.10.18	DEBIT CARD	Bentinck Fencing	Concrete Post	12.25
31.10.18	DEBIT CARD	Waterplus	Water Bill	30.26
31.10.18	DEBIT CARD	Cadent	Service Pipe Disconnection	1,333.20
31.10.18	DEBIT CARD	Post Office	Signed for mail	1.77
31.10.18	DEBIT CARD	Rural Action	Conference Tickets	90.00
31.10.18	DEBIT CARD	Tesco	Wine/supplies for Civic Service	92.12
			Total	4766.41

592.2/2018 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
Chair G Soudah	Cheque	Chairs Honorarium 2 nd half	400.00
Quick Test	BACS	PAT machine Calibration	54.00
Staff	BACS	Mth 8 Salaries	2203.84
HMRC	BACS	Mth 8 Tax & NI Contribution	400.88
NEST	DD	Mth 8 Pension Deduction & Employer Contribution	110.53
			Total
			3169.25

592.3/2018 Income Received Noted

Date	Remittance		Amount £
12.10.18	BACS	HMRC VAT Repayment 09/18	1120.15
30.10.18	605961	Swanwick WI payment for Remembrance Wreath	20.00
		Total	1140.15

593/2018 Bank Reconciliation Noted:

Cash Book Reconciliation 31.10.18

Opening Balance 01.04.18	129,149.34	
Receipts to 31.10.18	153,972.16	
Sub Total		283,121.50
Unpresented cheques 2017/18	3,958.50	
Payments to 31.10.18	55,323.70	
Unpresented cheques 2018/19	0.00	
Sub Total		59,282.20
Closing Balance 31.10.18		223,839.30
Bank Balance at 31.10.18		223,839.30

594/2018 Exclusion of Press & Public

- Review Village Hall Architects
- Garden Maintenance
- Review of Clerk Salary, hours and expenses for working at home.

595/2018 Items for the next agenda

596/2018 Date & Time of Next Meeting

7.00pm 20th December 2018 at the Meeting Room at the rear of the Baptist Church, Derby Road.

Meeting closed at 20.15

Signed: *G Soudah*

Date: 20th December 2018