

PLEASE NOTE THE VENUE AND TIME

SWANWICK PARISH COUNCIL

Clerk to the Council
76 – 80 Derby Road
Swanwick
Derbyshire DE55 1BG
Email: clerk@swanwickparishcouncil.org.uk
www.swanwickparishcouncil.org.uk



9th July 2018

You are summoned to attend the **FULL COUNCIL MEETING** to be held at **Meeting Rooms, rear of Baptist Church, Derby Road, Swanwick on Thursday 19th July 2018 at 7.00pm.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk.

2. Variation of Order of Business

3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4D of Public Participation.

4. Public Participation

A) Public Attendance & Speaking: Residents wishing to speak need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At the start of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

B) Parish Council Members' observations will be taken alongside Reports from any Borough and County Councillors attending.

C) Police Matters

Information about the Safer Neighbourhood Team's activity in the area and an interactive crime map are available on the following web pages
www.police.uk/derbyshire/NR06/

D) Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

5. Minutes of Full Council

5.1 To receive the Minutes of the Statutory Annual Parish Council Meeting held 21st June 2018

6. Planning Matters

6.1 Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

7. Clerk's Report

- 7.1** BT Poles on 76 – 80 Derby Road removal
- 7.2** Gardening Maintenance
- 7.3** Dog Waste Bins
- 7.4** Community Involvement Scheme
- 7.5** Christmas tree prices
- 7.6** Notice of vacancy in the office of Parish Councillor
- 7.7** Councillor Attendance record 2018-19

8. Chair's Report (Verbal Report)

9. Councillors' Updates

Website activity & Social Media
Village Hall Working Group
Defibrillator Working Group
Community Events

10. Correspondence & Circulars (copies are available on the website)

- 10.1** DALC 08-2018
- 10.2** DALC 09-2018

11. Accounts

11.1 To approve urgent payments made to the following:

Date	Cheque	To Whom Payable	Reason	Amount £
18.06.18	D/D	Haven Power	Electric Utility	13.00
19.06.18	3832	CANCELLED		0.00
19.06.18	3833	mp-h internet	GDPR Rollout	84.00
19.06.18	3834	Swanwick PCC	Floodlights maintenance	130.00
26.06.18	3838	Swanwick Baptist Church	Room Hire March - May 2018	90.00
26.06.18	3840	Clerks Expenses	Tube light starters	0.79
			Caretaker Fuel	20.00
30.06.18	DEBIT CARD	B & M	Office Sundries	13.25
30.06.18	DEBIT CARD	Toolbuzz	Allotment Path Padlock	12.89
30.06.18	DEBIT CARD	Wilko	Bench Stain	20.00
30.06.18	DEBIT CARD	Waterplus	Water Bill	75.85
30.06.18	DEBIT CARD	Amazon	Printer cartridges	22.99
			Total	482.77

11.2 To approve payments to the following:

To Whom Payable	Payment Ref	Reason	Amount £
Perennial Landscaping	BACS	Grounds Maintenance for June 2018	252.00
Perennial Landscaping	BACS	Strimming of Village Hall Site	216.00
Iansprint	BACS	Copying of Minutes etc	19.44
Staff	BACS	Mth 3 Salaries	2097.90
HMRC	BACS	Mth 3 Deductions	328.35
NEST	BACS	Mth 3 Deductions	103.48
			Total
			3017.17

11.3 Income Received:

Date	Remittance	Amount £
15.06.18	601376	Defib donation from crepe stall Well Dressing
		Total
		20.00

12. Bank Reconciliation

Cash Book Reconciliation

01.07.18

Opening Balance 01.04.18	129,149.34	
Receipts to 01.07.18	75,333.39	
Sub Total		204,482.73
Unpresented cheques 2017/18	3,958.50	
Payments to 01.07.18	28,908.43	
Unpresented cheques 2018/19	994.79	
Sub Total		31,872.14
Closing Balance 01.07.18		172,610.59
Bank Balance at 01.07.18		172,610.59

13. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

14. Items for the next Agenda

Items are invited for inclusion in next month's agenda

15. **There is no meeting in August. Date of Next Meeting: 7.00pm 20th September 2018 at the Meeting Room at the rear of the Baptist Church, Derby Road.**

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 21st June 2018 at 7pm**

Present: Cllrs Barnett, Davies, Payne & Soudah, Clerk C Miles

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

Cllr Wilson (left at 7.18pm), J Briggs, R Castledine

520/2018 APOLOGIES

Cllrs Adams, Chidlow, King

521/2018 VARIATION OF ORDER OF BUSINESS

None

522/2018 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr. Soudah declared interest in item no.11.1

Cllr. Barnett declared interest in item no.11.2

The Councillors remained in the meeting.

523/2018 PUBLIC PARTICIPATION

523.1/2018 Public Speaking –

Cllr Wilson apologised for missing last month's meeting due to his AGM.

1. He made comment about the Local Plan Review and stated that the Local Inspector had released a letter to the press.
2. Cllr Wilson has asked Nigel Mills to write to Highways England to get an answer regarding the variation to the terms and conditions on the access to Lily Street.

JB has been attending the Local Plan Review sessions and stated that AVBC are still in the same position as they were three years ago and he felt that the developers were driving this not the council.

523.2/2018 Member's Observations

Cllr Mary Barnett –

1. Reported that complaints had been received regarding the plants in the village. The Clerk said that ongoing discussions were in place to sort out what could be done.
2. Reported that the glass in the bus shelter on Crays Hill had been broken again. The Clerk said that it would be reported to AVBC.

Cllr Brenda Payne –

Also reported complaints about the flowers.

Cllr Paul Davies –

Reported that the owner of the Serenity shop has offered to have a defibrillator on his shop. Cllr Soudah responded with his thanks but there isn't enough brickwork on the frontage to install the case and it would be impractical to install it to the side of the building.

523.3/2018 POLICE MATTERS

Cllr Soudah is to attend the next Meeting of the Safer Neighbourhood Team Liaison Panel.

**523.4/2018 REPRESENTATIONS OR EVIDENCE FROM MEMBERS
DECLARING A PREJUDICIAL INTEREST**

None

**524/2018 MINUTES OF FULL COUNCIL
RESOLVED:**

Minutes of Full Council held 17th May 2018 be received as correct account of the meeting. The minutes were signed by the Chair.

525/2018 PLANNING MATTERS

525.1/2018 Planning Applications

No comments received & no Planning Applications considered.

526/2018 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

526.1/2018 Exercise of Public Rights

It was noted that the Notice has posted from 1st June to 13th July 2018.

526.2/2018 S137 Grant Applications 2018

A total of four applications were sent out in response to specific requests; all were returned applying for grants.

526.2.1/2018 Grant Awarded

RESOLVED:

To award £250-00 to each of the following organisations:

- a) St Andrew's Church towards the cost of the brass band on 'Last night of the Proms'.
- b) Baptist Church to assist with the repair of the building.
- c) 2nd Swanwick Scouts towards the cost of a member attending the World Scouts Jamboree.

526.2.2/2018 Application not accepted

RESOLVED:

The application from Cook Stars was rejected as it didn't specify that it would be holding classes in Swanwick.

526.3/2018 BT Poles on 76 – 80 Derby Road removal

It was noted that we are still waiting to hear from Openreach when the poles would be removed.

526.4/2018 Gardening Maintenance

It was noted that the planting/hanging baskets had been done. The works/plants are not up to standard and the Clerk was to have further discussions with the contractors.

526.5/2018 Replacement Planters

RESOLVED:

To authorise the Clerk to purchase replacement planters from The Man Shed.

526.6/2018 Dog Waste Bins

The Clerk reported that AVBC are to send out wardens to the areas of The Recreation Ground on Chapel Street and Derby Road near Sleetmoor Lane, they will also do a leaflet drop and put up more signs.

RESOLVED:

To authorise the Clerk to contact AVBC to see if they would supply any further bins.

526.7/2018 Notice of vacancy in the office of Parish Councillor

It was noted that there are still 4 vacancies for Parish Councillors.

RESOLVED:

To book Cllr Chidlow onto the Councillor Essentials training course on 23rd October 2018.

526.8/2018 Councillor Attendance record 2018-19

It was noted that a table showing attendance record of Members and Borough and County Councillors for the year 2018-19 was provided.

527/2018 Chair's Report

527.1/2018 Local Plan Public Examination Position Statement Policy EN8 Protected Open Break

RESOLVED:

To approve the Statement prepared for the Independent Examination on 15th July 2018.

527.2/2018 Local Plan Public Examination Position Statement Policy Economic Growth Site EGS1 – Lily Street Farm & Housing Growth Site HGS – Lily Street Farm

RESOLVED:

To approve the Statement prepared for the hearing to be held on 28th June 2018 and to be represented by Cllr Soudah and John Briggs.

527.3/2018 Local Plan

The Chair read out the Inspectors Note regarding the Local Plan.

528/2018 Councillor Updates

528.1/2018 Website activity & Social Media

Analysis of website activity as follows –

Facebook reached 229 in May 2018.

SPC Website had 268 visits in May 2018.

528.2/2018 Village Hall Working Group

It was noted that an extension to the planning decision date had been requested, due to number of parking places and also that still no response from PWLB.

528.3/2018 Defibrillator Working Group

It was noted that Swanwick Preschool had agreed to have a defibrillator installed on the front of the building and further enquiries to having one installed Brackendale Road are taking place.

528.4/2018 Well Dressing

It was noted that next year's Well Dressing will take place on 18th May 2019. The dining rooms at Swanwick Hall School have been booked.

528.5/2018 Remembrance Sunday

It was noted that the Bugler has been booked and the road closure application has been submitted.

528.6/2018 Civic Service

It was noted that the date is Monday, 10th December 2019, which has been confirmed by St Andrews. AV Voices will attend and an enquiry to Crich Brass Band has been sent.

529/2018 Correspondence & Circulars Noted

530/2018 Accounts

530.1/2018 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount £
12.05.18	3825	Properpunch	Punch & Judy WD 2018	300.00
17.05.18	D/D	Haven Power	Electric Utility	13.00
25.05.18	3826	Cawarden	SSC Demolition	900.00
25.05.18	3827	Atlantic Electric & Gas	Gas Utility	192.95
25.05.18	3829	Clerks Expenses	Printer	74.99
			Mouse mat & photo paper	13.00
			Bench materials, planters & plants	28.55
			Bench stain	10.00
			Ant powder	1.00
			Spare keys and key rings	15.20
			Planters for Well	5.97
			Well Dressing vouchers	80.00
			Stamps	7.50
			Light Bulb	3.50
25.05.18	3830	St Andrew's Church (REISSUED)	Civic Service Programmes	39.00
08.06.18	3831	G Soudah	Chairs Phone & B/band	45.00
			Clerks Phone & B/band	30.25
			Total	1759.91

530.2/2018 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
Perennial Landscaping	BACS	Grounds Maintenance for May 2018	252.00
Iansprint	BACS	Printing of May 2018 newsletter	225.00
Staff	BACS	Mth 3 Salaries	2097.90
HMRC	BACS	Mth 3 Deductions	328.35
NEST	BACS	Mth 3 Mth 2 Deductions	103.48
M Barnett		Honorarium 2 nd Qtr	80.00
		Total	3086.73

530.3/2018 Income Received**Noted**

Date	Remittance	Amount	£
25.05.18	SPC 3780	Uncashed cheque from previous year - St Andrews Church payment for Civic Service Programmes - cheque mislaid by St Andrews office new cheque issued 25.05.18 Chq No 3830	39.00
		Total	39.00

531/2018 Bank Reconciliation**Noted:****Cash Book Reconciliation****01.06.18**

Opening Balance 01.04.18	129,149.34	
Receipts to 01.06.18	75,313.39	
Sub Total		204,462.73
Unpresented cheques 2017/18	3,958.50	
Payments to 01.06.18	24,563.68	
Unpresented cheques 2018/19	59.00	
Sub Total		28,463.18
Closing Balance 01.06.18		175,999.55
Bank Balance at 01.06.18		175,999.55

532/2018 Exclusion of Press & Public

None.

533/2018 Items for the next agenda

None specifically proposed.

534/2018 Date & Time of Next Meeting7.00pm 19th July 2018 at the Meeting Room at the rear of the Baptist Church, Derby Road.**Meeting closed at 20.00**

Signed:

Date:

7. Clerk's Report to Swanwick Parish Council meeting 19th July 2018

7.1 BT Poles on 76 – 80 Derby Road removal

Update on the poles removal.

7.2 Gardening Maintenance

Update on gardening maintenance.

7.3 Dog Waste Bins

Currently awaiting response from AVBC regarding waste removal.

7.4 Community Involvement Scheme

Councillors have been asked if they would be interested in being involved in this scheme, which is only at discussion stage but could involve sign cleaning, graffiti removal, assisting with flood risk management. Cllr Chidlow has registered her interest and we are waiting for more information from DCC. Any other councillors that may be interested please let me know.

7.5 Christmas tree prices

Out of 6 enquiries, I so far have had 3 replies:

Haddon Hall -	No longer sell them.
New Cadeby Farm -	20ft Norway spruce £300.00 inc VAT 25ft Norway spruce £500.00 inc VAT Including delivery, installation & removal
Real Christmas Trees -	25ft Norway Spruce £340.00 + VAT 30ft Norway Spruce £550.00 + VAT Delivery & Install into Tree Pit £550.00 + VAT Removal (if required) £280.00 + VAT

7.6 Notice of vacancy in the office of Parish Councillor

There are now a total of four vacancies for Parish Councillors. I urge members to increase the effort to persuade any resident to consider applying to be co-opted as a Parish Councillor.

7.7 Councillor Attendance record 2018-19

Members are reminded to notify the Clerk of any apologies (barring emergencies) well in advance of the morning of the council meeting. This is to ensure that the Clerk is aware that the meeting is quorate or needs to be rearranged if not quorate.

Councillor Attendance Record May 2018 – April 2019

Name	May 17	June 21	July 19	Aug HOLS	Sept 20	Oct 18	Nov 15	Dec 20	Jan 17	Feb 21	Mar 21	Apr 18	%	2017-18
Adams	√	X											50%	55%
Barnett	X	√											50%	64%
Chidlow	√	X											50%	10%
Davies	X	√											50%	45%
King	√	X											50%	73%
Payne	√	√											100%	100%
Soudah	√	√											100%	100%
Hayes	X	X											0%	0%
Wilson	X	√											50%	64%
Smith	X	X											0%	0%
Marshall-Clarke	X	X											0%	0%

Updated 09/07/2018

Derbyshire Association of Local Councils



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Circular No. 08/2018

To all Member Town and Parish Councils and Parish Meetings

GENERAL CIRCULAR

In this Circular:

- **High Court Ruling – Ledbury Town Council**
- **Community Infrastructure Levy (CIL) Survey**
- **Councillor Commission ‘Voice of the Councillor’ Workshops**
- **Neighbourhood Planning Grants**
- **Grant Fund – Angling Improvement Fund**
- **Dementia Friendly Rural Communities Guide**
- **Training :**
 - Planning Nuts and Bolts – 18 September 2018**
 - Clerk Essential Training – 31 July 2018**
 - Councillor Essential Training – 10 September 2018**
 - Councillor Essential Training – 23 October 2018**
 - Chairing Meetings Effectively, Essential Skills – 12 November 2018**
 - Trustee Roles and Responsibilities – run by RAD – 26 June 2018**

1. HIGH COURT RULING – LEDBURY TOWN COUNCIL

Conflict between Elected Members and Council staff is not uncommon, and quite often leads to complaints, as well as Formal Grievances, by Employees. Councils need to be aware that the Full Council is vicariously liable for the behaviour of its individual Members, and that it needs to address allegations for breach of conduct. Failure to do so could expose the

Council to claims in the Employment Tribunal for Constructive Dismissal, if the Employee has been employed for two or more years. Should the claim succeed, the Employee could be awarded up to twelve months net pay, plus a basic award.

A recent High Court ruling, where Ledbury TC had implemented sanctions against a councillor following a grievance hearing, has decided that the Town Council had no power to impose the sanctions on an Elected Member. This has important implications that are currently being considered by the legal team at NALC. In the meantime, Chris Moses has produced a briefing with respect to the implications with respect to councils continuing to comply with HR legislation. To read more see [here](#).

2. COMMUNITY INFRASTRUCTURE LEVY (CIL) SURVEY

For many years the National Association of Local Councils (NALC) has had a policy position that it should be mandatory for planning authorities to adopt regimes using the Community Infrastructure Levy (CIL). Many planning authorities prefer to retain Section 106 as the system used to apply community benefit under the planning system, ignoring the CIL system. This means that many local councils which have made a Neighbourhood Plan - and are entitled in theory to 25% of CIL receipts from their planning authority to plough back into their community – cannot access such funds if their planning authority does not use a CIL regime. NALC believes it should be mandatory for planning authorities for this reason to adopt CIL regimes.

Pannal and Burn Bridge Parish Council in the Harrogate Borough Council area of West Yorkshire have had a particularly difficult experience and for this reason wanted to submit a proposal direct to Government under the Sustainable Communities Act to ask Government to make the adoption of CIL regimes by local councils mandatory. In order to help us gather evidence to support this proposal please complete a short survey (at <https://www.surveymonkey.co.uk/r/TWD6239>). It will only take 5 minutes - **by 17:00 on Friday 29 June 2018**

3. COUNCILLOR COMMISSION 'VOICE OF THE COUNCILLOR' WORKSHOPS

As part of NALC's work with De Montfort University Leicester, taking forward the Councillor Commission's '[Voice of the councillor](#)' report, a series of [workshops](#) with county associations and councils to discuss the report's findings, obtain feedback and continue this important dialogue are being scheduled. DALC are planning to offer to host a workshop over the course of a morning or afternoon and so we would appreciate any interested Councillors in coming forward to take part in such an event.

4. NEIGHBOURHOOD PLANNING GRANTS

Applications are now open for the 2018-2022 [#NeighbourhoodPlanning](#) support programme. Groups including parish and town councils working on a neighbourhood plan or neighbourhood development order can now apply for [grant funding and/or technical support](#).

Separately but related, Locality has published a guide to the most [common questions](#) asked by those not familiar with the planning system. It helps explain how the planning system operates, where neighbourhood planning fits in and the neighbourhood planning process itself.

5. GRANT FUND – ANGLING IMPROVEMENT FUND

Applications are open for a short time (until 31st July 2018) for applications that relate to maintenance and access to rivers as well as fish protection and predation management. Further details can be seen [here](#)

6. DEMENTIA FRIENDLY RURAL COMMUNITIES GUIDE

The Alzheimer's Society have recently launched the [Rural Communities Guide](#), designed to help all types of rural communities increase awareness of dementia and become more dementia friendly.

7. TRAINING:

PLANNING NUTS & BOLTS – LANCE WIGGINS – LANDMARK PLANNING LTD - 18 SEPTEMBER 2018 – 1.30PM – 4.00PM – VENUE TO BE AGREED @ £45 PER DELEGATE

This course will cover:

- Basic principles of planning
- Strategic planning
- Development Management
- Appeals
- Enforcement
- Role of technical consultees/Parish Council responses
- Material considerations
- Section 106

Please contact your Clerk to secure delegate places as soon as possible.

CLERK ESSENTIAL TRAINING – 31 JULY 2018 – 10.00AM – 12.30PM – DALC OFFICE, CROMFORD

To cover all basic elements of the role. Cost: enhanced subscription councils, up to 3 free places/£45 per delegate. Please contact your Clerk to reserve places.

COUNCILLOR ESSENTIAL TRAINING – 10 SEPTEMBER 2018 – 6.30PM – 8.30PM – VENUE TO BE AGREED

To cover all basic elements of the role. Cost: enhanced subscription councils, up to 3 free places/£45 per delegate. Please contact your Clerk to reserve places.

COUNCILLOR ESSENTIAL TRAINING – 23 OCTOBER 2018 – 6.30PM – 8.30PM – VENUE TO BE AGREED

To cover all basic elements of the role. Cost: enhanced subscription councils, up to 3 free places/£45 per delegate. Please contact your Clerk to reserve places.

**CHAIRING MEETINGS EFFECTIVELY - ESSENTIAL SKILLS – 12 NOVEMBER 2018 –
6.00PM – 8.30PM – DALC OFFICE, CROMFORD - £45 PER DELEGATE**

Please contact your Clerk to reserve delegate places.

**TRUSTEE ROLES AND RESPONSIBILITIES – CHARITABLE VILLAGE HALLS – RUN BY
RURAL ACTION DERBYSHIRE**

Rural Action Derbyshire are holding a training seminar on the above at Matlock Town Hall on 26th June. The fee is £36 including VAT. For more details contact Helena Stubbs
H.Stubbs@Ruralactionderbyshire.org.uk

**Wendy Amis
Chief Officer**

June 2018

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TRAINING & EVENTS DIARY

DATE	SUBJECT	CIRCULAR/ REF	VENUE	COST	CPD POINT	TRAINER
21 June 2018 (6.00pm – 8.30pm)	Councillor Essentials	06/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£45	1.5 per session	Wendy Amis/Glen Ingham
31 July 2018 (10am – 12.30pm)	Clerk Essentials	07/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£45	1.5 per session	Wendy Amis/Glen Ingham
10 Sept 2018 – (6.30pm – 8.30pm)	Councillor Essentials	07/2018	T B A	*Enhanced Sub Councils up to 3 free places/£45	1.5 per session	Wendy Amis/Glen Ingham
18 Sept 2018 (1.30pm - 4.00pm)	Planning Nuts & Bolts	08/2018	TBA	£45 per delegate	1.5 per session	Lance Wiggins
23 Oct 2018 – (6.30pm - -)	Councillor Essentials	07/2018	TBA	*Enhanced Sub Councils up to 3 free places/£45	1.5 per session	Wendy Amis/Glen Amis
12 Nov 2018 – 6.00pm – 8.30pm)	Chairing Meetings Effectively	07/2018	DALC Office, Cromford	£45 per delegate	1.5 per session	Wendy Amis

*** Up to 3 delegate places free per council on the enhanced subscription scheme
for both days and follow up support; a further £250 is payable to SLCC for the
examination and certificate**

Derbyshire Association of Local Councils



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Circular No. 09/2018

To all Member Town and Parish Councils and Parish Meetings

GENERAL CIRCULAR

In this Circular:

- **Launch of the Derbyshire Excellence Awards for DALC Member Local Councils: Call for Entries**
- **Derbyshire Dales District Council Consultations**
- **Launch of the Great British High Street Award**
- **Government announces new powers for councils to deliver homes for local families**
- **Local Government Association (LGA) councillor workbooks**
- **Updated Legal Topic Note – Procurement**
- **Legal Briefing L08-18 – Data Protection Fee**
- **Community Infrastructure Levy (CIL) Survey**

1. LAUNCH OF DERBYSHIRE EXCELLENCE AWARDS FOR DALC MEMBER LOCAL COUNCILS : CALL FOR ENTRIES

*Has your council made a difference to your local community or been involved in a special project that you're proud of?
Does your clerk or one of your councillors go the extra mile to do a great job?*

If the answer is 'yes' to any of the above, you need to send us a nomination for the newly-launched Derbyshire Excellence Awards for Local Councils!

These new awards are an exciting opportunity for Derbyshire businesses to raise their profiles across the county. DALC is actively looking for category sponsors, and would love to hear from businesses and organisations who would like to get involved. We can offer county-wide publicity and online advertising to potential sponsors – please get in touch with the DALC office if you or your council know of any likely award partners!"

There are three categories; Councillor of the Year, Clerk of the Year, and Council of the Year.

DALC's chief executive Wendy Amis said: 'We know that our local councils, their members and staff, do fantastic work at local level across Derbyshire, and we felt it was time that this was recognised.'

'A lot of the bigger projects happening in the county get much more publicity, but it's at grass-roots level in our towns and villages that much of the really worthwhile work is going on – often behind the scenes.'

'We hope these new excellence awards will showcase that work and let local councils know how much their hard work is appreciated.'

The scheme's entry system couldn't be simpler – just email DALC with details of your nomination, explaining in 250 words or less why your nominee deserves an award. Entries are invited from everyone associated with a local council, as well as members of the public.

Winners will be announced at DALC's AGM on October 9th and will receive a framed certificate and county-wide recognition for their hard work via local media press releases and photos.

Entries close on 1st of September, and winners will be invited to attend the DALC AGM to collect their award.

Eligibility: Councillor of the Year – the nominee must currently be elected or co-opted parish or town councillor and refer to activity during 2017/18.

Council of the Year – the nomination must refer to work carried out from 2017 onwards.
Clerk of the Year – the nominee must currently be employed as the clerk to the council and refer to activity during 2017/18.

Nominations are invited from any Derbyshire resident, councillor, clerk or council – in a summary of 250 words or less, to admin@derbyshirealc.co.uk

2. DERBYSHIRE DALES DISTRICT COUNCIL CONSULTATIONS

Derbyshire Dales District Council is **consulting on two preferred options** that would see some charitable / not for profit organisations contributing an amount towards their National Non-Domestic Rates liability. At present, DDDC provide 100% rate relief for such organisations. However, this will potentially affect DALC (should the levels of relief mentioned in the consultation be reduced in future years) and therefore yourselves, as we are your subscription organisation. It may also affect other organisations you are aware of in your communities. However, scout and guide groups, Women's Institutes, playgroups, churches, village halls and community venues providing a similar function would remain fully subsidised.

The approach would be to cap the maximum amount of rate relief given for any one property in a year. This would affect a limited number of larger organisations.

- Option A - the maximum amount of discretionary relief would be capped at £5,000 pa. (This would affect 5 larger organisations, which would pay between £7,000 and £23,600)
- Option B - the maximum amount of discretionary relief would be capped at £10,000 pa. (This would affect 5 larger organisations, which would pay between £2,000 and £18,600)

DDDC are keen for as many organisations as possible to respond, INCLUDING THOSE UNAFFECTED IN ORDER TO ASCERTAIN IF THEY ARE SATISFIED WITH THIS POSITION, and to assess whether or not the principle of affecting only the larger organisations would be reasonable. The link to the consultation webpage is: www.derbyshiredales.gov.uk/rates2018. The **Online Survey** can be found here: <https://www.surveymonkey.co.uk/r/GL9H7WF>
The consultation will close on 29 July 2018.

3. LAUNCH OF THE GREAT BRITISH HIGH STREET AWARD

The Great British High Street (GBHS) Awards 2018, being run by the Ministry of Housing, Communities & Local Government, sponsored by Visa and backed by other partners, is recognising and celebrating local achievements on our high streets and supporting the communities in which we live and work. Britain's best high street will be announced in November, with the winner receiving a £10,000 cash prize for a local community project. Winners from each of the remaining nations will receive a £5,000 contribution to a street party or community project. More information [here](#).

4. GOVERNMENT ANNOUNCES NEW POWERS FOR COUNCILS TO DELIVER HOMES FOR LOCAL FAMILIES

Councils are to receive new powers to help them deliver the homes their communities need, as part of the government's wide-ranging programme of planning reform and targeted funding to deliver 300,000 homes a year by the mid-2020s. You can read more [here](#)

5. LOCAL GOVERNMENT ASSOCIATION (LGA) COUNCILLOR WORKBOOKS

The LGA produces a set of workbooks for councillors which also have some very relevant information for local councillors and complement NALC's [Good Councillor's Guide](#). These workbooks have recently been updated and are available [here](#).

6. UPDATED LEGAL TOPIC NOTE - PROCUREMENT

Updated [LTN 87 Procurement](#) is available and has clarified the circumstances in which a contract opportunity has to be advertised on Contracts Finder.

7. LEGAL BRIEFING L08-18 – DATA PROTECTION FEE

The [legal briefing L08-18](#) on the Data Protection Fee has been updated to align with the new Data Protection Act 2018. This confirms the amount that each council must pay to the Information Commissioner (ICO) and also that payment will not be due until expiry of your registration fee for the past year.

8. COMMUNITY INFRASTRUCTURE LEVY (CIL) SURVEY

As per circular 8, if you could help NALC gather evidence on CIL please could you complete a short survey (at <https://www.surveymonkey.co.uk/r/TWD6239>). It will only take 5 minutes - by 17:00 on Friday 29 June 2018

Wendy Amis
Chief Officer

June 2018

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TRAINING & EVENTS DIARY

DATE	SUBJECT	CIRCULAR/ REF	VENUE	COST	CPD POINT	TRAINER
31 July 2018 (10am – 12.30pm)	Clerk Essentials	07/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£45	1.5 per session	Wendy Amis/Glen Ingham
10 Sept 2018 – (6.30pm – 8.30pm)	Councillor Essentials	07/2018	T B A	*Enhanced Sub Councils up to 3 free places/£45	1.5 per session	Wendy Amis/Glen Ingham
18 Sept 2018 (1.30pm - 4.00pm)	Planning Nuts & Bolts	08/2018	Gothic Warehouse, Cromford Mill	£45 per delegate	1.5 per session	Lance Wiggins
23 Oct 2018 – (6.30pm -)	Councillor Essentials	07/2018	TBA	*Enhanced Sub Councils up to 3 free places/£45	1.5 per session	Wendy Amis/Glen Amis
12 Nov 2018 – 6.00pm – 8.30pm)	Chairing Meetings Effectively	07/2018	DALC Office, Cromford	£45 per delegate	1.5 per session	Wendy Amis

*** Up to 3 delegate places free per council on the enhanced subscription scheme
for both days and follow up support; a further £250 is payable to SLCC for the examination and certificate**