

## PLEASE NOTE THE VENUE

### SWANWICK PARISH COUNCIL

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14 January 2016

Dear Councillor

You are summoned to attend the **Parish Council Meeting** to be held at **The Swanwick School & Sports College, The Delves, Swanwick** on **Thursday 21 January 2016** at 7.15pm when the business set out below will be transacted.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

Sally Leighton  
Clerk to the Council

#### AGENDA

**1. Apologies**

Members are reminded to give their apologies direct to the clerk.

**2. Variation of Order of Business**

**3. Declarations of Interest**

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 6c of Public Participation.

**4. PUBLIC PARTICIPATION**

**A) Public Speaking LIMITED TO THREE MINUTES PER PERSON – RESIDENTS WISHING TO SPEAK NEED TO BOOK IN WITH THE CLERK, PREFERABLY PRIOR TO THE MEETING BY EMAIL/PHONE OR IMMEDIATELY BEFORE THE START OF THE MEETING.**

At the start of the meeting a period is available for members of the public to ask questions or submit comments. This is limited to three minutes per person, at the discretion of the Chair.

**Parish Council Members observations will be taken alongside Reports from Borough and County Councillors**

**B) Police Matters**

An Officer in attendance may offer information or respond to questions on Police Matters.

## **C) Representations or Evidence from Members Declaring a Prejudicial Interest**

Members indicating that they have a prejudicial interest in an agenda item but wish to make a representation before leaving the meeting shall do so at this stage.

### **5. Minutes of Full Council**

To receive the Minutes of the Meeting held 17 December 2015.

### **6. Planning Matters**

#### **6.1 Planning Applications For Comment:** All applications can be viewed at [www.ambervalley.gov.uk](http://www.ambervalley.gov.uk) click on Planning and then click on Planning Applications and use the AVA reference number to search.

**TRE/2015/0167** Pollard two ash trees at 19 Edinburgh Court Swanwick

**AVA/2015/1258** Continued mixed and flexible use of Butterley Grange as a residence and events business with part conversion to offices and part conversion to assembly and leisure use; conversion of separate outbuildings to office use, conversion of separate building for dog breeding; and provision of car park and associated access at Butterley Grange, Derby Road, Butterley

**AVA/2016/0008** Erection of a two storey side extension with garage area and balcony to rear at 1 Garage House Pentrich Road Swanwick

#### **6.2 Planning Decision Notices:**

**AVA/2015/1021** Proposed detached garage block to rear of garden at 21 Crays Hill Leabrooks – PERMITTED

**AVA/2015/0887** 'change of use' existing subordinate residential property, into a stand alone residential property at 31 The Green Swanwick – PERMITTED

#### **6.3 The Local Plan (Core Strategy) – Part 1 of the Amber Valley Borough Council Local Plan – see FOI request and letter attached**

#### **6.4 AVA/2013/0891** Outline application with all matters reserved for the redevelopment of part of Asher Land Business Park to provide up to 80 residential dwelling incorporating open space, access and landscaping (Plots 47-54 are proposed with the Green Belt, this aspects represents a Departure from the Adopted Development Plan).

### **7. Neighbourhood Plan**

### **8. Clerks Report**

8.1 Councillor Vacancies (3 in total)

8.2 Dumping of household waste in village (evidence sent in to AVBC) - outcome

8.3 Heanor & Loscoe Town Council Civic Service invite 31.1.2016

8.4 Swanwick Hall School notification of Academy Trust from 1.4.2016

### **9. Chairs Report** (see attached)

### **10. Councillors' Updates**

### **11. Correspondence & Circulars –**

DALC 27/2015

01/2016

02/2016

## 12. Accounts

### 12.1 To approve urgent payments made to the following:

Date	Cheque	To Whom Payable	Reason	Amount £
1.12.15	003515	Caretaker	Wages	1237.90
1.12.15	003516	S Leighton	Salary 914.43, stamps 12.69, wreath 17, mileage 4.60	948.72
			Total	2186.62

### 12.2 To approve payments to the following:

To Whom Payable	Reason	Amount £
Leisure Lites	Christmas lighting (install, storage, maintenance, equipment)	9960.00
Shelter Maintenance	Repairs to shelter	694.80
Society of Local Council Clerks	Membership	161.00
The Saltpot	Buffet carol service	210.00
Swanwick PCC	Orders of service carol service	20.00
WH Darby	Chairmans Neck Ribbon	32.84
Swanwick Ch of England Girls Trust	Room Rent carol service buffet	15.00
	Total	11,093.64

**12.3 Income** Received: Nil

**12.4** Future Audit Services (see attached note from internal auditor)

**12.5 Budget Discussion & Precept Requirements 2016/17** (see attached letters from AVBC)

**12.5 Bank Reconciliation**

## 13. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) ... by reason of the confidential nature of the business to be transacted'.

**Caretakers Bonus**

**Date of Next Meeting: 18 February 2016.**

SWANWICK PARISH COUNCIL BUDGET	proposed 2015.16		actual to date	spend to year end	under/over spend		proposed 2016.17
<b>Establishment Costs</b>							
Clerks Salary	12200		9500	11500	-700		12000
Clerks Expenses (mileage)	100		10	20	-80		50
Telephone	270		275	325	55		325
Miscellaneous	400		572	572	172		400
Caretakers	17700		12406	16500	-1200		16500
Employers Ni contributions	1300		1080	1300	0		1350
Honorarium mem gdn	320		240	320	0		320
Chairs Allowance	800		400	800	0		800
Consultants Fees	100		0	0	-100		100
Printing	300		354	400	100		400
Stationery	300		74	100	-200		150
Postage	120		107	120	0		120
insurance premium	1200		1078	1078	-122		1500
Audit fees	500		500	500	0		500
Room Rent	1300		825	1100	-200		1200
Purchase of equipment	100		50	70	-30		50
DALC Subs	715		848	848	133		850
*Grants inc n/watch	2000		1102	1100	-898		1200
Elections Expenses	1000		115	1000	0		1000
Members Expenses	75		0	0	-75		50
Training -	100		295	295	195		200
Professional Fees	150		161	161	11		0
website	650		945	1000	350		650
Contingency	4850		0	0	-4850		285
<b>Establishment Costs</b>	46550		30937	39109	-7439		
<b>Establishment</b>	46550		30937	39109			40000
<b>Committees</b>							
<b>Establishment</b>	46550		30937	39109			40000
<b>Environment</b>	35000		27121	35000	0		35000
<b>Comm Sp &amp; Activity</b>	1200		0	0	-1200		0
<b>Community Centre Loan Repayments (500,000 over 50 years)</b>							27000
<b>Community Centre Revenue</b>							
<b>COMMUNITY PLANNING</b>	11000				-11000		0
<b>Comm Events</b>	3000		2812	2812	-188		3000
<b>Planning</b>							0
<b>Neighbour Plan referendum</b>							
<b>Neighbour Plan (this has been funded through grants)</b>			3704	4000	4000		2000
<b>Public Relations</b>	1000		625	825	-175		1000
<b>Committee Total</b>	51200		34262	42637	-8563		68000
<b>Establishment &amp; Committee Total</b>	97750	0	65199	81746	-8563		108000
<b>Precept</b>	103382					<b>Precept</b>	108000
<b>parish grant</b>	3288					<b>parish grant</b>	0
						this represents an increase of less than 2.5%	
<b>proposed shortfall from reserves £327K</b>	2067						
<b>2% INCREASE ON 103382</b>	108737						
<b>Actual precept 104,450.00</b>			0				