

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 20th September 2018 at 7pm**

Present: Cllrs Barnett, Chidlow, King, Payne & Soudah, Clerk C Miles

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

Cllr Wilson (left at 7.10pm), J Briggs, R Castledine, C Goodier, D Smith, A Tremain

550/2018 APOLOGIES:

Cllr Adams

Cllr Davies (no apologies received)

551/2018 VARIATION OF ORDER OF BUSINESS

None

552/2018 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr. Soudah declared interest in item no.11.1

Cllr. Barnett declared interest in item no.11.2

Both Councillors remained in the meeting.

553/2018 PUBLIC PARTICIPATION

553.1/2018 Public Speaking –

Cllr Wilson mentioned that the Cwmbran Male Voice Choir and Pye Hill and District Male Voice Choir are doing a special concert in aid of the Poppy Appeal at St Andrew's Church on Saturday 29th September 2018 at 7pm.

DS said that the new planters around the village looked nice but the ones at the annexe needed attention and watering. Also he stated that some Parishes had Silhouettes for Remembrance Sunday and asked if Swanwick Parish was having any. Cllr Soudah replied that the planters will be looked at as part of the gardening contract and that Swanwick Parish Council along with all the Churches in Swanwick and Pentrich had successfully been awarded 10 seated Silhouettes for the churches to display.

553.2/2018 Member's Observations

Cllr Allen King –

Reported that a tree had been blown down across the footpath from Sleetmoor Lane to Cray's Hill Recreation Park. The Clerk responded that this had been reported to DCC and it would be dealt with as soon as they could.

Cllr Mary Barnett –

1. Mentioned that there are still complaints about the damaged bus shelter on Cray's Hill, the Clerk responded that AVBC had stated that they will not be repairing it in the foreseeable future.
2. Reported that there aren't enough bins along Pentrich Road/in the village. Cllr Soudah said that members of the public should report this to AVBC as they weren't replacing any bins; the Parish Council would keep monitoring the issue.

Cllr Sue Chidlow –

Mentioned that due to the issues with Garden Maintenance why doesn't the Council look into employing a part time caretaker to do gardening and general duties and offered her help in doing a feasibility study if required. Cllr Soudah said that the Clerk was already looking into this possibility along with other options.

553.3/2018 POLICE MATTERS

Cllr Soudah reported that PSCO Richard Plant has now left, but we haven't been told who his replacement is.

553.4/2018 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST

None

554/2018 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of Full Council held 19th July 2018 are received as correct account of the meeting. The minutes were signed by the Chair.

555/2018 PLANNING MATTERS

555.1/2018 Planning Applications

No comments received & no Planning Applications considered.

556/2018 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

556.1/2018 External Audit

Members noted the update.

556.2/2018 Gardening Maintenance

Members noted the update.

RESOLVED:

To authorise the Clerk to instruct JT Tree Services to do works removing willow at Mine cars and crowning cherry tree on High Street.

556.3/2018 Planters

Members noted the update.

556.4/2018 Dog Waste Bins

Members noted the update.

556.5/2018 Grit Bin

Members noted the update.

556.6/2018 Village Hall Update

RESOLVED:

1. To authorise the Clerk to instruct and pay Cadent for disconnection of utility services to the Parish office.
2. To authorise the Clerk to pay Groundsmiths and Ground Clearance Companies.

556.7/2018 Notice of vacancy in the office of Parish Councillor

Members noted the update.

556.8/2018 Councillor Attendance record 2018-19

Members noted the update.

556.9/2018 DALC Circular

Members noted the request.

556.10/2018 School Crossing Patrol Review May 2018

Members noted the verbal update on receipt of letter from DCC.

557/2018 Chair's Report

The Chair and Malvin Trigg (Village Hall Working Group) had site meetings with Groundsmiths, a grouting company and 3 ground clearance companies on the Village Hall site to discuss works, their requirements and to obtain quotes to present to the Council.

558/2018 Councillor Updates

558.1/2018 Website activity & Social Media

Analysis of website activity as follows –

Facebook reached 219 in August 2018.

SPC Website had 186 visits in August 2018.

Cllr Chidlow suggested that the web could do with an update. Chair and Clerk to look into PC entitlement for a free update and other options

558.2/2018 Village Hall Working Group

The group have drawn up a list of Architects and have requested that they attend to do a presentation to the group if they are interested in doing the works. A proposal on who to use will be submitted to the Council for consideration and approval.

558.3/2018 Defibrillator Working Group

It was noted that a donation of around £1000 is to be made by the Stan Brewster Memorial Fund to help buy another defibrillator and that the 1st defibrillator is now in place on the Swanwick Preschool building.

558.4/2018 Remembrance Sunday – 11th November 2018

It was noted that the Parish had been awarded 10 Seated Silhouettes which will be on display in Swanwick and Pentrich churches on the day.

558.5/2018 Civic Service - Monday, 10th December 2018

It was noted that Amber Voices & Crich Brass Band will be in attendance and hopefully Swanwick Primary School. Quotes from caterers are now being sourced by the Clerk.

**559/2018 Correspondence & Circulars
Noted**

560/2018 Accounts

560.1/2018 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount £
17.07.18	D/D	Haven Power	Electric Utility	13.00
31.07.18	DEBIT CARD	Amazon	Shredder	41.99
31.07.18	DEBIT CARD	Wilko	Planter stain	42.00
10.08.18	DD	UKDMO - PWLB	Loan No 504972	4,977.94
23.08.18	54462871	Perennial Landscapes	Summer baskets and bedding	2,918.40
23.08.18	54462885	Perennial Landscapes	July Ground Maintenance	252.00
23.08.18	54463068	Hart Signs	Planter plaques	59.50
23.08.18	54463093	PKF Littlejohn	External Audit 17-18	480.00
23.08.18	BACS	Staff Salaries	Mth 5	2097.9
23.08.18	BACS	HMRC Cumbernauld	Mth 5 Deductions	328.35
23.08.18	DD	NEST	Mth 5 Deductions	103.48
23.08.18	3843	Mh-p internet	Web hosting 2018-9	108.00
23.08.18	3844	Cllr. G Soudah	Chairs Phone & B/band	30.00
-	-	-	Clerks Phone & B/band	45.10
23.08.18	3845	Clerks Expenses	Stain for planters	18.00
-	-	-	Jubilee clips for bin	3.20
-	-	-	Parking	0.60
23.08.18	3846	K Miles	Installation of Planters	50.00
29.08.18	D/D	Haven Power	Electric Utility	14.00
31.08.18	DEBIT CARD	B & Q	Compost & Screws for Planters	46.34
31.08.18	DEBIT CARD	Wilko	Screws & pens	5.50
31.08.18	DEBIT CARD	Jacksdale Garden Centre	Bedding Plants for planters	87.84
31.08.18	DEBIT CARD	Post Office	Stamps	11.52
31.08.18	DEBIT CARD	Amazon	Laptop Riser	29.87
31.08.18	DEBIT CARD	Sainsbury's	Caretaker Fuel	20.00
31.08.18	DEBIT CARD	Atlantic Electric & Gas	Gas Utility	35.83
31.08.18	DEBIT CARD	Post Office	Signed Postage for SUO	2.11
			Total	11822.47

560.2/2018 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
Perennial Landscaping	BACS	Grounds Maintenance for August 2018	414.00
Cllr M Barnett	CHQ	Honorarium Qtr 3	80.00
Staff	BACS	Mth 6 Salaries	2097.90
HMRC	BACS	Mth 6 Tax & NI Contribution	328.35
NEST	BACS	Mth 6 Pension Deduction & Employer Contribution	103.48
		Total	3023.73

560.3/2018 Income Received

Noted

Date	Remittance	Amount £
19.07.18	BACS HMRC VAT Repayment 06/18	2868.86
22.08.18	Card Refund Screws returned to B & Q	4.76
	Total	2873.62

561/2018 Bank Reconciliation

Noted:

Cash Book Reconciliation01.09.18

Opening Balance 01.04.18	129,149.34	
Receipts to 01.09.18	78,207.01	
Sub Total		207,356.35
Unpresented cheques 2017/18	3,958.50	
Payments to 01.09.18	45,278.89	
Unpresented cheques 2018/19	1,521.22	
Sub Total		47,716.17
Closing Balance 01.09.18		159,640.18
Bank Balance at 01.09.18		159,640.18

562/2018 Exclusion of Press & Public

None.

563/2018 Items for the next agenda

Review of Salaries.

564/2018 Date & Time of Next Meeting7.00pm 18th October 2018 at the Meeting Room at the rear of the Baptist Church, Derby Road.**Meeting closed at 20.00**Signed: **B Payne**Date: 18th October 2018