

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 21st September 2017**

Present: Cllrs Adams, Barnett, King, Payne & Soudah

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

John Briggs

Rob Castledine

Varinka Strong – Swanwick Primary School

AVBC Cllr David Wilson

379/2017 APOLOGIES

Cllr Briggs & Davies

380/2017 VARIATION OF ORDER OF BUSINESS

No variation proposed

381/2017 DECLARATION OF INTEREST

Members were reminded to update their Declarations of Interest and submit these to the Clerk.

Cllr. Barnett declared interest in item no.11.2

Cllr. Soudah declared interest in item no.11.2

Both councillors remained in the meeting.

382/2017 PUBLIC PARTICIPATION

382.1/2017 Public Speaking

Varinka Strong spoke about Swanwick Primary School Governors concerns about the Phase 1 development proposal for Lily Street and in particular the revised location of the school. The Governors are concerned about the additional numbers of pupils and the fact that the Primary School is over subscribed.

AV Cllr. David Wilson provided a copy of DCC Highways comments to the proposed private car park at 63 Derby Road.

John Briggs commented on Phase 1 proposal for Lily Street. He was concerned that AVBC did not acknowledge inaccurate dates entered on decision notices and whether this had any legal implications.

382.2/2017 Members' Observations

Cllr Mary Barnett asked about the bench that was removed from outside the PO in High Street. This has been removed for refurbishment and will eventually be returned.

Cllr Bruce Adams raised 6 points:

1. Land at corner of Western Avenue and New Street – can this be used for parking. The Enquiry should be redirected to Future Homes Group who currently owns the land.
2. Traffic lights at Sleetmoor Lane – has the priority been changed as fewer cars are let through from Derby Road. An issue to raise with DCC Highways.
3. Oil spill outside the PO High Street – this is an issue to raise with the land owner.
4. Graffiti in the play area off Beaulieu Way – comment made on Facebook several months ago. Should be directed to AVBC.
5. Social Club in High Street – has ownership been discovered? Enquiries are pending.
6. Boot and Slipper are enquiring if additional benches can be placed on opposite side of roundabout. This is a licensing issue to be raised directly with AVBC and a highways issue on change of use of footway.

Cllr Alan King expressed concern about the lack of representation from Borough Councillors in respect of Lily Street development.

382.3/2017 POLICE MATTERS

The Pantry was broken into again last week. Will raise matter at next SNP meeting.

382.4/2017 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST

None

383/2017 MINUTES OF FULL COUNCIL RESOLVED:

Minutes of Full Council held on 20 July 2017 be received as correct account of the meeting. The minutes were signed by the Chair.

384/2017 PLANNING MATTERS

384.1/2017 Planning Applications

AVA/2017/0963 Lily Street Farm draft response previously circulated was replaced by letter dated 18/09/17 – see attachment 1.

384.2/2017 Planning Decision Notices

No comments received & no Planning decision notices considered.

385/2017 CLERK'S REPORT

385.1/2017 External Audit

Members noted the update.

385.2/2017 Outline Planning Permission granted

Members noted the update and that additional surveys and site investigations required.

385.3/2017 Village Hall Site – Intrusive Investigation

RESOLVED:

To authorise the Chair to review the quotations received, select and commission the Site Intrusive Investigation works from the most appropriate company.

385.4/2017 Village Hall Site - Contamination Survey

RESOLVED:

To authorise the Chair to review the quotations received, select and commission the Site Contamination Survey from the most appropriate company.

385.5/2017 Application to DoT for Stopping up Order

RESOLVED:

To authorise the Chair to apply for a SUO, to take appropriate action to establish ownership and register with Land Registry.

385.6/2017 Recruitment of Clerk

RESOLVED:

385.6.1/2017 To approve the re-designation of the post of Clerk (Proper Officer & Responsible Financial Officer) as a paid post

385.6.2/2017 To approve the panel's appointment of Cheryl Miles as Clerk (Proper Officer & RFO) on a six month fixed term contract ending 28th February 2017.

385.7/2017 Vacancies in the office of Parish Councillor

Members agreed to continue efforts to promote the vacancies, including on social media.

385.8/2017 Councillor Attendance Record

Members noted need to inform Clerk of non-attendance well in advance of meeting.

385.9/2017 Land Registry Issues

Members noted progress

RESOLVED:

To authorise the Chair to pay the invoice total of £871-00.

385.10/2017 Pentrich Revolution Way Board

Members noted the way board has now been installed.

385.11/2017 Footpath South Wingfield – 55

RESOLVED:

To include an article in the next newsletter and to flag the issue on social media.

385.12/2017 Swanwick Recreation Grounds- Chapel Street

RESOLVED:

385.12.1/2017 To seek further information

385.12.2/2017 Subject to the responses, Swanwick Parish Council will consider interest in sole trusteeship of the charity at a future meeting

385.13/2017 Street Lighting Columns - Stress Testing

RESOLVED:

385.13.1/2017 To authorise the Chair/Clerk to approach a three local companies for a quotation

385.13.2/2017 To authorise the Chair to select an appropriate company to undertake the SLC Stress Testing.

385.14/2017 DCC Snow Warden Scheme

RESOLVED:

To authorise the Chair/Clerk to register for the scheme.

386/2017 Chair's Report

The Chair presented a verbal report on the activities of the previous two months and his forward programme. This is summarised below: -

1. Safer Neighbourhood Panel Meeting 26 July 2017
2. Clerk Recruitment Interviews during 1st/2nd week August
3. Induction Training of newly appointed Clerk 1-15 September 2017
4. Cray's Hill Community Group Mtg 6 September 2017
5. Cray's Hill Community Group AGM 6 September 2017
6. Defibrillator Working Group Mtg 7 September
7. AVBC Mayor's Civic Service on 17 September 2017
8. Village Hall Working Group 20 September 2017

Future Events:

1. Induction Training of newly appointed Clerk 25-29 September 2017
2. Defibrillator Working Group Mtg 1 November 2017
3. Safer Neighbourhood Panel Meeting 1 November 2017
4. Cray's Hill Community Group Mtg 2 November 2017
5. Remembrance Parade 12 November 2017
6. Ripley TC Civic Service 26 November 2017
7. Swanwick Civic & Carol Service 11 December 2017

387/2017 Councillor Updates

387.1/2017 Website activity & Social Media

Analysis of website activity was not available for the meeting.

RESOLVED:

Access to social media accounts needed to be reviewed to allow for future Clerk to act as administrator

387.2/2017 Remembrance Sunday Parade 12 November 2017

Bugler booked, Road Closure permit applied for and wreath ordered from British Legion.

387.3/2017 Civic Carol Service 11 December 2017

Brass band booked, Swanwick Primary School Choir & Amber Valley Voices notified. Catering still to be arranged.

387.4/2017 Village Hall Working Group Meeting 20 Sept 2017

Quotation received to be assessed on Tuesday 26th September 2017.

387.5/2017 Defibrillator Working Group meeting 7/09/17

An additional £400 donated by DCC Councillor Marshall Clarke from his community fund.

388/2017 Correspondence & Circulars

Noted

389/2017 Accounts**389.1/2017 RESOLVED: To approve urgent payments**

Date	Cheque	To Whom Payable	Reason	Amount £
17.07.17	DD	Haven Power Ltd	Utility Electricity	17.00
25.07.17	3707	Hart Signs	PSWR Way Board	420.00
31.07.17	3708	R Castledine	Wages Mth 4	1,230.49
31.07.17	3709	HMRC	Tax & NI Mth 4	293.17
31.07.17	3710	MH-P Internet Ltd (Invoice 3141)	PC Hosting & Domain	127.18
31.07.17	3711	New Leaf Ltd	Contract Payment 4 of 8	1,125.00
01.08.17	3712	Swanwick Baptist Church	Meeting Rental to July 2017	90.00
01.08.17	3713	Grant Thornton UK LLP	Audit Fee 2017	1,560.00
04.08.17	DD	NEST	Pension Contribution 07/17	25.96
08.08.17	3718	Iansprint Ltd	Newsletter July 2017	225.00
			Printing Agenda & Minutes	29.82
10.08.17	DD	UKDMO - PWLB	Loan No 504972	5,044.31
17.08.17	DD	Haven Power Ltd	Utility Electricity	17.00
31.08.17	3714	New Leaf Ltd	Contract Payment 5 of 8	1,125.00
31.08.17	3715	R Castledine	Wages Mth 5	1,230.79
31.08.17	3716	HMRC	Tax & NI Mth 5	293.17
31.08.17	3719	Broadbent Solicitors LLP	Charges (Land Registration)	422.00
		Broadbent Solicitors LLP	Charges (Land Registration)	449.00
			Total	13724.89

389.2/2017 RESOLVED: To approve the following payment

To Whom Payable	Reason	Amount £
Cllr M Barnett	Honorarium Qtr 3	80.00
Cllr G Soudah	Reimbursement Expenses	186.00
Cllr G Soudah	Chair's Honorarium (2 nd Half)	400.00
Cllr G Soudah	Reimbursement Expenses (Keys)	40.00
	Total	706.00

389.3/2017 Income Received

Noted

Date	Remittance	Amount £
	Total	0.00

390/2017 Bank Reconciliation

Cash Book Reconciliation 02.08.17

NOTED:

Opening Balance 01.04.17	72593.88	
Receipts to 02.08.17	77248.17	
Sub Total		149842.05
Unpresented cheques 16-17	2287.71	
Payments to 02.08.17	26815.18	
Unpresented cheques	5105.84	
Sub Total		23997.05
Closing Balance 02.08.17		125845.00
Bank Balance at 02.08.17		125845.00

391/2017 Exclusion of Press & Public

None

392/2017 Items for the next agenda

None specifically proposed

393/2017 Date & Time of Next Meeting

7.15pm 19th October 2017 at the meeting Rooms at the rear of the Baptist Church, Derby Road

Meeting closed at 20.55

Signed: *G Soudah*

Date: 19th October 2017