

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 17 March 2016**

Present: Cllrs Soudah, Barnett, Dale, Davies, King, Payne

5 Members of the Public
John Briggs, Swanwick Residents' Association
Michael Parkin, Pentrich Historical Society
Brian Dykes, Swanwick Allotments association
Louise Hollands, Resident
Marion Leister, Resident

Rob Castledine Village Caretaker

116/2016 APOLOGIES

Cllrs Adams & Briggs
Apologies were approved.

117/2016 VARIATION OF ORDER OF BUSINESS

None

118/2016 DECLARATIONS OF INTEREST

Cllr Dale in Item 11.1

119/2016 PUBLIC PARTICIPATION

119.1/2016 Public Speaking

Mr M Parkin (Pentrich Revolution Bicentennial Celebrations) gave a brief summary of the preparations for the bicentennial celebrations. The main event will be a one-off weekend of commemoration events centred on Wingfield Manor on June 10th 2017. Fourteen walks in the area of the original march will be way-marked with information boards to provide interest and background. The Association hope to deliver educational outreach to schools and have local exhibitions of information at community events and venues. The group will be participating in the Well Dressing 2016 and the Pentrich Revolution was suggested as theme for Well Dressing 2017.

Mr B Dykes (Shirley Road Swanwick Allotments Association) was invited to provide information about a number of potential boundary disputes. A brief summary was provided and copy of correspondence was handed to the Chair. The Chair suggested a meeting with SAA to discuss way forward and to address rent arrears.

Mr Rob Castledine (Swanwick PC Caretaker) gave an overview of the village from his perspective. He has observed a significant number of drivers (10-15 per day) using handheld mobile phones whilst driving through the village. He is still finding used syringes, on the bench at Sleetmoor Lane and opposite the Gate pub. He has also found methadone bottles on Derby Road towards the reservoir and in Chapel Street. He made a number of suggestions for improvement the notice boards and displaying picture of the week in liaison with Swanwick Primary School and Pre-school. This idea can possibly also be used on the new Parish Council Facebook pages. Rob also asked for how long missing cat and dog posters should be left attached to lamp posts? It was agreed to ask the relevant

residents to remove the posters when their pet is, hopefully, found and in any event after a 4 week period.

Mr J Briggs (Swanwick Residents' Association) provided a summary and update on planning matters within the village. He continues to attend AVBC Planning Meetings to keep up to date with developments and progress on the Local Plan.

Ms M Leister (Resident) raised the perennial issue of parking on the pavement in Derby Road causing an obstruction to people in mobile scooters and wheelchairs. She was advised to contact the police on the non-emergency number at the time of the incident. The Police have previously responded if a vehicle was available in the area and not on call to a life or death incident.

A resident raised the signage at the new chip shop and it was questioned whether planning permission would have been required. Chair will check with planning department that permission has been granted.

119.2/2016 Members Observations:

Mary Barnett advised that cars were parking on the kerb in South Street again.

119.3/2016 Police & Crime Prevention

Police were not in attendance.

119.4/2016 Representations or Evidence from Members Declaring a Prejudicial Interest

Cllr L Dale declared a personal interest in Item 11.1, signed the declaration and elected to stay in the meeting.

120/2016 MINUTES OF FULL COUNCIL HELD 17 MARCH 2016 RESOLVED:

That the Minutes of Full Council held on 17 March 2016 be received as correct account of the meeting. The minutes were signed by the Chair.

121/2016 PLANNING MATTERS

121.1/2016 Planning Applications

TRE/2015/0167: Pollard two ash trees at 19 Edinburgh Court Swanwick

AVA/2016/0008: Erection of a two storey side extension with garage area and balcony to rear at 1 Garage House Pentrich Road Swanwick

AVA/2016/0140: 19 Caernarfon Close, Swanwick. Proposed single storey front extension.

AVA/2016/0240: Proposed two storey side extension 59 Ashton Close, Swanwick

No comments from residents were received by any councillor. No objections were raised.

121.2/2016 Planning Decision Notices

The following decisions were noted:

AVA/2015/1258: Butterley Grange, Derby Road, Butterley, Ripley, Derbyshire, DE5 3QY - Continued mixed and flexible use of Butterley Grange as a residence and events business with part conversion to offices and part conversion to assembly and leisure use; conversion of separate outbuilding to office use, conversion of separate building for dog breeding; and provision of car park and associated access. **PERMITTED** - Decision date 03/03/2016

AVA/2016/0022: 177 Sleetmoor Lane, Swanwick - Creation of first floor window to side elevation serving first floor landing. **PERMITTED** – Decision date 16/02/16

TRE/2015/0167: 19 Edinburgh Court, Swanwick - Pollard two ash trees. **PERMITTED** - Decision date 28/01/16

AVA/2015/0672: Hill Top Mink Farm, Hayes Lane, Swanwick. - Conversion of outbuildings into 3 dwellings. **PERMITTED** – Decision date 11/02/16

AVA/2016/0008: 1 Garage House, Pentrich Road, Swanwick. Erection of a two storey side extension with garage area and balcony to rear. – **PERMITTED** – Decision date 11/02/16

AVA/2016/0061: Stables At Butterley Grange, Derby Road. Demolition of existing stable blocks in order to construct a replacement dwelling. (This is a Departure from the Adopted Local Plan). **PERMITTED** - Decision date 25/02/16

AVA/2016/0042: 29 Stoneleigh Way, Swanwick. Front Porch. **PERMITTED** - Decision date 18/02/16

AVA/2015/0972: The Woodland, Derby Road, Swanwick. Outline application for single dwelling (This represents a Departure from the Adopted Development Plan). **REFUSED** - Decision date 26/01/16

122/2016 NEIGHBOURHOOD PLAN Progress Report

A brief verbal report was presented by the Chair. Contracts for the appointment of the Independent Examiner have been prepared and are waiting for signature by the Mayor of AVBC (The Client). The Chair will sign on behalf of the Parish Council (the Council).

123/2016 CLERK'S REPORT

Verbal report presented on the number of items that require attention

124/2016 CHAIR'S REPORT

The Chair's Report was received.

Chair also noted that black smoke was reported coming out of crematorium and the explanation was that a power cut had stopped the filters from working. Chair has written to Memoria by email.

125/2016 COUNCILLORS' REPORTS

Cllr B Payne gave a brief summary of the preparations for the Well Dressing 2016. A number of contracts for the entertainment have not yet been received; the Chair to chase. Chair agreed to write to Radio Derby, 'Diary' section to advertise the event.

The Chair advised the meeting that we are awaiting finalisation of all Land Registry issues before contracts are prepared for exchange. It is now unlikely that completion will be by 27th April 2016; the Parish Council will have to re-apply for the borrowing approval from DCLG.

125.1/2016 Social Media Policy

Cllr P Davies introduced the amended Social Media Policy and recommended that it is adopted.

RESOLVED: To Adopt the Swanwick Parish Council Social Media Policy (FINAL 17.03.2016)

125.2/2016 Launch of Facebook & Twitter

Cllr Davies reported that the Parish Council Facebook page and Twitter account have been launched and already there has been an encouraging level of hits. It was suggested that in liaison with Swanwick Primary School a picture of the week is used as a background/ banner on Facebook.

RESOLVED: Cllr L Dale will liaise with the Primary School, and Cllr Davies will be responsible for uploading material to both accounts.

125.3/2016 Gardening Contract 2016

Cllr L Dale reported that due to circumstances beyond our control, the tendering for the Gardening Contract 2016 had not been advertised. As the season had already started, Cllr Dale proposed that the existing contractor, New Leaf, be asked to provide a quotation for the works required for this season. Tendering arrangements will be used for the next Gardening Contract 2017.

RESOLVED: To award the Gardening Contract 2016 to New Leaf

126/2016 CIRCULARS & CORRESPONDENCE were received.

DALC 05-2016 requires action to amend the council's standing orders and financial regulations to bring these in line with changes in current legislation.

DALC Subscription for 2016 is now due. Previously the Parish Council opted for the enhanced subscription but has not taken up sufficient Group 1 training to benefit

RESOLVED: To renew the standard subscription to DALC for 2016-17

127/2016 ACCOUNTS

127.1/2016 An amendment was proposed to withdraw second payment listed for HMRC from the list of urgent payments.

RESOLVED: To accept the amendment to withdraw the following line in the accounts

10.03.16	3537	HMRC	Tax & NI	798.25
----------	------	------	----------	--------

127.2/2016 RESOLVED: To approve urgent payments made to the following:

Date	Cheque	To Whom Payable	Reason	Amount £
02.02.16	3530	Caretaker	Wages	1339.90
16.02.16	3531	HMRC	Tax & NI	1203.68
01.03.16	3532	Caretaker	Wages	1237.90
10.03.16	3533	Valley CIDS	Catering by The Salt Pot	210.00
10.03.16	3534	Leisure Lites Ltd	Dismantle Christmas Lights	2880.00
10.03.16	3535	Iansprint	Copying	34.44
10.03.16	3536	JRB Enterprise Ltd	Poop Scoop bags	256.20
10.03.16	3538	L Dale	Copying & Postage	220.26
10.03.16	3539	Swan. CofE Girls School Trust	Qtr Rental & Keys	281.00
10.03.16	3540	Swan. CofE Girls School Trust	Room Rental	15.00
			Total	7678.38

127.3/2016 RESOLVED: to approve payments to the following:

To Whom Payable	Reason	Amount £
DALC	Annual Subscription to DALC for period 01.04.16 – 31.03.17	729.19
	Total	729.19

127.4/2016 Income Received

It was noted that Duty/VAT Repayments received was £7,205.18

128/2016 Bank Reconciliation

A brief summary of the accounts was presented. However there were issues that needed addressing before the preparation of the Year end accounts and Bank reconciliation. These will be presented at next meeting on 21 April 2016

129/2016 Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) ... by reason of the confidential nature of the business to be transacted'.

129.1/2016 RESOLVED: To accept the resignation of the Clerk with effect from 1st March 2016.

129.2/2016 RESOLVED: To authorise the Chair and Cllr Dale to recruit and appoint a replacement Clerk to the Parish Council

130/2016 WEBSITE INFORMATION ARISING FROM MEETING

No items for the website

131/2016 Items for the next agenda

None proposed at the meeting

132/2016 Date of the next full council meeting 21st April 2016 after Annual Parish Meeting

133/2016 Date of Annual Parish Council Meeting 19th May 2016

Meeting Closed at 8.53pm

Signed:

Date: