

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 15th March 2018 at 7.00pm**

Present: Cllrs, Barnett, Davies, King, Payne & Soudah, Clerk C Miles.

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

J Briggs, R Castledine.

469/2018 APOLOGIES

Cllr Adams, Cllr Wilson

470/2018 VARIATION OF ORDER OF BUSINESS

No variation proposed

471/2018 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr. Barnett declared interest in item no.11.2

The Councillor remained in the meeting.

472/2018 PUBLIC PARTICIPATION

472.1/2018 Public Speaking

Mr John Briggs –

Said that recent events regarding Lily Street have left him lost for words and he has made 2 formal complaints to AVBC.

472.2/2018 Member's Observations

Cllr Mary Barnett –

Reported fly tipping on slip road in front of Burger King.

Cllr Alan King –

Reported a problem with bikes in Sleetmoor Wood, this has been reported to local police.

472.3/2018 POLICE MATTERS

Cllr Soudah is to attend the next Meeting of the Safer Neighbourhood Team Liaison Panel.

**472.4/2018 REPRESENTATIONS OR EVIDENCE FROM MEMBERS
DECLARING A PREJUDICIAL INTEREST**

None

**473/2018 MINUTES OF FULL COUNCIL
RESOLVED:**

Minutes of Full Council held 15th February 2018 be received as correct account of the meeting. The minutes were signed by the Chair.

474/2018 PLANNING MATTERS

474.1/2018 Planning Applications

No comments received & no Planning Applications considered.

Lily Street application was rushed through to planning meeting on 19 March 2018 by AVBC Planning Board (even though it had been deferred for 3 months in February 2018), objections on behalf of Swanwick Parish were raised by Cllr. Soudah, J Briggs and P Lord but the decision was still passed.

475/2018 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

475.1/2018 Village Hall Site – Intrusive Investigation/ Contamination Survey

It was noted that Groundsmiths (UK) Ltd still had to complete the gas testing and this would be chased up. The grouting has been put on hold until further notice.

475.2/2018 Vacancies in the office of Parish Councillor

It was noted there are still a total of five vacancies for Parish Councillors. The Clerk urged members to increase the effort to persuade any resident to consider applying to be co-opted as a Parish Councillor. The Chair has received an application from Mr Alan Gibbs and it will be considered at the next meeting.

475.3/2018 Councillor Attendance Record

It was noted that in an effort to be transparent, the record of member attendance will be included in the Clerk's report as a standard item. Members are reminded to notify the Clerk of any apologies (barring emergencies) well in advance of the morning of the council meeting. This is to ensure that the Clerk is aware that the meeting is quorate or needs to be rearranged if not quorate.

475.4/2018 Swanwick Recreation Grounds- Chapel Street

It was noted Cllr. Soudah has requested further information from AVBC; in principle has been agreed to pursue sole trusteeship of the Charity subject to final details being provided. As there are still issues with contracts, maintenance and boundaries etc., Cllr. Soudah will report to Parish Councillors when these issues have been resolved and then Members will then have an opportunity to make the final decision.

475.5/2018 BT Poles on 76 – 80 Derby Road removal

It was noted that the BT survey will be on Friday 16th March.

475.6/2018 Swanwick Old Peoples Welfare High Street

The site is now fenced off with a sign stating that it has been secured by the Parish Council.

475.7/2018 Gardening Maintenance Tender

The Clerk is to meet with the new contractor on Thursday 22nd March, with a view to them starting their contract on Tuesday 3rd April 2018.

475.8/2018 Rights of Way Maintenance

We have received notification from DCC that the ROW Maintenance for 2017-18 has been submitted for payment by BACS.

475.9/2018 Hanging Baskets

Now that we have the new Gardening Contract in place, this application can now be submitted to DCC Highways for a permit to have hanging baskets on the lamp posts in the village.

475.10/2018 DALC Subscription

DALC Membership subscription 2018/19 is due for renewal and The Clerk proposed to take out the lower level of subscription of £754.19.

475.10.1/2018 Resolved: To pay £754.19 for the yearly subscription to DALC.

476/2018 Chair's Report

The Chair presented to the Council the Village Hall Project plans & planning application for them to consider. The current plans concentrate on the development of the Village Hall and car park. It is suggested that the proposed development of dwellings/ small business units be deferred to a later date. Swanwick Parish Council is entitled to a concessionary 50% discount of the planning application costs; the cost to the parish council is therefore anticipated to be £2310. The Chair reported that the planning design etc had all been done by the Village Hall Working Group pro bono. The Chair made a number of proposals for members to consider.

476.1/2018 Resolved: To approve the plans for the Village Hall Development.

476.2/2018 Resolved: To authorise the Chair / Clerk to submit the Village Hall planning application and supporting documents.

476.3/2018 Resolved: To authorise the Chair/ Clerk to pay the appropriate planning application fee.

476.4/2018 Resolved: To authorise the Chair/ Clerk to submit an application and supporting documentation for the discharge of planning conditions (AVA/2017/0483).

476.5/2018 Resolved: To authorise the Chair/ Clerk to pay the appropriate fees for the discharge of planning conditions.

477/2018 Councillor Updates

477.1/2018 Website activity & Social Media

Analysis of website activity as follows –

Both Facebook and SPC Website visits are both down as there hasn't been much to report this month.

477.2/2018 Village Hall Working Group Meeting 13th March 2018.

As per the Chair's report.

477.3/2018 Defibrillator Working Group

The total donations to date are £3737.50 and we are now looking at possible locations.

477.4/2018 Well Dressing

This is progressing well. Advertising the event is the next stage.

**478/2018 Correspondence & Circulars
Noted****479/2018 Accounts****479.1/2018 RESOLVED: To approve urgent payments**

Date	Cheque	To Whom Payable	Reason	Amount £
29.01.18	DD	NEST	Employees Pension Contribution 01/18	18.81
29.01.18	DD	NEST	Employers Pension Contribution 01/18	23.52
13.02.18	3795	SSE Atlantic	Gas Utility	246.12
13.02.18	3796	DALC	GDPR Update Course - C Miles	10.00
13.02.18	3797	Rock Fall (UK) Ltd	Personal Protective Equipment	35.62
23.02.08	3798/9	Employee Salary's	Wages Mth 11	2,127.45
23.02.18	3800	HMRC	Tax & NI Mth 11	342.51
23.02.18	3801	Swanwick Baptist Church	Meeting Rental to December 2017 to February 2018	90.00
28.02.18	DD	NEST	Employees Pension Contribution 02/18	18.81
28.02.18	DD	NEST	Employers Pension Contribution 02/18	23.52
06.03.18	3802	Broadbent Solicitors LLP	Reg of Title - Nether Close Amt	282.00
06.03.18	3803	Iansprint Ltd	Feb Newsletter	225.00
			copying Jan-Feb 2018	32.88
06.03.18	3804	Waterplus	Quarterly Water Bill	51.00
			Total	3527.24

479.2/208 RESOLVED: To approve the following payment

To Whom Payable	Reason	Amount £
Cllr M Barnett	Honorarium Qtr 1	80.00
	Total	80.00

**479.3/2018 Income Received
Noted**

Date	Remittance	Amount £
16.02.18	601373 S Wakefield Defib donation	600.00
	Total	600.00

480/2018 Bank Reconciliation

Noted:

No update as awaiting the latest bank statement.

481/2018 Exclusion of Press & Public

None.

482/2018 Items for the next agenda

None specifically proposed.

483/2018 Date & Time of Next Meeting

7.00pm 19th April 2018 at the Meeting Room at the rear of the Baptist Church, Derby Road.

The meeting will be preceded by the **Annual Parish Meeting** at which local organisations and groups will be invited to report on the previous year's activities and their aspirations for the forthcoming year.

Meeting closed at 20.05

Signed: *G Soudah*

Date: 19th April 2018