

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 21<sup>st</sup> June 2018 at 7pm**

**Present:** Cllrs Barnett, Davies, Payne & Soudah, Clerk C Miles

**Members of the Public:**

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

Cllr Wilson (left at 7.18pm), J Briggs, R Castledine

**520/2018 APOLOGIES**

Cllrs Adams, Chidlow, King

**521/2018 VARIATION OF ORDER OF BUSINESS**

None

**522/2018 DECLARATION OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr. Soudah declared interest in item no.11.1

Cllr. Barnett declared interest in item no.11.2

The Councillors remained in the meeting.

**523/2018 PUBLIC PARTICIPATION**

**523.1/2018 Public Speaking –**

**Cllr Wilson** apologised for missing last month's meeting due to his AGM.

1. He made comment about the Local Plan Review and stated that the Local Inspector had released a letter to the press.
2. Cllr Wilson has asked Nigel Mills to write to Highways England to get an answer regarding the variation to the terms and conditions on the access to Lily Street.

**JB** has been attending the Local Plan Review sessions and stated that AVBC are still in the same position as they were three years ago and he felt that the developers were driving this not the council.

**523.2/2018 Member's Observations**

**Cllr Mary Barnett –**

1. Reported that complaints had been received regarding the plants in the village. The Clerk said that ongoing discussions were in place to sort out what could be done.
2. Reported that the glass in the bus shelter on Crays Hill had been broken again. The Clerk said that it would be reported to AVBC.

**Cllr Brenda Payne –**

Also reported complaints about the flowers.

**Cllr Paul Davies –**

Reported that the owner of the Serenity shop has offered to have a defibrillator on his shop. Cllr Soudah responded with his thanks but there isn't enough brickwork on the frontage to install the case and it would be impractical to install it to the side of the building.

**523.3/2018 POLICE MATTERS**

Cllr Soudah is to attend the next Meeting of the Safer Neighbourhood Team Liaison Panel.

**523.4/2018 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

None

**524/2018 MINUTES OF FULL COUNCIL RESOLVED:**

Minutes of Full Council held 17<sup>th</sup> May 2018 be received as correct account of the meeting. The minutes were signed by the Chair.

**525/2018 PLANNING MATTERS**

**525.1/2018 Planning Applications**

No comments received & no Planning Applications considered.

**526/2018 CLERK'S REPORT**

The Clerk's report was presented by the Clerk.

**526.1/2018 Exercise of Public Rights**

It was noted that the Notice has posted from 1<sup>st</sup> June to 13<sup>th</sup> July 2018.

**526.2/2018 S137 Grant Applications 2018**

A total of four applications were sent out in response to specific requests; all were returned applying for grants.

**526.2.1/2018 Grant Awarded**

**RESOLVED:**

To award £250-00 to each of the following organisations:

- a) St Andrew's Church towards the cost of the brass band on 'Last night of the Proms'.
- b) Baptist Church to assist with the repair of the building.
- c) 2<sup>nd</sup> Swanwick Scouts towards the cost of a member attending the World Scouts Jamboree.

**526.2.2/2018 Application not accepted**

**RESOLVED:**

The application from Cook Stars was rejected as it didn't specify that it would be holding classes in Swanwick.

**526.3/2018 BT Poles on 76 – 80 Derby Road removal**

It was noted that we are still waiting to hear from Openreach when the poles would be removed.

**526.4/2018 Gardening Maintenance**

It was noted that the planting/hanging baskets had been done. The works/plants are not up to standard and the Clerk was to have further discussions with the contractors.

### **526.5/2018 Replacement Planters**

#### **RESOLVED:**

To authorise the Clerk to purchase replacement planters from The Man Shed.

### **526.6/2018 Dog Waste Bins**

The Clerk reported that AVBC are to send out wardens to the areas of The Recreation Ground on Chapel Street and Derby Road near Sleetmoor Lane, they will also do a leaflet drop and put up more signs.

#### **RESOLVED:**

To authorise the Clerk to contact AVBC to see if they would supply any further bins.

### **526.7/2018 Notice of vacancy in the office of Parish Councillor**

It was noted that there are still 4 vacancies for Parish Councillors.

#### **RESOLVED:**

To book Cllr Chidlow onto the Councillor Essentials training course on 23<sup>rd</sup> October 2018.

### **526.8/2018 Councillor Attendance record 2018-19**

It was noted that a table showing attendance record of Members and Borough and County Councillors for the year 2018-19 was provided.

### **527/2018 Chair's Report**

#### **527.1/2018 Local Plan Public Examination Position Statement Policy EN8 Protected Open Break**

#### **RESOLVED:**

To approve the Statement prepared for the Independent Examination on 15<sup>th</sup> July 2018.

#### **527.2/2018 Local Plan Public Examination Position Statement Policy Economic Growth Site EGS1 – Lily Street Farm & Housing Growth Site HGS – Lily Street Farm**

#### **RESOLVED:**

To approve the Statement prepared for the hearing to be held on 28<sup>th</sup> June 2018 and to be represented by Cllr Soudah and John Briggs.

### **527.3/2018 Local Plan**

The Chair read out the Inspectors Note regarding the Local Plan.

### **528/2018 Councillor Updates**

#### **528.1/2018 Website activity & Social Media**

Analysis of website activity as follows –

Facebook reached 229 in May 2018.

SPC Website had 268 visits in May 2018.

#### **528.2/2018 Village Hall Working Group**

It was noted that an extension to the planning decision date had been requested, due to number of parking places and also that still no response from PWLB.

#### **528.3/2018 Defibrillator Working Group**

It was noted that Swanwick Preschool had agreed to have a defibrillator installed on the front of the building and further enquiries to having one installed Brackendale Road are taking place.

### 528.4/2018 Well Dressing

It was noted that next year's Well Dressing will take place on 18<sup>th</sup> May 2019. The dining rooms at Swanwick Hall School have been booked.

### 528.5/2018 Remembrance Sunday

It was noted that the Bugler has been booked and the road closure application has been submitted.

### 528.6/2018 Civic Service

It was noted that the date is Monday, 10<sup>th</sup> December 2019, which has been confirmed by St Andrews. AV Voices will attend and an enquiry to Crich Brass Band has been sent.

### 529/2018 Correspondence & Circulars Noted

### 530/2018 Accounts

#### 530.1/2018 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount £
12.05.18	3825	Properpunch	Punch & Judy WD 2018	300.00
17.05.18	D/D	Haven Power	Electric Utility	13.00
25.05.18	3826	Cawarden	SSC Demolition	900.00
25.05.18	3827	Atlantic Electric & Gas	Gas Utility	192.95
25.05.18	3829	Clerks Expenses	Printer	74.99
			Mouse mat & photo paper	13.00
			Bench materials, planters & plants	28.55
			Bench stain	10.00
			Ant powder	1.00
			Spare keys and key rings	15.20
			Planters for Well	5.97
			Well Dressing vouchers	80.00
			Stamps	7.50
			Light Bulb	3.50
25.05.18	3830	St Andrew's Church (REISSUED)	Civic Service Programmes	39.00
08.06.18	3831	G Soudah	Chairs Phone & B/band	45.00
			Clerks Phone & B/band	30.25
			<b>Total</b>	<b>1759.91</b>

**530.2/2018 RESOLVED: To approve the following payment**

To Whom Payable	Payment Ref	Reason	Amount £
Perennial Landscaping	BACS	Grounds Maintenance for May 2018	252.00
Iansprint	BACS	Printing of May 2018 newsletter	225.00
Staff	BACS	Mth 3 Salaries	2097.90
HMRC	BACS	Mth 3 Deductions	328.35
NEST	BACS	Mth 3 Mth 2 Deductions	103.48
M Barnett		Honorarium 2 <sup>nd</sup> Qtr	80.00
		<b>Total</b>	<b>3086.73</b>

**530.3/2018 Income Received**

Noted

Date	Remittance	Amount	£
25.05.18	SPC 3780	Uncashed cheque from previous year - St Andrews Church payment for Civic Service Programmes - cheque mislaid by St Andrews office new cheque issued 25.05.18 Chq No 3830	39.00
		<b>Total</b>	<b>39.00</b>

**531/2018 Bank Reconciliation**

Noted:

Cash Book Reconciliation01.06.18

Opening Balance 01.04.18	129,149.34	
Receipts to 01.06.18	75,313.39	
Sub Total		204,462.73
Unpresented cheques 2017/18	3,958.50	
Payments to 01.06.18	24,563.68	
Unpresented cheques 2018/19	59.00	
Sub Total		28,463.18
Closing Balance 01.06.18		175,999.55
Bank Balance at 01.06.18		175,999.55

**532/2018 Exclusion of Press & Public**

None.

**533/2018 Items for the next agenda**

None specifically proposed.

**534/2018 Date & Time of Next Meeting**7.00pm 19<sup>th</sup> July 2018 at the Meeting Room at the rear of the Baptist Church, Derby Road.**Meeting closed at 20.00**Signed: *G Soudah*Date: 19<sup>th</sup> July 2018