

**SWANWICK PARISH COUNCIL
MINUTES OF EXECUTIVE COMMITTEE
8 JANUARY 2014**

Present: Cllrs Hardwick, Payne, D Staton, Watson

Also present Cllrs Fretwell & P Staton

1. Apologies:

Cllr Dale

2. Budget & Accounts 2013/14 Quarter3

The Clerk presented the accounts up to 31 December 2013, this is in line with the estimated expenditure, the Establishment budget (£30,627) is on target.

Committee Budgets:

Environment: will be spent up at end of year (£27,216 spend to date) there is still Garden on the Green to finance, and the Christmas lighting, and minor improvements to finance.

Community Sport & Activity: is overspent at £1600 (budget of £1000, although grant aid received from DCC at £250.00 to reduce the overspend).

Community Events: £1,000 spend to date, there is still the photography competition to fund.

Planning: spend to date is £27,777 which incorporates the consultants employed for the planning appeal, and also some neighbourhood plan spend prior to our receiving a grant from Community Development Foundation.

Public Relations: £500 spend to date although there are newsletters to continue to produce, it is anticipated that this budget will be underspent.

RESOLVED:

That the Budget Report be accepted, there may be underspend at the end of the year, there was a carry forward of around £8500 from 2012.13.

3. Neighbourhood Plan – update

The group continue to meet regularly and have commenced work on the draft plan, still hope to go to referendum in May, an indication of the cost has been requested from AVBC.

4. Standing Orders Review

The DALC Circular was discussed in conjunction with our own Standing Orders, the Clerk made a couple of recommendations for inclusion or amendment, she would put this into our standing orders and then present to a further meeting for adoption.

5. Budget 2014/15

5.1 Administration Budget presented by the Clerk

The Clerk circulated the Administration Budget for discussion, to be contained at the same level as last year £46,300.

5.2 Committee Chairs will discuss their budget requirements for 2014/15
Chairs of Committees discussed their requirements for the next year.

5.3 Recommendation to Full Council – Precept 2014/15
Given the current economic climate, it was

RECOMMENDED:

That the precept be set at £103,382 as last year, with a grant of £6741, and the Parish Council will make this 111500 by taking 1377 from reserves of underspend this year.

Meeting Closed at 8.05pm