

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 20 April 2017**

Present: Cllrs Barnett, Briggs, Davies, King, Payne & Soudah

Members of the Public

Members of the public listed waived their right to anonymity under the Data Protection Act

Rob Castledine

John Briggs

David Chidlow

Andrew Webster

AVBC Cllr David Wilson (Left meeting 19.49)

326/2017 APOLOGIES

Cllr Adams

327/2017 VARIATION OF ORDER OF BUSINESS

None

328/2017 DECLARATIONS OF INTEREST

Cllr Soudah declared a Personal interest in item 7.8, 7.10 & 11.1 and remained in the meeting

329/2017 PUBLIC PARTICIPATION

329.1/2017 Public Speaking

Rob Castledine reported that glass fragments on the play area in Chapel Street could not be removed by sweeping. He was asked by Chair to report the matter direct to AVBC Landscape.

Cllr D Wilson also offered to approach the AV Officer concerned. Cllr Wilson left the meeting at 7.40pm

329.2/2017 Members' Observations:

Cllr Briggs & King both commented on vehicle speeding on Derby Road and Sleetmoor. Cllr King mentioned that speed cameras have been in operation on Sleetmoor recently.

Cllr King reported the extent of dog fouling on the 'Yellow Brick Road' footpath from Sleetmoor Lane to Crays Hill QE II Park.

Cllr Briggs reported that the play area on Derby Road is also affected by dog fouling. Dog fouling is still a problem also on routes to the primary school. He asked if there is any way to restrict dog walking to certain parts of open space and leave play areas clean for children.

Cllr Davies enquired why the Parish no longer provided free dog poo bags.

Cllr Soudah (Chair) responded that this was a perennial issue even during the period of free bags being available. The free dog poo bags had not reached the irresponsible dog owners as intended and the service was being taken advantage by a minority of the community who stock-piled bags at a cost to the Parish Council. Cllr Soudah will get in touch with AVBC Community Officer responsible for managing the nuisance dog fouling and invite the officer to address Members at the next meeting.

329.3/2017 Police & Crime Prevention

No Police representative was present. **Cllr Soudah** will be attending the next meeting of the Somercotes & Swanwick Safer Neighbourhood Community Panel at 6.00pm on 26th April 2017.

329.4/2017 Representations or Evidence from Members Declaring a Prejudicial Interest

None

330/2017 MINUTES OF FULL COUNCIL HELD 16th February 2017 RESOLVED:

That the Minutes of Full Council held on 16th March 2017 be received as correct account of the meeting. The minutes were signed by the Chair.

331/2017 PLANNING MATTERS

331.1/2017 Planning Applications

No comments received & no Planning Applications considered

331.2/2017 Planning Decision Notices

No comments received & no Planning decision notices considered.

332/2017 Presiding Chair

Cllr Soudah relinquished the Chair to present the Clerk's report.

RESOLVED:

Cllr Payne to take the Chair for the Clerk's report

333/2017 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

333.1/2017 Newsletter - Village Matters April/May 2017

The content of the newsletter was noted.

333.2/2017 Land Registry Issues – Update

Progress of registering the various parcels of land was noted.

333.3/2017 Pentrich Revolution Way Board

Design visual 3 has been received and it still includes errors. The design still needs to pass scrutiny by the Pentrich & South Wingfield Revolution Group.

333.4/2017 Parish Councillor Attendance

The Clerk has written to Mrs Dale on 18th April 2017.

RESOLVED:

To note the vacation of office by Councillor Dale due to her failure to attend meetings for a consecutive period of six months without the prior authority of the Council.

333.5/2017 Limited Assurance Review of Annual Return for the Year ended 31st March 2017

RESOLVED:

To authorise the Clerk to pay the Limited Assurance review fees of £3600 (plus VAT).

333.5.1/2017 Annual Governance Statement

RESOLVED:

To approve the Annual Governance Statement for year ended 31st March 2017.

The Presiding Chair Cllr B Payne signed the Annual Governance Statement 2016-17. The Clerk signed the Annual Governance Statement.

333.5.2/2017 Accounting Statement

The Accounting Statement 2016-17 certified on 20/04/2017 by the Clerk/RFO was presented to Members.

RESOLVED:

To approve the Annual Accounting Statement for year ended 31st March 2017.

The Presiding Chair Cllr B Payne signed the Annual Accounting Statement 2016-17.

333.5.3/2017 Annual Internal Audit

Brian Wood has been approached to establish if he is available to provide Internal Audit services

RESOLVED:

To authorise the Clerk to appoint an Internal Auditor and to pay the appropriate fees on completion of the audit.

333.5.4/2017 Exercise of Public Rights

RESOLVED:

To approve the 30 day period commencing 5th June 2017 to 14th July 2017 for the exercise of public rights. **Notice to be posted on 2nd June 2017**

333.6/2017 Topographical Survey

RESOLVED:

To authorise the payment of the invoice (£582.00) for Topographical Survey by Midland Surveying & Engineering Ltd

333.7/2017 Outline Planning Application for development of the Village Hall Site

RESOLVED:

333.7.1/2017 To approve the submission of an outline planning application for the development of the Village Hall site and

333.7.2/2017 To approve the payment of the appropriate planning application fee to AVBC.

333.8/2017 Purchase of Display Boards

RESOLVED:

To note the purchase and authorise reimbursement of £272.74 to the Clerk.

333.9/2017 Swanwick PC – Swanwick Allotments Association Agreement

RESOLVED:

To note that a new agreement has been signed.

333.10/2017 Purchase of chairs for meeting room

RESOLVED:

333.10.1/2017 To authorise the Clerk to purchase chairs for £108.00

333.10.2/2017 To reimburse the cost of the chairs (£108-00) to the Clerk

334/2017 Chair's Report

The report was presented to the Annual Parish Meeting held prior to the Full Council meeting. Nothing further to report.

335/2017 Councillors' Updates

Cllr Brenda Payne updated the meeting on Well Dressing 2017 to be held on 13th May 2017.

Cllr George Soudah updated the meeting on the meeting of the Village Hall Working Party held on 19th April 2017.

Cllr Paul Davies reported on the need to develop greater use of social media with the possibility of filming sections of council meetings and posting on the **council's Facebook page**. This is to be discussed further at a future meeting.

336/2017 Correspondence & Circulars (copies are available on the website)

The Chair has replied to Alfreton Mayor's Invitation.

Late notice was received from Highways England about bridge repairs.

This is likely to coincide with surfacing work on Derby Road.

All circulars and correspondence were noted.

337/2017 ACCOUNTS

337.1/2017 RESOLVED: To approve urgent payments made to the following:

Date	Cheque	To Whom Payable	Reason	Amount £
28.03.17	3664	G Soudah	Printer Ink Combo	35.48
			Tel & Broadband	30.00
			Envelopes	0.98
			Envelopes	2.70
			Mileage	5.88
			Stamps	16.50
		Reimbursement of AVBC Fee	Planning Fees (PSWRG Way Board)	192.50
31.03.17	3665	R Castledine	Wages Mth 12	1244.70
31.03.17	3666	HMRC	Tax & NI Mth 12	302.88
			Total	1831.62

337.2/2017 RESOLVED: To approve payments to the following:

To Whom Payable	Reason	Amount	£
			0
	TOTAL		0

337.3/2017 Income Received Noted

Date	Remittance			Amount	£
07.03.17	601361	TT Rowe	Nether Close Allotment 1a rental 2017-2020		22.50
14.03.17	601362	AE North	Nether Close Allotment 3 rental 2017-2020		45.00
31.03.17	BACS	R Trayler	Nether Close Allotment 1b rental 2017-2020		22.50
31.03.17	601363	SAA	Allotment Rental 1st Installment April 2017		225.00
			Total		315.00

338/2017 Bank Reconciliation

Cash book & Bank reconciliation was received.

Cash Book Reconciliation 31.03.17

Opening Balance 31.03.16	413745.00	
Receipts 16-17	274233.52	
Sub Total		687978.52
Payments 16-17	617672.35	
Unpresented cheques	2287.71	
Sub Total		615384.64
Closing Balance 31.03.17		72593.88
Bank Balance at 31.03.17		72593.88

339/2017 Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) 13 by reason of the confidential nature of the business to be transacted'.

None

340/2017 WEBSITE INFORMATION ARISING FROM MEETING

Publish the Annual Return 2016-17 and Declaration of the un audited status of the accounts.

Amend the list of Councillors

341/2017 Items for the next agenda

Bus shelters in Swanwick

Defibrillator

Items are invited for inclusion in next month's agenda

342/2017 Date of Next Meeting: 18th May 2017 at the Meeting Room at the rear of the Baptist Church, Derby Road

Mgt Closed 8.55pm Signed: *G Soudah* Date: *22 June 2017*