

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 16<sup>th</sup> May 2019 at 7pm**

**Present:** Cllrs Barnett, Chidlow, Goodier, King, Payne, Soudah, Trenear, Webster & Clerk C Miles

**Members of the Public:**

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

Cllr Wilson (left at 7.10pm), J Briggs, R Grant, P Lord, R Lord, J McCulloch

**672/2019 APOLOGIES**

None

**673/2019 ELECTION OF CHAIR**

**RESOLVED:**

Cllr George Soudah was elected as Chair.

**674/2019 ELECTION OF VICE CHAIR**

**RESOLVED:**

Cllr Brenda Payne was elected Vice Chair

**675/2019 DECLARATION OF ACCEPTANCE OF OFFICE**

The Chairman, Vice Chairman and all Councillors' signed the Declarations of Acceptance Documents.

**676/2019 REGISTER OF MEMBERS' INTEREST**

All Councillors are to complete this form and return to the Clerk.

**677/2019 TO DETERMINE WHETHER TO RE-INSTATE PARISH COUNCIL COMMITTEES OR CONTINUE WITH LEAD COUNCILLORS.**

**RESOLVED:**

Not to reinstate committee structure and continue with Lead Councillors.

**678/2019 VARIATION OF ORDER OF BUSINESS**

None

**679/2019 DECLARATION OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

**Cllr. Soudah** declared interest in item no.17.1

The Councillor remained in the meeting.

**680/2019 PUBLIC PARTICIPATION**

**680.1/2019 Public Speaking –**

**Cllr Wilson** introduced himself to the new Councillors and mentioned that he is selling VE Day poppy badges.

**PL** made comment about proposed Sleetmoor Lane Development Reserved Matters, he raised 19 points that he is concerned about and said he would

be writing to AVBC, Nigel Mills MP, Chair of the County Council and our Borough Councillors. He requested that the Parish Council also put their concerns to AVBC; **Cllr Soudah** said that they would be doing so and also copying in DCC etc. **PL** said he also hoped that residents would place their objections too.

**JM** reiterated what **PL** had already mentioned, saying that we all needed to write our objections and try to get this looked at as a whole including the traffic arrangements for Lily Street. **Cllr Chidlow** said that we must encourage the public to write their objections and **Cllr Webster** said he would try and contact Nigel Mills MP on this matter.

**JB**

1. Said that the Lily Street northern entrance has not yet been passed by DCC/Highways.
2. Local Plan – AVBC is now considering withdrawing from the Local Plan.

**680.2/2019 Members' Observations**

**Cllr Brenda Payne –**

Reported overhanging trees on Cray's Hill, the Clerk will check to see who is responsible for them.

**Cllr Amanda Trenear –**

1. Asked what is happening with the Social Club land. **Cllr Soudah** responded that the derelict building was demolished by the Parish Council and the site secured and we are currently using it for storage. It will be held for 12 years and then we will claim adverse possession, it will then be used as community land. **The Clerk** said that we are currently waiting for the Gardeners to spray weed killer and clear the site.
2. Complaints about the parking around the entrance to Minster Way/Post Office area. **Cllr Soudah** said that members of the public must report these issues directly to the police on their non emergency number.

**680.3/2019 POLICE MATTERS**

There have been no meetings, but Hardyal Dhindsa the Police and Crime Commissioner and Amber Valley Safer Neighbourhood Team are attending our well dressing. Cllr Soudah also represented SPC at the Safer Neighbourhood Event at Cray's Hill, which was attended by a number of local groups.

**680.4/2019 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

None

**681/2019 MINUTES OF FULL COUNCIL RESOLVED:**

Minutes of Full Council held 18<sup>th</sup> April 2019 be received as correct account of the meeting. The minutes were signed by the Chair.

**682/2019 PLANNING MATTERS**

**682.1/2019 Planning Applications**

This had been covered in the Public Participation section.

## **683/2019 CLERK'S REPORT**

The Clerk's report was presented by the Clerk.

### **RESOLVED:**

To allow the following to be reviewed and publicised as required by the Chair/Clerk –

**683.1/2019 Standing Orders May 2016 (Rev. 06/17)**

**683.2/2019 Financial Regulations May 2016 (Rev. 06/17)**

**683.3/2019 Customer Complaint Procedure May 2016 (Rev. 06/17)**

**683.4/2019 Code of Conduct May 2017 (Rev. 06/17)**

**683.5/2019 Inventory of land and assets including buildings and office equipment May 2017**

**683.6/2019 The Council's Publication Scheme May 2016 (Rev. 06/17)**

**683.7/2019 Retention of documents May 2016 (Rev. 06/17)**

**683.8/2019 The review of the Council's and/or staff subscriptions to other bodies.**

Members noted the update.

**683.9/2019 Vacancies in the office of Parish Councillor**

Members noted the update.

**683.10/2019 Councillor Attendance Record**

Members noted the update.

**683.11/2019 Derby Road Parking**

Concerns regarding parking near Swanwick Hall School have been raised with the police.

**683.12/2019 Cross Key's Car Park Rubbish**

Concerns regarding rubbish in this area have been raised **the Clerk** will contact the Brewery to discuss. **Cllr Goodier** said that she would look into doing a village litter pick.

**683.13/2019 Rowthorne Nursing Home**

Have requested that Cllrs attend a party to celebrate 2 residents 100 birthdays in July, date to follow.

**683.14/2019 2019 Lamp Post Poppies**

British Legion has asked if we want poppies for our lamp posts at a suggested donation of £3 each. Councillors suggested that we ask public or individual roads if they wish to sponsor one in memory of someone.

**683.15/2019 2019 DALC Training**

Cllrs were reminded that DALC are holding several Councillor Training Courses throughout the year and it would be good to attend one.

**683.16/2019 2019 Parish Council Annual Insurance**

### **RESOLVED:**

To authorise the Clerk to pay the Annual Insurance 2019/20 fees of £493.83

### **683.17/2019 2019 Accounting Statement 2018/19**

The Accounting Statement 2018-19 figures were amended and certified on 15/05/2019 by the Clerk/ RFO was represented to Members.

#### **RESOLVED:**

To approve the amended Annual Accounting Statement for year ended 31<sup>st</sup> March 2019.

The Chair Cllr G Soudah signed the Annual Accounting Statement 2018-19.

### **684/2019 Chair's Report**

The Chair reported that he had already mentioned attending the Safer Neighbourhood Event at Cray's Hill and he had also responded to Village Hall funding queries.

### **685/2019 Councillor Updates**

#### **685.1/2019 Website activity & Social Media**

Analysis of website activity as follows –

Facebook reached over 1000.

SPC Website had 232 visits.

#### **685.2/2019 Village Hall Working Group**

The Architect is updating the drawings etc. We have approached National Lottery for funding and should hear back shortly. STW and Western Power to be connecting services early in June.

#### **685.3/2019 Defibrillator Working Group**

Two defibrillators have been purchased, one to go on the Pavilion at Cray's Hill and the other which is a joint venture with Swanwick Primary School to go on South Street in front of their boundary fence.

#### **685.4/2019 Well Dressing**

All Cllrs were reminded that setting up on Friday evening is at 5pm until 6pm and on Saturday from 9am, all help would be appreciated. DCC has refused to give us a grant to help pay for the climbing wall. Everything else is in place.

### **686/2019 Correspondence & Circulars**

**Noted**

### **687/2019 Accounts**

#### **687.1/2019 RESOLVED: To approve urgent payments**

<b>Date</b>	<b>Cheque</b>	<b>To Whom Payable</b>	<b>Reason</b>	<b>Amount £</b>
03.04.19	3864	G Soudah	Chairs/Clerks Phone & B/band	37.82
17.04.19	D/D	Haven Power	Electric Utility	14.00
24.04.19	3866	2nd Swanwick Scout Group	Flowers WD19	25.00
24.04.19	3867	Lynne Barnett (CTS)	Flowers WD19	25.00
24.04.19	3868	Swanwick School & Sports College	Flowers WD19	25.00
24.04.19	3869	Swanwick W.I.	Flowers WD19	25.00

24.04.19	3870	Swanwick Primary School	Flowers WD19	25.00
24.04.19	3871	Swanwick Hall School	Flowers WD19	25.00
25.04.19	BACS	STW	New Temp Connection	2,568.38
26.04.19	BACS	Salaries	Mth 1 Year end 2020	2720.29
26.04.19	BACS	HMRC Cumbernauld	Mth 1 Tax & NI Contribution	691.24
26.04.19	BACS	Grasstrack	Gardening Maintenance Mar 18	252.00
26.04.19	BACS	Platinum Electrical	Stress Testing Nov 2018	741.66
26.04.19	BACS	Iansprint	Copying Jan-Mar 2019	57.12
26.04.19	BACS	Swanwick Baptist Church	Room Hire Jan-Mar 2019	90.00
26.04.19	BACS	2nd Swanwick Centenary Centre	Room Hire Apr 2019	25.00
30.04.19	DD	NEST	Mth 1 Pension Deduction & Employer Contribution	230.14
30.04.19	DEBIT CARD	O2	Clerks mobile Phone	30.60
30.04.19	DEBIT CARD	Gee Jays	Well Dressing Frame Sundries	22.41
30.04.19	DEBIT CARD	Amazon	Printer Cartridges	23.99
			<b>Total</b>	<b>7654.65</b>

### 687.2/2019 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
Iansprint	BACS	Labels for Well Dressing	28.80
Iansprint	BACS	May 2019 Newsletters	225.00
KC Building Services	BACS	Ground works etc for temp services	4651.12
Grasstrack	BACS	April 2019 Maintenance	896.00
B Wood	BACS	Internal Audit 2018/19	113.20
Two Counties Trust	BACS	Hire of Dining Hall – Well Dressing 2019	378.00
The Chair	CHQ	1st Half Chair's Allowance	400.00
Staff	BACS	Mth 1 Year End 2020 Salaries	2719.89
HMRC	BACS	Mth 1 Tax & NI Contribution Year End 2020	691.64
NEST	D/D	Mth 1 Pension Deduction & Employer Contribution Year End 2020	230.14
		<b>Total</b>	<b>10333.79</b>

### 687.3/2019 Income Received Noted

Date	Remittance	Amount £
29.04.19	BACS April 2019 Precept	81137.50
01.05.19	BACS HMRC VAT Repayment 03/19	3529.31
	<b>Total</b>	<b>84666.81</b>

### 688/2019 Bank Reconciliation

**Noted:**

**Cash Book Reconciliation**

**01.05.19**

Opening Balance 01.04.19	181,054.23	
Receipts to 30.04.19	84,666.81	
Sub Total		265,721.04
Payments to 30.04.19	7,734.65	
Unpresented cheques 2018/19	150.00	
Sub Total		7,584.65
Closing Balance 30.04.19		258,136.39
Bank Balance at 30.04.19		258,136.39

**689/2019 Exclusion of Press & Public**

None.

**690/2019 Items for the next agenda**

None.

**691/2019 Date & Time of Next Meeting**

7.00pm 20<sup>th</sup> June 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road.

**Meeting closed at 20.41**

Signed: *G Soudah* Date: 20<sup>th</sup> June 2019