

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 19 MAY 2016**

**Present:** Cllrs Soudah, Adams, Barnett, Dale, Davies, King, Payne

**Members of the Public**

John Briggs, Swanwick Residents' Association  
Marion Leister, Resident

**AVBC** Councillor D Wilson (left 7.35pm)

**150/2016 APOLOGIES**

Cllrs Adams, Briggs  
Apologies were approved.

**151/2016 Election of Chair**

Cllr George Soudah was elected Chair

**152/2016 Election of Vice Chair**

Cllr Lesley Dale was elected Vice Chair

**153/2016 Acceptance of Office**

Cllr Soudah and Cllr Dale signed the Declaration of Acceptance of Office

**154/2016 Register of Members' Interest**

Councillors were reminded that any change in the register of member's interest will require new declarations to be completed.

**155/2016 To determine time and place of ordinary meetings of Full Council up to and including the next Annual Meeting of Full Council**

After amending the 23 June 2016 date to read 16 June 2016

**RESOLVED:** To accept the proposed list of dates (third Thursday in each month except August) at the Meeting Rooms at the rear of the Baptist Church, Derby Road, Swanwick unless notified otherwise in the notice of Agenda.

**156/2016 Parish Council Committees**

**Resolved:**

To continue with the present arrangements of Lead Councillors with financial and contractual decisions referred to Full Council for decision.

**157/2016 VARIATION OF ORDER OF BUSINESS**

None

**158/2016 DECLARATIONS OF INTEREST**

Cllr M Barnett in Item 17.1

Cllr G Soudah in item 17.1

**159/2016 PUBLIC PARTICIPATION**

**159.1/2016 Public Speaking**

**Mr J Briggs** gave a brief report on the presentation at Inkersall given by INEOS Shale attended by him and the Chair. The presentation was to

Parish and Town Council representatives. It outlined the licence areas held by INEOS, and continued with a technical presentation on the process of survey, seismic and geophysical exploration and the national importance of shale gas. The Anti Fracking Lobby was present outside the building and we obtained their leaflets for information.

All the leaflets from both sides will be made available in the Parish Council Office.

**AVBC Cllr Wilson** reported briefly on the reshuffle of cabinet following the recent Borough Council elections.

**Ms Marion Leister** kindly reserved her comments until the conclusion of Parish Council Business as there was a full agenda.

### **159.2/2016 Members Observations:**

Cllr Davies raised concern about inconsiderate parking on Derby Road outside The Pantry, causing a member of the public in a motorised scooter to venture out into oncoming traffic in order to continue their journey.

Cllr Barnett raised the issue of inconsiderate parking in South Street, Western Avenue, New Street and Pentrich Road at school times. A reminder will be sent to Police to monitor the situation.

### **159.3/2016 Police & Crime Prevention**

No Police attended this Meeting.

### **159.4/2016 Representations or Evidence from Members Declaring a Prejudicial Interest**

Cllr M Barnett declared a personal interest in Item 17.1, signed the declaration and elected to stay in the meeting.

Cllr G Soudah declared a personal interest in Item 17.1, signed the declaration and elected to stay in the meeting

### **160/2016 MINUTES OF FULL COUNCIL HELD 21<sup>st</sup> April 2016 RESOLVED:**

That the Minutes of Full Council held on 17 March 2016 be received as correct account of the meeting. The minutes were signed by the Chair.

### **161/2016 PLANNING MATTERS**

#### **161.1/2016 Planning Applications**

**AVA/2016/0391** Erection of a concrete sectional double garage to the rear of the property on a concrete reinforced base. Erection of a double carport to the side of the property 28 Burleigh Crescent, Swanwick, Alfreton, Derbyshire, DE55 1DF

No Comment was registered

#### **161.2/2016 Planning Decision Notices**

The following decisions were noted:

**AVA/2016/0294** Rear extension 3 Hickton Road, Swanwick, Alfreton, Derbyshire, DE55 1AF – **PERMITTED**

### **162/2016 NEIGHBOURHOOD PLAN Progress Report**

A brief verbal report was presented by the Chair. The matter of considering the recommendations of the Independent Examiner rests with AVBC. A copy of the Independent Examiner's Report was received.

### **163/2016 CLERK'S REPORT**

The Clerk's report was presented by the Chair.

**163.1/2016 Revision of Standing Orders**

**RESOLVED:** To adopt revised Standing Orders May 2016

**163.2/2016 Revision of Financial Regulations**

**RESOLVED:** To adopt revised Financial Regulations May 2016

**163.3/2016 Revision of Customer Complaint Procedure**

**RESOLVED:** To adopt revised Customer Complaint Procedure May 2016

**163.4/2016 Review of Inventory of Land and Assets**

Additional items were identified and need to be added to the Register of Assets. It was not clear whether the land holdings have been registered with Land Registry.

**RESOLVED:** The Clerk to add additional items, investigate registration of land then report back to Council.

**163.5/2016 Arrangements for insurance.**

Comparison of quotes were considered by members. It was acknowledged that subject to additions to the assets register and progress on acquiring the Builder's Yard site there may be a mid-term adjustment. Zurich have offered not to charge mid-term adjustment fee; premium may be increased pro-rata for the rest of the term subject to valuation of 'office block'.

**RESOLVED:** To accept the quotation from Zurich Insurance and accept the three year commitments.

**163.6/2016 Council's and staff subscriptions to other bodies**

Swanwick had already resolved (**Minute 126/2016**) to renew subscription to DALC for the 2016-17 year. There are no Staff subscriptions.

**163.7/2016 Review of the Council's Publication Scheme May 2016**

**RESOLVED:** To adopt the Council's Publication Scheme May 2016

**162.8/2016 Review of Retention of documents May 2016**

**RESOLVED:** To note the requirement to retain documents in accordance with Retention of Documents May 2016

**163.9/2016 Review of the Council's policy for dealing with the press and media**

Council was informed of the need for additional work on this policy.

**RESOLVED:** Cllr Davies will investigate and draft a policy for future consideration

**163.10/2016 Councillor Attendance record 2015-16**

**RESOLVED:** To note the attendance record of Councillors.

**164/2016 CHAIR'S REPORT**

The Chair's Report was received.

**165/2016 COUNCILLORS' REPORTS**

**CLlr Payne** reported on the preparations for the Well Dressing 2016 and Gala. The next events in the Community Events calendar are **Remembrance Sunday Parade and Service on Sunday 13<sup>th</sup> Nov 2016**

- Arrangements need to be put in place for the following:
- Booking of Bugler
- Ordering of poppy wreaths
- Invitation for representative to attend from Mercian Regiment
- Police to escort the parade

**Civic Service on Monday 19<sup>th</sup> Dec 2016**

- Booking of Crich Band to play at civic service
- Obtain quotations for catering.

**CLlr Dale** reported on the dilapidation of planters and tubs and the issue with tree roots affecting the paving slabs at the roundabout at the Boot and Slipper.

There are also issues with the sleepers supporting the Carriages on Derby Road (South). Contact with Midland Railway Butterley is being arranged to see if they can assist.

Parish Council has been offered a Christmas tree. Cllr Dale will attend with the Garden Contractors to see if it is suitable.

**CLlr Davies** has reported that the take-up of contacting the Parish via social media is encouraging. Cllr Davies will take photos of the well dressings and post as appropriate.

**CLlr Barnett** reported she had been contacted by the Pentrich Revolution Group and will establish contact with their representative at the Well Dressing Gala. The Group will be looking for funding for the way-boards. The Chair has already sent the group details of the grant funding policy.

**166/2016 Correspondence & Circulars (copies are available on the website)**

DALC 08-2016 received

**167/2016 ACCOUNTS**

**167.1/2016 RESOLVED: To approve urgent payments made to the following:**

<b>Date</b>	<b>Cheque</b>	<b>To Whom Payable</b>	<b>Reason</b>	<b>Amount £</b>
07.04.16	3548	Iansprint Ltd	Copy Mtg papers	24.22
14.04.16	3549	Newleaf Ltd	Contract Payment 1	1125.00
22.04.16	3550	Mary Barnett	Honorarium 1st Qtr	80.00
22.04.16	3551	G Soudah	Chair's Allce 1st Half	400.00
26.04.16	3552	C Erhenzeller T/A Aurora Carnival	Deposit wd2016	40.00
28.04.16	3553	MP-H (Invoice 2867)	Hosting & Domain	91.18
03.05.16	3554	R Castledine	Wages Mth 1	1244.70
03.05.16	3555	HMRC	Tax & NI Mth 1	302.88
03.05.16	3556	G Soudah	Reimbursement	64.09
		G Soudah	Door Bell	13.99
04.05.16	3558	Lynne Barnett	Clay Well dressing	236.45
10.05.16	3560	G Soudah (tokens £60 + mileage 22x0.49)	Reimbursement	70.78
10.05.16	3561	Iansprint Ltd	Printing WD16	119.00

			<b>Total</b>	3812.29
--	--	--	--------------	---------

**167.2/2016 RESOLVED: to approve payments to the following:**

To Whom Payable	Reason	Amount £
		0
	<b>TOTAL</b>	0

**167.3/2016 Income Received**

Date	Remittance	Amount £
12.04.16	Outstanding Rent from Swanwick Allotments Association	728.64
14.04.16	DCC RoW Minor Maintenance Contract	315.00
21.04.16	50% of Precept Amber Valley Borough Council	54,000.00
	<b>Total</b>	55,043.64

**168/2016 Bank Reconciliation**

Meeting only took place earlier this week and the Parish is waiting for the accounts to be rationalised before preparing end of year bank reconciliation for 2015-2016

**169/2016 Exclusion of Press & Public**

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) ... by reason of the confidential nature of the business to be transacted'.

**170/2016 WEBSITE INFORMATION ARISING FROM MEETING**

Newly revised and adopted policies to be posted on website  
Details of well dressing

**171/2016 Items for the next agenda**

None proposed at the meeting

**172/2016 Date of next Parish Council Meeting 16th June 2016 @ 7.15pm at the Meeting Room at the rear of the Baptist Church, Derby Road**

Meeting Closed at 20:50

Signed:

Date: