

SWANWICK PARISH COUNCIL

Clerk to the Council
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Swanwick
Derbyshire
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8th June 2020

You are summoned to attend the **Meeting of Swanwick Parish Council** to be held on **Thursday 18th June 2020 at 18.30pm by video conferencing.**

Arrangements for members of the public if you are a resident of Swanwick and would like to join this video conference, then please email clerk@swanwickparishcouncil.org.uk. Residents will then be sent a link with password to enable them to join the meeting. Unfortunately, this is necessary to prevent 'trolling' of the meeting.

If you are a resident who does not have access to the internet, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 5.00pm on 17th June 2020. These will be responded to in Public Speaking as usual.

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk, these must be made **well in advance** (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

2. Co-option of Councillors

3. Variation of Order of Business

4. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4D of Public Participation.

5. Public Participation

A) Public Attendance & Speaking: Residents wishing to speak need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At the start of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

B) Parish Council Members' observations will be taken alongside Reports from any Borough and County Councillors attending.

C) Police Matters

Information is on the following web pages www.police.uk/derbyshire/NR06/

D) Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

6. Minutes of Full Council

- 6.1 To receive the Minutes/Notes of the email due to COVID-19 sent 23rd March 2020**
- 6.2 To receive the Minutes of the Virtual Meeting held 30th April 2020**

7. Planning Matters

- 7.1 Planning Applications for comment:** All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

8. Clerk's Report

- 8.1** Councillor Attendance record 2020/21
- 8.2** Limited Assurance Review of Annual Return for the Year ended 31st March 2020
- 8.3** Exercise of Public Rights
- 8.4** Hanging Baskets
- 8.5** Planting
- 8.6** Replacement Defibrillator Pads
- 8.7** Swanwick Recreation Ground Chapel Street

9. Chair's Report (Verbal Report)

10. Councillors' Updates

11. Correspondence & Circulars (copies are available on the website)

- 11.1** DALC 05 – 2020
- 11.2** DALC 06 - 2020

12. Accounts

12.1 To approve urgent payments made to the following:

Date	Cheque	To Whom Payable	Reason	Amount £
17.04.20	DD	Haven Power	Electric Utility	17.00
30.04.20	DEBIT CARD	Amazon	Caretakers PPE refund	-25.40
30.04.20	DEBIT CARD	Amazon	Caretakers PPE	3.99
30.04.20	DEBIT CARD	Amazon	Caretakers PPE	-18.50
30.04.20	DEBIT CARD	Amazon	Caretakers PPE	3.99
30.04.20	DEBIT CARD	O2	Clerks phone Mar 2020	17.22
04.05.20	DD	NEST	Employees/ers Pension Deductions Mth 1 year end 2021	230.14
12.05.20	BACS	Zurich Town & Parish Insurance	Annual Insurance 2020-21	570.64
18.05.20	DD	Haven Power	Electric Utility	14.00
29.05.20	DD	NEST	Employees/ers Pension Deductions Mth 2 year end 2021	230.14
29.05.20	BACS	Staff Salary	Salary Mth2 Year end 2021	2737.41
29.05.20	BACS	HMRC	Mth2 Tax & NI Contribution Yr end 2021	670.53
29.05.20	BACS	Grasstrack	April 2020 Ground Maintenance	896.00
29.05.20	BACS	G Soudah	Chair's 1st Half Honorarium	400.00
29.05.20	BACS	G Soudah	Chair's April Phone Expenses	15.00
29.05.20	BACS	B Wood	Internal Audit 2019-20	100.00
29.05.20	BACS	Zurich Town & Parish Insurance	Chapel Street Annual Insurance 2020-21	278.23
31.05.20	DEBIT CARD	Argos	32GB Flash Drive Stick	6.49
31.05.20	DEBIT CARD	O2	Clerks phone Apr 2020	17.68
			Total	6164.56

12.2 To approve payments to the following:

To Whom Payable	Payment Ref	Reason	Amount £
		Total	0.00

12.3 Income Received:

Date	Remittance	Amount £
03.04.20	BACS Derbyshire CC ROW Pmt 2019-20	315.00
27.04.20	BACS April 2020 Precept	83,367.50
28.04.20	BACS HMRC VAT Repayment 03/20	3,941.55
13.05.20	BACS HMRC VAT Repayment 12/19	6,242.95
19.05.20	BACS SAA Rent 1st half	225.00
	Total	94092.00

13. Bank Reconciliation

Cash Book Reconciliation

31.05.20

Opening Balance 01.04.20	492,999.88	
Receipts to 31.05.20	94,092.00	
Sub Total		587,091.88
Payments to 31.05.20	10,688.32	
Unpresented cheques	0.00	
Sub Total		10,688.32
Closing Balance 31.05.20		576,403.56
Bank Balance at 31.05.20		576,403.56

14. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

15. Items for the next Agenda

Items are invited for inclusion in next month's agenda

16. Date of Next Meeting: TBC