

PLEASE NOTE THE VENUE AND TIME

SWANWICK PARISH COUNCIL

Clerk to the Council

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9th July 2019

You are summoned to attend the **FULL COUNCIL MEETING** to be held at **Meeting Rooms, rear of Baptist Church, Derby Road, Swanwick** on **Thursday 18th July 2019 at 7.00pm.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk, these must be made **well in advance** (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

2. Co-option of Councillor.

3. Variation of Order of Business

4. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4D of Public Participation.

5. Public Participation

A) Public Attendance & Speaking: Residents wishing to speak need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At the start of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

B) Parish Council Members' observations will be taken alongside Reports from any Borough and County Councillors attending.

C) Police Matters

Information is on the following web pages www.police.uk/derbyshire/NR06/

D) Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

6. Minutes of Full Council

6.1 To receive the Minutes of the Meeting held 20th June 2019

7. Planning Matters

7.1 Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

8. Clerk's Report

- 8.1** Vacancies in the office of Parish Councillor
- 8.2** Councillor Attendance record 2018/19
- 8.3** Grass Verges
- 8.4** Christmas Tree Prices
- 8.5** AVBC Proposed Public Spaces Protection (Control of Dogs) Order Consultation

9. Chair's Report (Verbal Report)

10. Councillors' Updates

Website Activity & Social Media
Village Hall Working Group
Defibrillator Working Group
Remembrance Sunday 2019
Civic Service 2019

11. Correspondence & Circulars (copies are available on the website)

11.1 DALC 09 - 2019

12. Accounts

12.1 To approve urgent payments made to the following:

Date	Cheque	To Whom Payable	Reason	Amount £
20.06.19	3875	CANCELLED	PWLB cancelled cheque	0.00
20.06.19	3876	G Soudah	Chair's Allowance 1st Half 2018-19	400.00
20.06.19	3877	G Soudah	Chairs Phone & B/band	30.00
17.06.19	3880	mh-p internet	Domain registration	19.18
28.06.19	DD	Haven Power	Electric Utility	14.00
			Total	463.18

12.2 To approve payments to the following:

To Whom Payable	Payment Ref	Reason	Amount £	
Staff	BACS	Mth 4 Year End 2020 Salaries	2719.89	
HMRC	BACS	Mth 4 Tax & NI Contribution Year End 2020	691.64	
NEST	D/D	Mth 4 Pension Deduction & Employer Contribution Year End 2020	230.14	
			Total	3641.67

12.3 Income Received:

Date	Remittance	Amount £	
26.06.19	Swanwick Primary School	Defib Donation	1229.90
		Total	1229.90

13. Bank Reconciliation

Cash Book Reconciliation

30.06.19

Opening Balance 01.04.19	181,054.23	
Receipts to 30.06.19	86,221.71	
Sub Total		267,275.94
Payments to 30.06.19	29,570.79	
Unpresented cheques 2018/19	235.00	
Sub Total		29,335.79
Closing Balance 30.06.19		237,940.15
Bank Balance at 30.06.19		237,940.15

14. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

15. Items for the next Agenda

Items are invited for inclusion in next month's agenda

16. There is no meeting in August. Date of Next Meeting: 7.00pm 19th September 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road.

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 20th June 2019 at 7pm**

Present: Cllrs Goodier, King, Payne, Soudah & Clerk C Miles

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

Cllr Wilson (left at 7.15pm), J Briggs, R Castledine, R Grant

692/2019 APOLOGIES

Cllrs Chidlow, Trenear & Webster

693/2019 VARIATION OF ORDER OF BUSINESS

None

694/2019 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

None

695/2019 PUBLIC PARTICIPATION

695.1/2019 Public Speaking –

Cllr Wilson reported that he had applied to 'call in' the Sleetmoor Lane Planning Application but was denied by AVBC as it was too late.

JB

1. Said that at the Planning Board Meeting they have recalled 7 applications, to reconsider them.
2. Local Plan – AVBC has now withdrawn the Local Plan, the meeting was a shambles with chairs of local Parish Councils not even allowed into the meeting.
3. **JB** had enquired about the status of the Lily Street northern entrance with AVBC who then referred to DCC and they are still in talks with Highways England about how the entrance/traffic is to be dealt with, **JB** said that this has been going on for 5 years.

695.2/2019 Members' Observations

Cllr Brenda Payne –

Enquired if the small strip of land near the well was to be planted, the Clerk responded saying that it would be planted soon.

Cllr Cathryn Goodier –

1. Reported that after making enquiries regarding litter picks in the village, it is something that we should monitor and come back to.
2. Enquired if it was possible to have wild flower/poppies planted in some of the village's verges, **Cllr GS** responded that they are not our land and

permission needs to be granted by DCC to cultivate verges, the Clerk will look into the matter.

695.3/2019 POLICE MATTERS

Noted

695.4/2019 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST

None

696/2019 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of Full Council held 16th May 2019 be received as correct account of the meeting. The minutes were signed by the Chair.

697/2019 PLANNING MATTERS

697.1/2019 Planning Applications

None

698/2019 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

RESOLVED:

To allow the following to be published on the website as required by the Chair/Clerk –

698.1/2019 To approve publication of the Standing Orders May 2016 (Rev. 06/19)

698.2/2019 To approve publication of the Financial Regulations May 2016 (Rev.

698.3/2019 To approve publication of the Customer Complaint Procedure May 2016

698.4/2019 To approve publication Code of Conduct May 2017 (Rev. 06/19)

698.5/2019 To approve publication of the Council's Publication Scheme May 2016 (Rev. 06/19)

698.6/2019 To approve publication of Retention of documents May 2016 (Rev. 06/19)

698.7/2019 Vacancies in the office of Parish Councillor

Members noted the update.

698.8/2019 Councillor Attendance Record

Members noted the update.

698.9/2019 S137 Grant Applications 2019

A total of seven applications were received this year.

RESOLVED:

To award £200-00 to each of the following organisations:

- a) Amber Valley Voices towards buying new music sets.
- b) Baptist Church to assist with the ongoing repair of the building.
- c) St Andrew's Church towards the cost of the brass band on 'Last night of the Proms'.
- d) Swanwick Allotment Association towards the cost of purchasing water butts.

- e) Swanwick Preschool towards buying a water and sand table.
- f) 2nd Swanwick St Andrews Brownies to help towards buying new resources for the New Guiding Programme.
- g) 3rd Swanwick Rainbows & Brownies to help towards buying new resources for the New Guiding Programme.

698.10/2019 75th Anniversary of VE Day June 2020

A separate group will be set up to work on this project and a meeting with the Well Dressing Group will be organised to see how they can work together on this project.

698.11/2019 Rights of Way Agreement 2019-20

The Clerk has completed the agreement to participate in the 2019-20 Rights of Way Maintenance with DCC.

698.12/2019 2019 Lamp Post Poppies

It was agreed to mention the British Legion lamp post poppies in the next newsletter to ask residents if they wished to 'sponsor a poppy' at a suggested donation of £3 each.

698.13/2019 Christmas lights 2019

RESOLVED to award the 3 year contract to LITE Contractors.

699/2019 Chair's Report

699.1/2019 Village Hall Financing

RESOLVED:

- 1) Approve the decision to borrow the amount of £350,000
- 2) Approve the application for a loan for the full £350,000 from the United Kingdom Debt Management Office (Public Works Loan Board)
- 3) Approve that the Clerk/RFO and Chair are instructed to apply for a fixed rate loan repayable by EIP (equal instalment of principal) over a period of 20 years
- 4) Approve that the Clerk/RFO and Chair agree the rate of interest notified by PWLB two days before the advance
- 5) Approve that the Clerk/RFO and Chair authorise the direct debit mandate for the repayment schedule.

699.2/2019 Swanwick Recreation Grounds

RESOLVED:

To agree in principal to the transfer of sole trusteeship from Amber Valley Borough Council to Swanwick Parish Council

700/2019 Councillor Updates

700.1/2019 Website activity & Social Media

Analysis of website activity as follows –
Facebook reached over 1900.
SPC Website had 271 visits.

700.2/2019 Village Hall Working Group

The services are now disconnected and the demolition and grouting will commence towards the end of July. The fund raising group are to try applying again to the Lottery Community Fund, giving more information.

700.3/2019 Defibrillator Working Group

The village now has 3 defibrillators installed and working in the village.

700.4/2019 Well Dressing

This was once again a well attended and very successful day.

700.5/2019 Remembrance Sunday 10th November 2019

Due to illness we need to find a new bugler for the event. The Clerk is currently in the process of applying to AVBC from the road closure and arranging for the police to escort the parade.

700.6/2019 Civic Service Monday 9th December 2019

St Andrews Church, the Old School House, Crich Brass Band and Amber Valley Voices have all been booked.

701/2019 Correspondence & Circulars Noted

702/2019 Accounts

702.1/2019 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount £
17.05.19	DD	Haven Power	Electric Utility	14.00
17.05.19	BACS	Defib Store	2 x Defibs & Cabinets	3,009.60
24.05.19	BACS	Acclimatize	Climbing Wall WD 2019	300.00
24.05.19	BACS	Salaries	Mth 2 Year end 2020	2719.89
24.05.19	BACS	HMRC	Mth 2 Tax & NI Contribution	691.64
18.05.19	3872	Stuart Brown	Childrens Entertainer WD 2019	250.00
18.05.19	3873	Crich Brass Band	WD 2019	180.00
22.05.19	3874	J Smith	1st Aider WD19	50.00
31.05.19	DEBIT CARD	Printscene	WD Banner	60.00
31.05.19	DEBIT CARD	Jacksdale GC	Bedding Plants & Hanging Baskets	2,653.71
31.05.19	DEBIT CARD	Toolstation	WD Barrier tape & cable ties	13.44
31.05.19	DEBIT CARD	Toolstation	WD Buckets & cable ties	9.48
31.05.19	DEBIT CARD	Post Office	WD Plate Comp Vouchers	70.00
31.05.19	DEBIT CARD	O2	Clerk Mobile April 2019	23.22
31.05.19	DEBIT CARD	O2	Clerk Mobile May 2019	-10.00
31.05.19	DEBIT CARD	Allpart mcr	Water Jerry Cans	19.94
31.05.19	DEBIT CARD	Warrior Waterfed System	Waterfed trolley system	279.99
31.05.19	DD	NEST	Employees/Employers Pension Deductions Mth 2 year end 2020	230.14
			Total	10565.05

702.2/2019 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
Staff	BACS	Mth 3 Year End 2020 Salaries	2720.09
HMRC	BACS	Mth 3 Tax & NI Contribution Year End 2020	691.44
NEST	D/D	Mth 3 Pension Deduction & Employer Contribution Year End 2020	230.14
Cllr M Barnett	CHQ	Honorarium Qtr 1	80.00
Rockfall	BACS	Staff PPE	66.45
St Andrews Church	CHQ	Annual Floodlighting Contribution	130.00
Iansprint	BACS	WD Artwork	10.00
Iansprint	BACS	Copying April/May	24.32
		Total	3952.44

702.3/2019 Income Received Noted

Date	Remittance	Amount £
07.06.19	SAA 1 st half rent 2019	225.00
	Total	225.00

703/2019 Bank Reconciliation**Noted:**Cash Book Reconciliation31.05.19

Opening Balance 01.04.19	181,054.23	
Receipts to 31.05.19	84,766.81	
Sub Total		265,821.04
Payments to 31.05.19	25,085.67	
Unpresented cheques 2018/19	125.00	
Sub Total		24,960.67
Closing Balance 31.05.19		240,860.37
Bank Balance at 31.05.19		240,860.37

704/2019 Exclusion of Press & Public

None.

705/2019 Items for the next agenda

None.

706/2019 Date & Time of Next Meeting7.00pm 18th July 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road.**Meeting closed at 20.45**

Signed:

Date:

8. Clerk's Report to Swanwick Parish Council Meeting 18th July 2019

8.1 Notice of vacancy in the office of Parish Councillor

There are now a total of three vacancies for Parish Councillors. I urge members to increase the effort to persuade any resident to consider applying to be co-opted as a Parish Councillor.

8.2 Councillor Attendance record 2019-20

Members are reminded to notify the Clerk of any apologies (barring emergencies) well in advance of the morning of the council meeting. This is to ensure that the Clerk is aware that the meeting is quorate or needs to be rearranged if not quorate.

8.3 Grass Verges

Update from the previous meeting.

8.4 Christmas Tree Prices

Options to be discussed.

8.5 AVBC Proposed Public Spaces Protection (Control of Dogs) Order Consultation

To be discussed with Members.

Councillor Attendance Record May 2019 – April 2020

Name	May 16	June 20	July 18	Aug HOLS	Sept 19	Oct 17	Nov 21	Dec 19	Jan 16	Feb 20	Mar 19	Apr 16	%	2018-19
Barnett	√	X											50%	91%
Chidlow	√	X											50%	64%
Goodier	√	√											100%	80%
King	√	√											100%	82%
Payne	√	√											100%	100%
Soudah	√	√											100%	91%
Trehear	√	X											50%	100%
Webster	√	X											50%	-
Hayes	X	X											0%	0%
Wilson	√	√											100%	45%
Smith	X	X											0%	0%
Marshall-Clarke	X	X											0%	0%

Derbyshire Association of Local Councils



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Circular No. 09/2019

To all Member Town and Parish Councils and Parish Meetings

GENERAL CIRCULAR

In this Circular:

- **NALC Lobby to strengthen the Neighbourhood Plan Process**
- **Derbyshire Environmental Trust (DET) Funding Scheme**
- **Advice regarding the use of Secret Ballots**
- **NALC Lobby for the Financial Services Ombudsman to cover local councils**
- **The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 – update**
- **Guidance on public participation and naming individuals in minutes**
- **NALC are urging local councils to promote training of councillors**

1. NALC LOBBY TO STRENGTHEN THE NEIGHBOURHOOD PLAN PROCESS

Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. Around 90% of neighbourhood plans developed so far have been led by local (parish and town) councils. However, a number of issues with the neighbourhood planning system have been identified, including a lack of sufficient weight for neighbourhood plans, the need to review neighbourhood plans every five years and the requirement for local planning authorities to have a five-year land supply.

NALC has put forward a number of proposals to address these points, including: 'breathing space' for communities preparing neighbourhood plans; local plans to be reviewed every ten years; the national standard requirement for housing land supply to be reduced to three years and for greater consideration to be given to neighbourhood plans when a planning application which conflicts with the neighbourhood plan is received. NALC is also seeking clarification on when emerging neighbourhood plans can be given weight.

2. DERBYSHIRE ENVIRONMENTAL TRUST (DET) FUNDING SCHEME

The Derbyshire Environmental Trust (DET) is running its own funding scheme aiming to distribute around £40,000 in 2019/20, with a preference for awarding a small number of medium sized grants, rather than one larger award or a lot of small grants. The minimum grant request is £5,000 and the maximum is £20,000. The scheme is open to parish and town councils.

3. ADVICE REGARDING THE USE OF SECRET BALLOTS

Paragraph 13 (1) of Schedule 12 to the Local Government Act 1972 for England states “unless otherwise provided by the council's standing orders the manner of voting at meetings of a community council shall be by a show of hands”. NALC's Model Standing Orders (3s) confirm this requirement. Councils cannot just decide to do a vote by secret ballot unless permitted to do so by their Standing Orders and to change standing orders to permit the use of a secret ballot requires written notice.

Legal Topic Note 5 also gives NALC's view that it is difficult to envisage the circumstances which warrant a secret ballot, which would invariably attract scrutiny as to its purpose and validity. LTN 5 also makes the point that a secret ballot will not eliminate a risk of legal challenge to a resolution on the basis of predetermination or bias by councillors.

4. NALC LOBBY FOR THE FINANCIAL SERVICES OMBUDSMAN TO COVER LOCAL COUNCILS

The National Association of Local Councils (NALC) has called this week for all local (parish and town) council financial complaints (particularly those regarding banks) to be heard by the financial ombudsman.

Currently, the financial ombudsman cannot deal with local council financial complaints but NALC will strongly argue to the financial ombudsman that local councils are public bodies in their own right, not subject to common control by billing authorities and raise taxation of their own as independent economic activity. As such all local councils should be able to have their financial complaints (particularly as regards banks) heard by the financial ombudsman.

NOTE: if councils in Derbyshire would like this lobbying extended to cover other issues around obtaining accounts with multiple bank signatories or with allowing the clerk who is a non-authoriser online to still have access to the account, we could propose a motion at the AGM to ask NALC to lobby on our behalf. Please contact the office if you have issues and would like us to progress with this approach.

5. THE PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (NO. 2) ACCESSIBILITY REGULATIONS 2018 – UPDATE

The government has now issued a model accessibility statement which can be viewed [here](#). You can also view the legal briefing on this on our website [here](#).

6. GUIDANCE ON PUBLIC PARTICIPATION AND NAMING INDIVIDUALS IN MINUTES

This issue came up recently as a member of the public informed their council of their view that persons speaking at council meetings should be identified in the minutes. NALC Legal's view is that minutes are not a verbatim record of a council meeting. Names are personal data for GDPR purposes and personal data has to be processed lawfully. It is a matter for a council if it chooses whether to name members of the public speaking or refers to them as “a resident” for example. Where councils do choose to identify members of the public, it would be prudent for them to exercise discretion and ask persons intending to speak if they would

prefer their names and addresses not to be recorded in the minutes. The same principles would apply to the personal data of members of the public who contact the council in other ways.

7. NALC ARE URGING LOCAL COUNCILS TO PROMOTE TRAINING OF COUNCILLORS

Cllr Sue Baxter, chairman of NALC, said: "Well trained councillors and staff are vital to the effective operation of England's 10,000 local councils, many of whom represent small communities and have limited budgets, but play such an important part in building strong communities.

"However, all 100,000 councillors - as community leaders - cannot carry out their role without the necessary knowledge and skills. There is a wealth of training and development opportunities for councillors and staff, particularly those provided by county associations of local councils, ranging from easy-to-read The Good Councillor guide's, to training events and courses. It is vital councils invest properly in their councillors and staff, including budgeting for their training and development."

Wendy Amis
Chief Officer

July 2019

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***"Value for money, quality & responsive service to
Member Councils"***

TRAINING & EVENTS DIARY

DATE	SUBJECT	CIRCULAR/ REF	VENUE	COST	CPD POINT	TRAINER
5 July 2019 (10am – 4.30pm)	Community Organising	16/2018	Wingerworth	£30 per delegate	3 per session	
8 July 2019 (6pm – 8.30pm)	Essential Chair Skills	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Wendy Amis
9 July 2019 (10am – 12.30pm)	Clerk Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
24 July 2019 (9.30am – 1.30pm)	Playground Inspection Training	08/2019	Whitworth Centre, Darley Dale	£110.00 per delegate	2 per session	Play Inspections
25 July 2019 (9.30am – 1.30pm)	Playground Inspection Training	08/2019	Whitworth Centre, Darley Dale	£110.00 per delegate	2 per session	Play Inspections
2 Sept. 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	Willington (South Derbyshire)	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
7 Sept 2019 10am – 12.30pm)	Councillor Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
26 Sept 2019 (10am – 1pm)	Contractor management, Corporate manslaughter, Fire Works events	5/2019	DALC Office, Cromford	£50 per delegate	1.5 per session	BHIB
30 Sept. 2019 (10am – 2.30pm)	CiLCA Day 1	16/2018	DALC Office, Cromford	£350 per delegate **		Jo Taylor
30 Sept 2019 (6pm – 8.30pm)	Councillor Essential Training with disabled access	16/2018	Ashover Sports Pavilion	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis

7 October 2019 (10am – 2.30)	Finance for Local Council Clerks: Budgeting, precept & Financial Management	16/2018	DALC Office, Cromford	£75 per delegate	2 per session	Jo Taylor
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7 October 2019 (6pm – 8.30pm)	Essential Finance for Councillors	16/2018	DALC Office	£50 per delegate	1.5 per session	Jo Taylor
15 October 2019 (10am – 12.30pm)	Clerk Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
16 October 2019 (10am – 1pm)	Essential Employment Law for Parish & Town Councils	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Chris Moses
22 October 2019 (11am – 2.00pm)	DALC AGM	03/2019	Chesterfield Football Club			

23 October 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	New Mills Town Hall (Library)	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
4 Nov. 2019 (10am – 12.30pm)	CiLCA Day 2	16/2018	DALC Office, Cromford	**		Jo Taylor
6 Nov. 2019 (10am – 1pm)	Planning Nuts & Bolts	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Lance Wiggins
11 Nov. 2019 (10am – 1pm)	Internal Auditor Training	08/2019	DALC Office, Cromford	£50 per delegate	1.5 per session	Jo Taylor
14 Nov 2019	Risk Management etc	5/2019	DALC Office, Cromford	£50 per delegate	1.5 per session	BHIB

25 Nov. 2019 (6pm – 8.30pm)	Essential Chair Skills	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Wendy Amis
26 Nov. 2019 (10am – 2.30pm)	Law & Good Practice	08/2019	DALC Office, Cromford	£75 per delegate (to include lunch)	2 per session	Alan Fairchild

28 Nov. 2019 (10am – 1pm)	Freedom of Information GDPR	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Michele Sarginson
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*** Up to 3 delegate places free per council on the enhanced subscription scheme**

**** Total fee for both days, plus follow-up support; a further payment is payable to SLCC for the examination and certificate.**