

**PLEASE NOTE THE VENUE AND TIME**

**SWANWICK PARISH COUNCIL**

Clerk to the Council  
76 – 80 Derby Road  
Swanwick  
Derbyshire DE55 1BG  
Email: [clerk@swanwickparishcouncil.org.uk](mailto:clerk@swanwickparishcouncil.org.uk)  
[www.swanwickparishcouncil.org.uk](http://www.swanwickparishcouncil.org.uk)



---

10<sup>th</sup> July 2017

Dear Councillor

You are summoned to attend the **FULL COUNCIL MEETING** to be held at **Meeting Rooms, rear of Baptist Church, Derby Road, Swanwick** on **Thursday 20<sup>th</sup> July 2017 at 7.00pm.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

Clerk to the Council

**AGENDA**

**1. Apologies**

Members are reminded to give their apologies direct to the Clerk.

**2. Variation of Order of Business**

**3. Declarations of Interest**

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 10D of Public Participation.

**4. Public Participation**

**A) Public Attendance & Speaking:** Residents wishing to speak need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

**Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.**

At the start of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

**B) Parish Council Members' observations will be taken alongside Reports from any Borough and County Councillors attending.**

**C) Police Matters**

Information about the Safer Neighbourhood Team's activity in the area and an interactive crime map are available on the following web pages  
[www.police.uk/derbyshire/NR06/](http://www.police.uk/derbyshire/NR06/)

**D) Representations or Evidence from Members Declaring a Prejudicial Interest**

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

**5. Minutes of Full Council**

**5.1 To receive the Minutes of the Meeting held 22<sup>nd</sup> June 2017**

**6. Planning Matters**

**6.1 Planning Applications for comment:** All applications can be viewed at [www.ambervalley.gov.uk](http://www.ambervalley.gov.uk) click on Planning and then click on Planning Applications and use the AVA reference number to search.

**7. Clerk's Report**

- 7.1** Additional information requested by External Auditors
- 7.2** NEST Pension Arrangements
- 7.3** Recruitment of Clerk
- 7.4** Vacancies in the office of parish councillor
- 7.5** Councillor Attendance record 2017-18
- 7.6** Newsletter Village Matters July 2017
- 7.7** Land Registry Issues
- 7.8** Pentrich Revolution Way Board

**8. Chair's Report (Verbal)**

**9. Councillors' Updates**

Website activity & Social Media  
Remembrance Sunday Parade  
Village Hall Working Group Meeting 17/05/17

**10. Correspondence & Circulars (copies are available on the website)**

**10.1** DALC 08 – 2017

**10.2** Invitation to Civic Service 17 September 2017 from Mayor of AVBC Cllr D Wilson

**11. Accounts**

**11.1 To approve urgent payments made to the following:**

Date	Cheque	To Whom Payable	Reason	Amount £
17.06.17	DD	Haven Power Ltd	Utility Electricity	17.00
22.06.17	3698	New Leaf Ltd	Summer Bedding	3,125.00
22.06.17	3699	New Leaf Ltd	Baskets	3,695.00
30.06.17	3670	New Leaf Ltd	Contract Payment 3 of 8	1,125.00
30.06.17	3701	Midland Surveying & Engineering Ltd	Coal Mining Risk Assessment	822.00
30.06.17	3702	St Andrew's Church	S137 Grant	250.00

30.06.17	3703	R Castledine	Wages Mth 3	1,230.79
30.06.17	3704	HMRC	Tax & NI Mth 3	293.17
03.07.17	3705	MH-P Internet Ltd	Website maintenance	18.00
04.07.17	3706	Mary Barnett	Honorarium Qtr 2	80.00
10.07.17	DD	NEST	Pension Arrears 02/17 - 03/17	51.92
10.07.17	DD	NEST	Pension Arrears 04/17	25.96
10.07.17	DD	NEST	Pension Arrears 05/17	25.96
10.07.17	DD	NEST	Pension Contribution 06/17	25.96
			<b>Total</b>	<b>10785.76</b>

### 11.2 To approve payments to the following:

To Whom Payable	Reason	Amount	£
		<b>Total</b>	<b>0.00</b>

### 11.3 Income Received:

Date	Remittance	Amount	£
16.06.17	601364 Sale of Christmas lights		700.00
29.06.17	BACS ROW Maintenance DCC		315.00
		<b>Total</b>	<b>1015.00</b>

## 12. Bank Reconciliation

### 13. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

### 14. Items for the next Agenda

Items are invited for inclusion in next month's agenda

### 15. **There is no meeting in August. Date of Next Meeting: 7.00pm 21<sup>st</sup> September 2017 at the Meeting Room at the rear of the Baptist Church, Derby Road.**

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 22<sup>nd</sup> June 2017**

**Present:** Cllrs Payne, King & Soudah

**Members of the Public**

**Members of the public listed waived their right to anonymity under the Data Protection Act**

John Briggs

**344/2017 APOLOGIES**

Cllr Adams, Barnett, Briggs, Davies  
AVBC Cllr David Wilson

**345/2017 ELECTION OF CHAIR**

**RESOLVED:**

Cllr George Soudah was elected as Chair.

**346/2017 ELECTION OF VICE CHAIR**

**RESOLVED:**

Cllr Brenda Payne was elected Vice Chair

**347/2017 DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Soudah & Cllr Payne signed the Declaration of Acceptance of Office

**348/2017 TIME & PLACE OF ORDINARY MEETINGS OF THE FULL COUNCIL**

**RESOLVED:**

To continue holding meetings on the third Thursday of each month except in August when there will be no meetings; the Annual Parish Council Meeting to be held on 17 May 2018.

**349/2017 PARISH COUNCIL COMMITTEES**

**RESOLVED:**

Not to reinstate committee structure and continue with Lead Councillors.

**350/2017 VARIATION OF ORDER OF BUSINESS**

No variation proposed

**351/2017 DECLARATION OF INTEREST**

Members were reminded to update their Declarations of Interest and submit these to the Clerk.

Cllr Soudah Declared a personal interest in items 18.1 & 18.2.

**352/2017 PUBLIC PARTICIPATION**

**352.1/2017 Public Speaking**

**John Briggs** reported that he attended a Housing Development Event hosted jointly by Amber Valley Borough Council, the Homes & Community Agency and Futures Housing that morning. The event was to promote the acceleration of housing delivery by developers.

**352.2/2017 Members' Observations**

None

**352.3/2017 REPRESENTATIONS OR EVIDENCE FROM MEMBERS  
DECLARING A PREJUDICIAL INTEREST**

None

**353/2017 MINUTES OF FULL COUNCIL**

**RESOLVED:**

**353.1/2017** That the Minutes of Full Council held on 20 April 2017 be received as correct account of the meeting. The minutes were signed by the Chair.

**353.2/2017** That the notes of the meeting held on 18 May 2017 be accepted. The meeting was not quorate and no business was transacted

**354/2017 PLANNING MATTERS**

**354.1/2017 Planning Applications**

No comments received & no Planning Applications considered

**354.2/2017 Planning Decision Notices**

No comments received & no Planning decision notices considered.

**355/2017 CLERK'S REPORT**

**355.1/2017 Review of Standing Orders (May 2016)**

The Clerk reminded members that an urgent motion was dealt with by email to all members prior to the meeting on 22 June 2017. The motion was to address the Council's self determined quorum. The motion was passed and is recorded below.

**RESOLVED:**

**355.1.1/2017** To suspend the non-statutory element of Standing Order 9 Quorum to allow the meeting held on 22 June 2017 to transact business with a quorum of 3 members.

**355.1.2/2017 Amendment to motion**

An amendment was proposed to motion 13.1.1 in the Clerk's Report to read:

To permanently vary Standing Order 9 Quorum to read as follows:

9 Quorum

9.1. No business may be transacted at a meeting unless the meeting is quorate.

9.2 The quorum is three or one third of total membership, whichever is the greater.

**RESOLVED:**

To accept the amendment as proposed.

**355.1.3/2017 Standing Order 9: Quorum**

**RESOLVED:**

To permanently vary Standing Order 9 Quorum to read as follows:

9 Quorum

9.1. No business may be transacted at a meeting unless the meeting is quorate.

9.2 The quorum is three or one third of total membership, whichever is the greater.

**355.1.4/2017 Publication to website**

**RESOLVED:**

To approve publication of the Standing Orders May 2016 (Rev 06/17) to the Parish Council website

**355.2/2017 Review of Financial Regulations May 2016**

**RESOLVED:**

**355.2.1/2017** To confirm the review of Swanwick Parish Council Financial Regulations 2016

**355.2.1/2017** To approve publication of the Financial Regulations May 2016 (Rev 06.17) to the Parish Website

**355.3/2017 Review Customer Complaint Procedure May 2016**

**RESOLVED:**

**355.3.1/2017** To confirm the review of the Customer Complaint Procedure 2016

**355.3.1/2017** To approve publication of the Customer Complaint Procedure May 2016 (Rev 06.17) on the Parish Council website

**355.4/2017 Review SPC Members' Code of Conduct May 2017**

**RESOLVED:**

**355.4.1/2017** To confirm the review of the SPC Members' Code of Conduct

**355.4.2/2017** To approve publication of the SPC Members' Code of Conduct (Rev 06.17) on the Parish Council website.

**355.5/2017 Review of inventory of land and assets**

**RESOLVED:**

To publish the Asset Register on the Parish Council Website

**355.6/2017 Confirmation of arrangements for insurance cover**

**RESOLVED:**

To confirm the arrangements for insurance cover with Zurich for the year 2017-18

**355.7/2017 Review of the Council's and/or staff subscriptions**

**RESOLVED:**

To note subscription for DALC was approved at the meeting in February 2017 Minute no. 300.3/2017

**355.8/2017 Review of the Council's Publication Scheme May 2016**

**RESOLVED:**

**355.8.1/2017** To confirm the Council's Publication Scheme May 2016

**355.8.2/2017** To publish the Publication Scheme May 2016 (Rev 06.17) on the parish council website

**355.9/2017 Review of Retention of documents May 2016**

**RESOLVED:**

**355.9.1/2017** To confirm the Council's Retention of Documents Policy May 2016

**355.9.2/2017** To publish the Retention of Documents Policy May 2016 (Rev 06.17) on the parish council website

**355.10/2017 Vacancies in the office of parish councillor.**

**RESOLVED:**

To advertise the vacancies for parish councillor on the notice boards, website and the July newsletter simultaneously.

**355.11/2017 Councillor Attendance record 2016-17**

The table was noted.

**355.12/2017 Coal Mining Risk Assessment**

**RESOLVED:**

To authorise the Chair to purchase appropriate CMRA services within the scale of charges in the quotation.

**355.13/2017 Bus shelters in Swanwick**

**RESOLVED:**

To write to AVBC refusing the offer of a contribution towards replacing the bus stop outside SHS or take responsibility for future maintenance.

**355.14/2017 Defibrillator**

**RESOLVED:**

To apply for a contribution from the DCC Community Fund through the ward County Councillor.

**355.15/2017 Review of Swanwick Parish Council website entries**

Clerk is still waiting for contributors to provide amended entries. Progress is noted.

**355.16/2017 Newsletter Village Matters April/May 2017**

The next newsletter is being prepared for distribution at beginning of July.

**355.17/2017 Land registry Issues**

Progress noted.

**355.18/2017 Pentrich Revolution way Board**

Progress noted

**355.19/2017 S137 Grant applications**

**355.19.1/2017 Amendment to motion**

An amendment was proposed to motion; to vary the amount to £250-00

**RESOLVED:**

To vary the amount to £250-00.

**355.19.2/2017 Grant awarded**

**RESOLVED:**

To award St Andrew's Church the £250-00 grant aid to support the 'Last Night of the Proms.

**355.19.3/2017 Application not accepted**

**RESOLVED:**

The application from Pentrich Road FC was received late and was not accompanied with the necessary supporting documents.

**356/2017 Chair's Report**

No report this month

## 357/2017 Councillor Updates

### 357.1 Well Dressing 2017

Stall holders have not fed back the level of funds raised during the event. Proposed to make this a requirement for Well Dressing 2018 onwards

#### RESOLVED:

To require future stall holders to notify the Parish Council of the level of funds raised

## 358/2017 Correspondence & Circulars

Noted

## 359/2017 Accounts

### 359.1/2017 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount £
02.03.17	3660	Amber Valley CVS	Subscription 2017-18	25.00
03.03.17	DD	Haven Power Ltd	Electricity Utility Mar 17	17.00
06.03.17	DD	Haven Power Ltd	Electricity Utility Mar 17	9.80
07.03.17	3661	Iansprint Ltd	Newsletter Feb 2017	250.00
		Iansprint Ltd	Photocopy Mtg Papers	17.50
10.03.17	3662	Newleaf Ltd	Ashton Close	295.00
10.03.17	3663	Newleaf Ltd	Misc works	420.00
17.03.17	DD	Haven Power Ltd	Electricity Utility Mar 17	17.00
				00.00
06.04.17	3667	Midland Surveying & Engineering Ltd	Topographical Survey	582.00
11.04.17	3668	Swanwick Baptist Church	Meeting Rental to Jan 2017	120.00
18.04.17	3669	Potclays Ltd	Well dressing clay	211.27
18.04.17	3670	Swanwick Hall School	Hire of Dining Rooms	311.50
27.04.17	3671	Lynne Alison Barnett (CTS)	Flowers WD17	20.00
27.04.17	3672	Swanwick School & Sports College	Flowers WD17	20.00
27.04.17	3673	Swanwick Women's Institute	Flowers WD17	20.00
27.04.17	3674	2nd Swanwick Scout Group	Flowers WD17	20.00
27.04.17	3675	Jon Smith	First Aider WD17	50.00
27.04.17	3676	Sofia Steel Drum Entertainment	Steel Band WD17	575.00
27.04.17	3677	New Leaf Ltd	Contract Payment 1	1,125.00
28.04.17	3678	R Castledine	Wages Mth 1	1,254.06
28.04.17	3679	HMRC	Tax & NI Mth 1	292.97
28.04.17	3680	M Barnett	Honorarium Qtr 1	80.00
28.04.17	3681	G Soudah (Reimbursement)	Paper plates WD17	4.90
			Display Panels	272.74
			Postage Stamps	6.72
			Chairs (x9)	108.00
			Gift Vouchers (x6)	60.00



			WD17	
28.04.17	3682	B Wood	Internal Audit 2017	113.20
03.05.17	3684	AVBC	Planning App Fee	577.50
04.05.17	3685	Swanwick Parochial Church Council	Floodlight maintenance	130.00
12.05.17	3686	Kevin Rowe (Kevin Circus)	Circus workshop WD17	250.00
16.05.17	3687	Swanwick Baptist Church	Meeting Rental to April 2017	90.00
17.05.17	DD	Haven Power Ltd	Utility Electricity	17.00
23.05.17	3688	Atlantic Electric & Gas	Utility Gas	307.50
31.05.17	3689	New Leaf Ltd	Contract Payment 2 of 8	1,125.00
31.05.17	3690	R Castledine	Wages Mth 2	1,253.86
31.05.17	3691	HMRC	Tax & NI Mth 2	293.17
05.06.17	3692	Zurich Municipal	Insurance 17-18	445.27
05.06.17	3693	MP-H Internet Ltd (Invoice 3118)	Website maintenance	42.00
06.06.17	3694	Initial Design (invoice 5217)	P& SWRG Wayboard design	240.00
06.06.17	3695	Iansprint Ltd	Newsletter May 2017	230.00
			Survey forms	258.00
			<b>Total</b>	<b>11557.96</b>

### 359.2/2017 RESOLVED: To approve the following payment

To Whom Payable	Reason	Amount	£
G Soudah	1 <sup>st</sup> Half Chair's Allowance		400.00
G Soudah	Reimburse expenses		80.81
	<b>Total</b>		<b>480.81</b>

### 359.3/2017 Income Received

Noted

Date	Remittance	Amount	£
06.04.17	BACS HMRC VAT Repayment		6608.17
11.04.17	BACS April 17 Precept		69625.00
	<b>Total</b>		<b>76233.17</b>

### 360/2017 Bank Reconciliation

Noted

Cash Book Reconciliation 02.06.17		
Opening Balance 01.04.17	72593.88	
Receipts to 02.06.17	76233.17	
<b>Sub Total</b>		<b>148827.05</b>
Unpresented cheques 16-17	2287.71	
Payments to 02.06.17	10685.78	
Unpresented cheques	3634.13	
<b>Sub Total</b>		<b>9339.36</b>
<b>Closing Balance 02.06.17</b>		<b>139487.69</b>
<b>Bank Balance at 02.06.17</b>		<b>139487.69</b>

**361/2017 Exclusion of Press & Public**

None

**362/2017 Items for the next agenda**

None specifically proposed

**363/2017 Date & Time of Next Meeting**

7.00pm 20<sup>th</sup> July 2017 at the meeting Rooms at the rear of the Baptist Church, Derby Road

**PLEASE NOTE: THERE WILL NOT BE A MEETING HELD IN AUGUST**

**Meeting closed at 19.57**

Signed:

Date:

# 7.0 Clerk's Report to Swanwick Parish Council meeting 20<sup>th</sup> July 2017

---

## 7.1 Additional information requested by External Auditor

The following email was received from Grant Thornton who are providing the External Audit assurance:

*Dear Mr Soudah,*

*We have now started our review of your Annual Return and need further information as set out below:*

- *As the total other income in Box 3 is greater the 25% of the precept, we require a breakdown of this box for both this year and last year. If you could provide a list of everything that makes up the Total Other income for 2016 totalling £14,857 and a list of everything that makes up this year totalling £166,234.*
- *Thank you for sending in the information for the intermediate part of the audit. I note for the budget consideration you have stated about the reserves but if you could please send me a copy of the councils budget against what was actually spend.*
- *I note that you are holding the positions of both the Clerk and Chair, we were informed last year that this was due to the resignation of the clerk and that the council was looking to fill this position. Can you confirm that the council is still trying to fill the position of clerk.*

*Also, due to the council spending over £50,000 on the purchase of land for the village hall, we require some more information in order to continue with the review. This is noted below*

- *Summary of the land purchase details and minutes to support its approval process*
- *The legal powers under which the money was spent*
- *Minutes or reports too demonstrate that the transaction was discussed during the implementation stage and that actual expenditure was monitored against the plan during the process.*
- *A copy of the council's standing orders and financial regulations and confirmation these were followed. Please also provide evidence that:*
  1. *Payments for the land were approved in line with financial regulations*
  2. *Any other relevant parts of the standing orders and financial regulations were followed.*
- *A copy of the fixed asset register including the basis of valuation for each asset, reconciled to Box 9 of the section 2 of the Annual Return*
- *Confirmation that land registry has been updated*

*If you have any queries please do not hesitate to contact me on the below information.*

*Kind Regards*

*Lucy McShane*

Full response to the above was sent on 4th July 2017.

## **7.2 NEST Pension Arrangements**

As an employer, the Parish Council is required by law to enrol eligible staff onto a recognised pension scheme. The staging date was 1<sup>st</sup> February 2017.

An account has been opened with the National Employment Savings Trust (NEST). Contributions for 2017-18 are based on 1% qualifying earnings and are backdated to the staging date. All arrears of contributions have now been paid.

The Pension's Regulator requires employers to make a declaration of Compliance. This was made by telephone on 4<sup>th</sup> July 2017.

## **7.3 Recruitment of Clerk**

The vacancy for Clerk & RFO to the Parish Council has now been advertised. Details of the vacancy have been sent to DALC to circulate, included in the July newsletter and posted in the Notice Boards and on social media. Interested persons are invited to request a recruitment pack that includes a job description and application form.

The closing date for applications is 5.00pm on 28<sup>th</sup> July 2017 and interviews of shortlisted candidates will be undertaken during August.

## **7.4 Vacancies in the office of Parish Councillor**

There are now four vacancies for parish councillors. The parish has not received any requests for co-option. I urge members to increase the effort to persuade any resident to consider applying to be a parish councillor.

## **7.5 Councillor Attendance Record**

In an effort to be transparent, the record of member attendance will be included in the Clerk's report.

Members are reminded to notify the Clerk of any apologies (barring emergencies) well in advance of the morning of the council meeting.

## **7.6 Newsletter Village Matters July 2017**

Copies of the newsletter are at the printers at time of writing this report.

## **7.7 Land Registry Issues**

There is only one remaining issue waiting resolution. I have instructed the Solicitor to approach LR to ascertain why the Nether Close Allotments were not surveyed prior to issue of Title Plans.

## **7.8 Pentrich Revolution Way Board**

Final version of the art work was received on 4<sup>th</sup> July 2017. The art work has been passed to Hart Signs to prepare and install the way board.

## Councillor Attendance Record May 2017 – April 2018

Name	May 25	June 22	July 20	Aug HOLS	Sept 15	Oct 19	Nov 23	Dec 21	Jan 18	Feb 15	Mar 15	Apr 19	%	2016-17
Adams	X	X											0%	75%
Barnett	X	X											0%	83%
Briggs	X	X											0%	25%
Davies	X	X											0%	75%
King	X	√											50%	83%
Payne	√	√											100%	100%
Soudah	√	√											100%	100%
Hayes	X	X											0%	0%
Wilson	√	X											50%	83%
Smith	X	X											0%	0%
Marshall-Clarke	X	X											0%	0%

# Derbyshire Association of Local Councils



The Old Loom Shop, Building 23, Cromford Mill, Mill Road, Cromford,  
Matlock, Derbyshire DE4 3RQ

Tel: 01629 826655

e-mails: [chiefofficer@derbyshirealc.gov.uk](mailto:chiefofficer@derbyshirealc.gov.uk)

[admin@derbyshirealc.gov.uk](mailto:admin@derbyshirealc.gov.uk)

[www.derbyshirealc.gov.uk](http://www.derbyshirealc.gov.uk)

## Circular No. 08/2017

To all Member Town and Parish Councils and Parish Meetings

### GENERAL CIRCULAR

---

#### In this Circular:

- The DALC office is moving!
- Lobby Day at Westminster
- NALC Larger Local Councils Conference 13 December 2017, London
- Plunkett Foundation – working with local councils to support communities
- Royal Garden Party
- Training Programme

#### 1. THE DALC OFFICE IS MOVING!

Wendy and Glen are moving from their current office within the Peak District National Park Authority to a new location in Cromford Mills. We are awaiting a final move date but expect it to be within the next 2 weeks. The address is:

The Old Loom Shop, Building 23, Ground Floor  
Cromford Mills  
Mill Road  
Cromford, Matlock  
DE4 3RQ

Please start using this address as soon as possible.

The new office incorporates a training room and is conveniently located on the A6 at the crossroads with the A5012 and the B5036.

We are planning an open day on Thursday 13<sup>th</sup> July - please do come along and say hello. We will ply you with cake and drinks.

#### 2. LOBBY DAY AT WESTMINSTER

Cllr Sheila Jackson, DALC Chair, attended a Lobby Day at the Houses of Parliament in the Spring. This event was organised by NALC as an opportunity for councillors to lobby their

local MPs on issues that are pertinent to the local council sector. Cllr Jackson met Natasha Engel MP, representative for NE Derbyshire who is a 2nd Speaker. They discussed referendum principles, specific problems associated with rural parishes and transport issues in rural areas.

There will be another Lobby Day in 2018 and we will be asking for your input on the topics you want us lobby local MPs about.



Natascha Engel MP and Cllr Sheila

### **3. NALC LARGER COUNCILS CONFERENCE 13 DECEMBER 2017 – LONDON**

NALC is organising a conference especially for larger councils with the theme of Making Local Economic Growth Work. It would be suitable for councillors, council officers (including clerks, responsible financial officers, town centre managers and events and public relations officers) to join with other parts of the public sector (including the government and principal authorities), the private sector and the voluntary sector to discuss the key policy issues around local economic development and growth. If your council represents 6000 or more residents you will definitely want to attend, and if you're getting close to this size, you should begin thinking about the issues to be discussed at this conference.

For more information and how to book, <http://www.nalc.gov.uk/our-events/upcoming-events/eventdetail/133/-/nalc-larger-councils-conference-making-local-economic-growth-work>

### **4. PLUNKETT FOUNDATION – WORKING WITH LOCAL COUNCILS TO SUPPORT COMMUNITIES**

The Plunkett Foundation is a national charity that supports communities across the UK to set up and run community co-operatives; enterprises that are owned and run democratically by large numbers of people in their community.

Community co-operatives not only retain or create vital services within a community, they also help to tackle a wide range of issues, from social isolation and loneliness to poverty, and come in many different forms including shops, pubs, cafes, woodlands, food and anything in between. Plunkett has supported the creation and development of over 500 such enterprises by providing advice, expertise, events, resources, a membership scheme, and, when funding allows, financial support.

The Foundation wants to raise awareness within Town and Parish Councils of the potential benefits of community co-operatives and our support and have set out the seven key ways in which Town and Parish Councils can get involved. They can be viewed [here](#)

## 5. ROYAL GARDEN PARTY



Jacqui Storer (Melbourne Parish Council, Bretby Parish Council, Burnaston Parish Council) and her husband and Heather Bevan (Ockbrook and Borrowash Parish Council) and her husband recently attended the Queen's Garden Party and had a lovely day out.

Said Heather 'what a wonderful afternoon .... (this) will forever be a wonderful memory for both Patrick and myself'.

Pictured: Jacqui and Andrew Storer

## 6. TRAINING PROGRAMME

Please take a look at our training programme – and book your places early so that we know the event will be viable. In particular, I would like to draw your attention to:

- a) Chair Skills training on 10<sup>th</sup> July, suitable for Chairs and Vice Chairs of Councils as well as of Committees
- b) Finance sessions on the 11<sup>th</sup> September – sessions for both clerks and councillors to ensure the smooth and legal running of the council, and
- c) FOI/ Data Protection training on 16<sup>th</sup> October which will also deal with the new arrangements for local councils under the new General Data Protection Regulations.

**Wendy Amis**  
Chief Officer

**June 2017**

© This document remains the copyright of Derbyshire Association of Local Councils and should not be reproduced in any form without prior permission from the Association.

***“Value for money, quality & responsive service to  
Member Councils”***



**TRAINING & EVENTS DIARY**

<b>DATE</b>	<b>SUBJECT</b>	<b>CIRCULAR REF</b>	<b>VENUE</b>	<b>COST</b>
27 June 2017 (6.00pm – 8.30pm)	Councillor Essential Training	05/2017	Chesterfield Cricket Club	Enhanced Sub Councils up to 3 free places/£40
10 July 2017 (6.30 – 8.30pm)	Chair Skills	06/2017	Cromford Mills	Enhanced Sub Councils up to 3 free places/£40
18 July 2017 (9.30am – 12.30pm)	Tree & Woodland Management Training	05/2017	Whitworth Centre, Darley Dale	£40 per delegate
11 Sept 2017 (10.00am – 3.30pm)	Finance for clerks/ RFO	06/2017	Cromford Mills	£60 per delegate
11 Sept 2017 (6.00pm – 8.00pm)	Finance for Councillors	06/2017	Cromford Mills	Enhanced Sub Councils up to 3 free places/£40
12 Sept 2017 (9.30am – 12.30pm)	Health & Safety and Risk Assessments	05/2017	Whitworth Centre, Darley Dale	£40 per delegate
27 <sup>th</sup> Sept 2017 (10.00am – 3.00pm)	HR Essentials	06/2017	Cromford Mills	£60 per delegate
3 <sup>rd</sup> Oct 2017 (10.00am – 1.00pm)	Planning – understanding the process and the role of local councils	06/2017	Cromford Mills	£40 per delegate