

## PLEASE NOTE THE VENUE AND TIME

### SWANWICK PARISH COUNCIL

Clerk to the Council  
76 – 80 Derby Road  
Swanwick  
Derbyshire DE55 1BG  
Email: [clerk@swanwickparishcouncil.org.uk](mailto:clerk@swanwickparishcouncil.org.uk)  
[www.swanwickparishcouncil.org.uk](http://www.swanwickparishcouncil.org.uk)



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3<sup>rd</sup> January 2017

Dear Councillor

You are summoned to attend the **Full Council Meeting** to be held at **Meeting Rooms, rear of Baptist Church, Derby Road, Swanwick** on **Thursday 19<sup>th</sup> January 2017** at 7.15pm when the business set out below will be transacted.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

Prior to the Parish Council Meeting, there is a meeting at 6.00pm of the Well Dressing Group 2017.

Clerk to the Council

## AGENDA

### 1. Apologies

Members are reminded to give their apologies direct to the Clerk.

### 2. Variation of Order of Business

### 3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

### 4. Public Participation

**A) Public Attendance & Speaking:** Residents wishing to speak need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

**Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.**

At the start of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

**B) Parish Council Members' observations will be taken alongside Reports from any Borough and County Councillors attending.**

**C) Police Matters**

An Officer in attendance may offer information or respond to questions on Police Matters.

**D) Representations or Evidence from Members Declaring a Prejudicial Interest**

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

**5. Minutes of Full Council**

**5.1 To receive the Minutes of the Meeting held 15<sup>th</sup> December 2016**

**6. Planning Matters**

**6.1 Planning Applications for comment:** All applications can be viewed at [www.ambervalley.gov.uk](http://www.ambervalley.gov.uk) click on Planning and then click on Planning Applications and use the AVA reference number to search.

**Undetermined Planning Applications**

**6.2 Planning Decision Notices:**

**7. Clerk's Report**

**7.1** Parish Council Budget 2017-18

**7.2** Precept 2017-18 (see items listed under 11 correspondence)

**8. Pentrich Revolution Way Boards**

The Pentrich & South Wingfield Revolution Group (PSWRG) are still seeking grant funding .There are still several issues that need to be resolved before a report can be presented to the Parish Council. I have written to the group and sent a copy of the Grant application policy and application form. A meeting has been arranged at 10am on 12<sup>th</sup> January to clarify matters.

**9. Chair's Report (None this month)**

**10. Councillors' Updates**

Website activity

Well Dressing 2017

Village Hall Working Group Meeting 18/01/17

**11. Correspondence & Circulars (copies are available on the website)**

**11.1** Parish Letter 2017-18

**11.2** Parish Information 2017-18

**11.3** Parish Precept Form 2017-18

**11.4** DALC 19 -2016

**11.5** DALC 01 – 2017

## 12. Accounts

### 12.1 To approve urgent payments made to the following:

Date	Cheque	To Whom Payable	Reason	Amount £
06.12.16	3633	MRT Narrow Gauge Shed Fund	Mine Car sleepers	360.00
08.12.16	3634	AVBC	Non-Domestic Rates	934.00
08.12.16	3635	Newleaf Ltd	Tree, Winter Plants, Mine cars	3195.00
08.12.16	3636	Mary Barnett	Honorarium Qtr 4	80.00
08.12.16	3637	G Soudah	Reimbursement	183.21
		G Soudah	Printer Ink Combo	20.00
12.12.16	3638	Haven Power Ltd	Electricity Utility Nov 2016	15.17
13.12.16	3639	Swanwick Church PCC	Civic Service leaflets	25.00
22.12.16	3640	Swanwick CoE Girls School Trust	Civic Service Room Rental	30.00
22.12.16	3641	Hart Signs	Mine Car Signs	60.00
02.01.17	3642	Valley CIDs	Civic Service Refreshments	431.25
02.01.17	3643	Rob Castledine	Wages Mth 9	1346.89
02.01.17	3644	HMRC	Tax & NI Mth 9	371.78
			<b>Total</b>	7052.30

### 12.2 To approve payments to the following:

To Whom Payable	Reason	Amount £
	<b>Total</b>	0.00

### 12.3 Income Received:

Date	Remittance		Amount £
04.11.16	BACS	Broadbents Refund of anticipated Land Registry Fees	210.00
29.11.16	601357	Swanwick WI Payment for wreath	20.00
30.11.16	BACS	HMRC VAT Repayment	10,602.86
02.01.17	601358	 Refund of wine from Civic Service	40.00
		<b>Total</b>	10872.86

## 13. Bank Reconciliation

### 14. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

### 15. Items for the next Agenda

Items are invited for inclusion in next month's agenda

### 16. Date of Next Meeting: 16<sup>th</sup> February 2017 @ 7.15pm at the Meeting Room at the rear of the Baptist Church, Derby Road.

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 15 December 2016**

**Present:** Cllrs Soudah, Davies, King, Payne

**Members of the Public**

**Members of the public listed waived their right to anonymity under the Data Protection Act**

Rob Castledine

John Briggs

AVBC Cllr David Wilson (Part meeting)

**262/2016 APOLOGIES**

Cllrs Adams, Briggs,  
Apologies were approved.

Absent Barnett, Dale

**263/2016 VARIATION OF ORDER OF BUSINESS**

None

**264/2016 DECLARATIONS OF INTEREST**

None

**265/2016 PUBLIC PARTICIPATION**

**265.1/2016 Public Speaking**

**Mr J Briggs** enquired whether the Parish Council had been contacted by Officers or Councillors from Amber Valley Borough Council following the referendum on the Swanwick Parish Neighbourhood Plan. The Chair confirmed that no further communication has been received.

**Cllr David Wilson** Nothing significant to report. Cllr Wilson noted the lack of response from AVBC following the referendum on the Swanwick Parish Neighbourhood Plan. Cllr Wilson left the meeting at 7.25pm

**265.2/2016 Members' Observations:**

**265.3/2016 Police & Crime Prevention**

No Police representative was present.

**265.4/2016 Representations or Evidence from Members Declaring a Prejudicial Interest**

None

**266/2016 MINUTES OF FULL COUNCIL HELD 17<sup>th</sup> November 2016  
RESOLVED:**

That the Minutes of Full Council held on 17<sup>th</sup> November 2016 be received as correct account of the meeting. The minutes were signed by the Chair.

**267/2016 PLANNING MATTERS**

### **267.1/2016 Planning Applications**

Undetermined planning applications were noted. No comments received.

### **267.2/2016 Planning Decision Notices**

No Planning decision notices.

### **268/2016 CLERK'S REPORT**

The Clerk's report was presented by the Chair/Clerk.

### **268.1/2016 Utility services update**

A quotation to supply and fit a pump and diverter is £320-00 was received.

#### **RESOLVED:**

To authorise the Chair/ Clerk to contract with the plumbing contractor on quotation price of £320-00 to supply and fit the pump and diverter.

### **268.2/2016 Nether Close Allotments – boundary issues and proposals**

The progress/ update noted.

### **268.3/2016 Asset Register – report on registration of all Parish Council Land with Land Registry**

Registration documents have been sent by Solicitor to Land Registry. The progress/ update noted.

### **268.4/2016 Shirley Road Allotments – Update**

The progress/ update noted.

### **268.5/2016 Christmas Lights Contract – proposed review of current contract**

#### **RESOLVED**

To confirm the three year rental contract at the quotation price.

### **268.6/2016 Non-domestic Business Rates**

Notice of re-valuation not yet received; further instalment payable in December noted

### **268.7/2016 Removal of trees, hedge shrubs and weeds**

The work will re-commence after the removal of the Christmas tree.

### **268.8/2016 Refurbishment of Coal tubs/ Miners cars at Butterley end of Village**

The mine cars returned to site on 30<sup>th</sup> November and are waiting for the new signs to be instated. A frame made of treated sleepers will be constructed around the base to prevent scattering of the gravel. A quotation for the work is pending.

#### **RESOLVED**

To authorise the Chair /Clerk to negotiate and contract with supplier for the supply and fit of the sleeper framework.

### **268.9/2016 Boundary Commission Review of Constituency Boundaries 2018**

#### **RESOLVED**

To endorse the comments submitted to the changes proposed in the Boundary Commission review of constituencies 2018

### **269/2016 Pentrich Revolution Way Boards**

Michael Parkin was expected to attend to present a detailed case for a grant from Swanwick Parish Council towards the cost of way boards to commemorate the Pentrich Revolution. No one representing the PSWRG attended.

#### **RESOLVED**

To write to the group again inviting additional information.

### **270/2016 Chair's Report**

Report noted.

### **271/2016 Councillors' Updates**

**Cllr Brenda Payne** updated the meeting on planned Community events

1. Civic Carol Service at 7.15pm on 12<sup>th</sup> December 2016 and the reception were well attended. The absence of the Swanwick Primary School choir and parents was unfortunate but thanks to Amber Valley Voices for filling the gap at short notice.
2. Well Dressing 2017 is on 13<sup>th</sup> May 2017. The Well dressing group will be meeting again in January to decide on a theme for the dressings.

**Cllr George Soudah** updated the meeting on the meeting of the Village Hall Working Party held earlier in the evening. There was a video shown of a model village hall currently being discussed by the group.

**Cllr Paul Davies** reported on the increased traffic on social media, particularly Face Book and referred to comments on the lack of Christmas lights in Pentrich Road.

### **272/2016 Correspondence & Circulars (copies are available on the website)**

All circulars and correspondence were received.

### **273/2016 ACCOUNTS**

**273.1/2016 RESOLVED: To approve urgent payments made to the following:**

<b>Date</b>	<b>Cheque</b>	<b>To Whom Payable</b>	<b>Reason</b>	<b>Amount £</b>
08.11.16	3621	Phil Barrett	Bugler Remembrance Sunday 2016	50.00
08.11.16	3623	Rob Castledine	Van Hire	85.00
08.11.16	3623	Rob Castledine	Diesel	10.00
08.11.16	3623	Rob Castledine	Replacement chisel	15.00
08.11.16	3624	AVBC	Non-Domestic Rates	934.00
15.11.16	3625	Leisure Lites Ltd	Christmas Lights Storage Jan-Nov 2016	900.00
15.11.16	3626	Atlantic Electric & Gas	Gas Utility Nov 2016	25.92
29.11.16	3627	Bower & Broughton Ltd	Reconnect water supply	390.00
29.11.16	3628	Haven Power Ltd	Electricity Utility Nov 2016	16.33

29.11.16	3629	Rob Castledine	Wages Mth 8	1245.11
29.11.16	3630	HMRC	Tax & NI Mth 8	302.88
30.11.16	3631	Langley Coatings Ltd	Refurb Mine Cars	2520.00
06.12.16	3632	Crich Brass	Band Civic Service	140.00
			<b>Total</b>	6634.24

**273.2/2016 RESOLVED: To approve payments to the following:**

To Whom Payable	Reason	Amount	£
			0
	<b>TOTAL</b>		0

**273.3/2016 Income Received**

Date	Remittance	Amount	£
		<b>Total</b>	0.00

**274/2016 Bank Reconciliation**

**275/2016 Exclusion of Press & Public**

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) 13 by reason of the confidential nature of the business to be transacted'.

**Caretaker's bonus**

**RESOLVED**

To pay the village caretaker a bonus of £150-00.

**276/2016 WEBSITE INFORMATION ARISING FROM MEETING**

None

**277/2016 Items for the next agenda**

Parish Council Budget & setting of precept

**278/2016 Date of Next Meeting: 19<sup>th</sup> January 2017 @ 7.15pm at the Meeting Room at the rear of the Baptist Church, Derby Road**

Meeting Closed at 20.35

Signed:

Date:

# 7. Clerk's Report to Swanwick Parish Council meeting 19<sup>th</sup> January 2017

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## **7.1 Parish Council Budget 2017-18**

The Parish Council is required to set a budget for the next year. The attached table sets out the anticipated budget requirements for the forthcoming year 2017-18.

### **The Proposal**

7.1.1 To approve the budget of £139,250 as set out in the attached table

## **7.2 Precept 2017-18**

Correspondence listed under item 11 has been received from AVBC. The Parish Council having considered its anticipated budget for the year 2017-18 is now required to serve notice to the Charging Authority for the said Borough under the provisions of the Local Government Finance Act 1988

### **The Proposal**

To approve the level of precept of £139,250 payable by instalment of £69,625 on 30<sup>th</sup> April 2017 and £69,625 on 30<sup>th</sup> September 2017.



SWANWICK PARISH COUNCIL BUDGET	Budget 2016-7	Anticipated Spend to y/e 16-17	Proposed Budget 2017-18	
<b>ESTABLISHMENT COSTS</b>				
Clerk's Salary (part time)	12000	0	14000	
Clerks Expenses (mileage)	50	120	100	
Telephone	325	300	500	
Miscellaneous	400	1000		
Caretakers	16500	17292	17500	
Employers NI contributions	1350	1300	2700	
Employer's Pension Contribution		0	1000	
Honorarium mem gdn	320	320		
Chair's Allowance	800	800	800	
Consultants Fees	100	0		
Printing	400	475	500	
Stationery	150	50	250	
Postage	120	75	150	
Insurance premium	1500	520	1500	
Audit fees	500	590	700	
Room Rent	1200	1300	1500	
Purchase of equipment	50	0	0	
DALC Subs	850	850	1000	
S137 Grants inc n/watch	1200	1000	2000	
Elections Expenses	1000	0		
Members Expenses	50	0	50	
Training -	200	0	500	
Website Contract & Maintenance	650	675	1000	
Non Domestic Rates	0	3000	12000	
Utilities (gas water electric)		100	500	
<b>Establishment</b>	<b>39715</b>	<b>28347</b>		<b>58250</b>
<b>BUDGET HEADS</b>				
<b>Establishment</b>	40000			58250
<b>Environment</b>	35000		40000	40000
<b>Community Events</b>	3000		3000	3000
<b>Community Centre Loan Repayments (£150,000 over 20 years – £10,000) (£350,000 over 50 years - £17,000)</b>	27000		27000	27000
<b>Community Centre Development Project</b>			10000	10000
<b>Public Relations</b>	1000		1000	1000
			139250	139250.00
<b>Precept</b>	108000			139250
<b>Parish Grant 16-17</b>	0	<b>Parish Grant 17-18</b>	0	0
<b>PRECEPT TO BE REQUESTED 2017-18</b>				<b>139250</b>

Form to be returned to: **DAVID FOX – ACCOUNTANCY SECTION**,  
Amber Valley Borough Council, Town Hall, Ripley, Derbyshire DE5 3BT

**Precept issued under the provisions of the Local Government Finance Act 1988**

**From the Parish of SWANWICK [please complete]**

To the Council of the Borough of Amber Valley

(being the Charging Authority for the said Borough)

The Parish/~~Town~~ Council/~~Meeting~~ of the above named Parish *HEREBY GIVE YOU NOTICE* that in respect of the financial year beginning on 1 April 2017 they will require from you the sum of

£ **139,250**

to meet the expenses of the Parish Council/~~Meeting~~. And they do accordingly *HEREBY REQUIRE* you to levy the said sum as an additional item of the Council Tax and pay to-

**YORKSHIRE BANK PLC**

**28 ST PETER'S STREET**

**DERBY DE1 1SL**

Insert the name and address of Bank or Treasurer of the Parish Council/~~Meeting~~

the sum of

£ **69,625**

\*on the 30th day of April 2017, and

the sum of

£ **69,625**

\*on the 30th day of September 2017.

Bank Account Number **47200056**

Bank Sort Code

**05-07-15**

Signed pursuant to a resolution passed at a Meeting of the

Parish Council/~~Meeting~~ held on the

**19th**

day of

**JANUARY**

**2017**


Presiding Chairman

Two Members of the Parish Council/  
Meeting

Countersigned:

Clerk to the Parish Council/  
Meeting

(\*The sums stated should be 2 equal parts of the above-mentioned annual requirements).

Clerk to the Parish/Town Council

Our Ref :

Your Ref :

Date : 13 December 2016

Ask For : David Fox

Ext : 1675

Direct Dial : 01773 841675

Email : [david.fox@ambervalley.gov.uk](mailto:david.fox@ambervalley.gov.uk)

Dear Sir/Madam

### **Parish Precepts 2017-18**

Under Council Tax Regulations, the Borough Council, as Billing Authority, is responsible for sending out individual council tax bills. Local Precepting Authorities (Town and Parish Councils) precept on the Borough Council and this amount is shown on council tax bills. I am writing to you to establish what your precept requirement will be for 2017-18.

I have appended details of the information I hold in respect of each Parish for the current year (2016-17). This includes details of the precept (Column C) along with the tax base (Column E) and Band D charge (Column F). Also shown is the amount of government grant paid to each parish in respect of the council tax support scheme (Column B).

Details of the provisional 2017-18 tax base for each parish is given in Column G.

You will recall that at the Full Council meeting held on 12 November 2014, the Borough Council resolved to implement a phased reduction in the amount of grant awarded to parish councils to mitigate the costs of the council tax support scheme. 2017-18 will see the third tranche of the reduction and details of the effects of this are shown as follows:

- (Column H) the unadjusted amount of grant calculated for each parish council for 2017-18;
- (Column I) the phased reduction to the amount of grant each council will receive under the Council's scheme;
- (Column J) the actual amount of grant that will be paid to your council in 2017-18.  
**This is actual amount of grant that will be paid to each parish council in 2017-18.**

I have also tried to illustrate two scenarios which may help you in your forthcoming budget exercise, the first being showing the impact on the 2017-18 Band D charge, if the same level of precept is levied as applied in the current year (Columns K and L). The second shows the precept that could be levied if there is to be no increase to the Band D charge (Columns M and N). This is intended to be an illustration to provide information which should assist members of each parish council in their budget decisions for the forthcoming financial year.

I wish to be clear that decisions over individual precept requirements remain firmly with the relevant parish council and should be taken in the light of the budgetary requirements of each council. I am providing the necessary information to assist you in your budget setting process, but ultimately it is for each parish to determine their precept level.

There has been continued speculation over whether the Secretary of State will use his powers to set a limit on increases to the parish element of council tax increases. Although this is normal for other tiers of local government, to date, this hasn't been applied for parish councils. However in September 2016, the Department for Communities and Local Government (DCLG) issued a technical consultation paper which outlined the principles the Government intends to apply in respect of town and parish council's for 2017-18 in respect of council tax increases.

Broadly speaking for 2017-18 the Government has indicated plans which would require town and parish councils who increase their precept by the higher of 2% or £5 to hold a local referendum on the proposed increase **if** their Band D precept is already higher than £75.46 **and** which have a total precept of at least £500,000. In the Amber Valley area no town or parish council currently meets the above thresholds required to trigger a local referendum.

However I should stress these are consultation proposals and should not be regarded as being the actual criteria which will apply for 2017-18. Unfortunately there is no firm indication when the criteria will be confirmed, although I suspect further details may be made at the time the local government finance settlement is announced later this month.

Unfortunately, the consultation exercise also sought views on extending the referendum criteria to all parishes who increase their precept by more than 2% or £5 but recognised there would be issues of proportionality, practicality and cost. If any changes to the previously announced criteria are made I will advise you accordingly.

In respect of your budgetary calculations, I wish to advise you that any expenses incurred on parish elections and by-elections, whether contested or otherwise, will have to be invoiced to your Council for payment direct to the Borough Council; there is no machinery for the Borough Council to automatically charge it anywhere else. Please remember to include the cost of local elections in your estimates when calculating the Parish Precept. Should you require any basic guidelines as to costs of previous elections you may contact Jill Harris (01773 841634) in the Resources Directorate.

You will see from the precept form that the Borough Council will make the two equal instalments of the precept and grant by 30th of April and September 2017.

The precept form should be completed and returned to me by Friday 27 January 2017. If your precept form is not returned in time for me to include it in the formal Council Tax resolution, then I am required to anticipate your precept for inclusion in that resolution. If, subsequently, your precept form is returned for a higher amount than I anticipated, then only the lower amount will be paid.

Please note that the threshold for providing a breakdown of your parish income and expenditure for the purpose of inclusion in Amber Valley Borough Council's council tax

leaflet is currently £140,000. You will therefore only be required to provide such a breakdown if your parish precept for the year is equal to or exceeds this amount.

I understand that this process is now quite complex and increasingly difficult for all involved. Hopefully you find the information I have appended useful and understandable, but if you require any further information or clarification please don't hesitate to contact me on the above number.

Yours faithfully

A handwritten signature in black ink, appearing to read 'D. Fox', written in a cursive style.

David Fox  
Financial Services Manager

**Parish Information - 2017-18**

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Parish Name	2016-17 Parish Grant £	2016-17 Parish Precept £	2016-17 Total Paid £	2016-17 Tax Base	2016-17 Band D Charge £	2017-18 Tax Base	2017-18 Calculated Grant £	2017-18 Grant Clawback £	2017-18 Parish Grant £	Current Parish Precept £	2017-18 Band D Charge £	2017-18 Precept Assuming No Incr £	2017-18 Band D Charge £
Aldercar & Langley Mill	6,638	86,000	92,638	1,262.92	68.10	1,279.49	19,492	-19,492	0	86,000	67.21	87,133	68.10
Alderwasley	0	7,200	7,200	204.02	35.29	206.21	220	-220	0	7,200	34.92	7,277	35.29
Alfreton	14,697	143,049	157,746	1,898.16	75.36	1,943.61	28,631	-21,473	7,158	143,049	73.60	146,470	75.36
Belper	5,397	233,037	238,434	7,090.87	32.86	7,158.50	15,886	-15,886	0	233,037	32.55	235,228	32.86
Codnor	0	59,160	59,160	1,046.60	56.53	1,065.23	8,035	-8,035	0	59,160	55.54	60,218	56.53
Crich	0	54,500	54,500	1,186.08	45.95	1,204.72	3,293	-3,293	0	54,500	45.24	55,357	45.95
Denby	0	53,000	53,000	713.81	74.25	716.56	3,172	-3,172	0	53,000	73.96	53,205	74.25
Dethick, Lea & Holloway	0	21,306	21,306	440.58	48.36	447.07	1,133	-1,133	0	21,306	47.66	21,620	48.36
Duffield	0	125,000	125,000	2,138.15	58.46	2,169.67	4,002	-4,002	0	125,000	57.61	126,839	58.46
Hazelwood	0	3,850	3,850	180.16	21.37	185.19	78	-78	0	3,850	20.79	3,957	21.37
Heanor & Loscoe	10,902	153,598	164,500	4,378.55	35.08	4,491.91	22,018	-16,514	5,505	153,598	34.19	157,576	35.08
Holbrook	0	24,879	24,879	598.86	41.54	604.53	1,398	-1,398	0	24,879	41.15	25,112	41.54
Horsley	0	11,190	11,190	253.19	44.20	259.82	702	-702	0	11,190	43.07	11,484	44.20
Horsley Woodhouse	0	29,000	29,000	411.00	70.56	411.67	2,595	-2,595	0	29,000	70.44	29,048	70.56
Idridgehay, Alton & Ashleyhay	0	4,202	4,202	233.76	17.98	239.18	90	-90	0	4,202	17.57	4,300	17.98
Ironville	0	15,000	15,000	431.71	34.75	434.50	3,642	-3,642	0	15,000	34.52	15,099	34.75
Kedleston	0	0	0	26.45	0.00	26.56	0	0	0	0	0.00	0	0.00
Kilburn	0	47,725	47,725	1,086.85	43.91	1,098.44	5,079	-5,079	0	47,725	43.45	48,232	43.91
Kirk Langley	0	7,784	7,784	292.73	26.59	296.72	390	-390	0	7,784	26.23	7,890	26.59
Mackworth	0	2,770	2,770	138.49	20.00	231.68	107	-107	0	2,770	11.96	4,634	20.00
Mapperley	0	4,596	4,596	96.95	47.41	96.38	284	-284	0	4,596	47.69	4,569	47.41
Pentrich	0	4,820	4,820	98.01	49.18	98.25	89	-89	0	4,820	49.06	4,832	49.18
Quarndon	0	12,500	12,500	493.90	25.31	516.35	222	-222	0	12,500	24.21	13,069	25.31
Ravensdale Park	0	0	0	13.20	0.00	12.60	0	0	0	0	0.00	0	0.00
Riddings	0	0	0	1,327.49	0.00	1,339.41	0	0	0	0	0.00	0	0.00
Ripley	10,295	214,630	224,925	6,030.13	35.59	6,149.09	23,781	-17,836	5,945	214,630	34.90	218,846	35.59
Shipley	0	13,500	13,500	253.39	53.28	253.71	640	-640	0	13,500	53.21	13,517	53.28
Shottle & Postern	0	3,500	3,500	119.64	29.25	119.59	98	-98	0	3,500	29.27	3,498	29.25
Smalley	0	40,000	40,000	1,013.38	39.47	1,064.53	1,986	-1,986	0	40,000	37.58	42,017	39.47
Somercotes	15,400	140,000	155,400	1,416.68	98.82	1,449.44	30,027	-22,520	7,507	140,000	96.59	143,234	98.82
South Wingfield	0	32,000	32,000	562.82	56.86	560.64	3,041	-3,041	0	32,000	57.08	31,878	56.86
Swanwick	0	108,000	108,000	1,696.86	63.65	1,704.06	6,078	-6,078	0	108,000	63.38	108,463	63.65
Turnditch & Windley	0	4,700	4,700	246.13	19.10	242.40	205	-205	0	4,700	19.39	4,630	19.10
Weston Underwood	0	5,000	5,000	172.53	28.98	171.81	86	-86	0	5,000	29.10	4,979	28.98
<b>Total</b>	<b>63,328</b>	<b>1,665,496</b>	<b>1,728,824</b>	<b>37,554.07</b>		<b>38,249.52</b>	<b>186,500</b>	<b>-160,386</b>	<b>26,114</b>	<b>1,665,496</b>		<b>1,694,213</b>	

**Precept issued under the provisions of the Local Government Finance Act 1988**

**From the Parish of \_\_\_\_\_ [please complete]**

To the Council of the Borough of Amber Valley

(being the Charging Authority for the said Borough)

The Parish/Town Council/Meeting of the above named Parish *HEREBY GIVE YOU NOTICE* that in respect of the financial year beginning on 1 April 2017 they will require from you the sum of

£ \_\_\_\_\_ to meet the expenses of the Parish Council/Meeting. And they do accordingly *HEREBY REQUIRE* you to levy the said sum as an additional item of the Council Tax and pay to-


Insert the name and address of Bank or Treasurer of the Parish Council/Meeting

the sum of £ \_\_\_\_\_ \*on the 30th day of April 2017, and

the sum of £ \_\_\_\_\_ \*on the 30th day of September 2017.

Bank Account Number \_\_\_\_\_

Bank Sort Code \_\_\_\_\_

Signed pursuant to a resolution passed at a Meeting of the

Parish Council/Meeting held on the \_\_\_\_\_ day of \_\_\_\_\_ 20....


Presiding Chairman

Two Members of the Parish Council/ Meeting

Countersigned: \_\_\_\_\_

Clerk to the Parish Council/Meeting

(\*The sums stated should be 2 equal parts of the above-mentioned annual requirements).

# Derbyshire Association of Local Councils



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## Circular No. 19/2016

To all Member Town and Parish Councils and Parish Meetings

### GENERAL CIRCULAR

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#### In this Circular

- **Proposal for a Public Service Ombudsman**
- **Important external audit changes**
- **The Big Conservation Conversation**
- **Neighbourhood Planning Bill – next steps**
- **The Future of Assets in the Community – ‘Places and Spaces’**
- **Council Spotlight Award – could this be you next?**
- **Funding opportunity (short turnaround)**
- **Training for 2017/18**

#### 1. PROPOSALS FOR A PUBLIC SERVICE OMBUDSMAN

Proposals have been published to replace the Local Government Ombudsman with a Public Service Ombudsman which would mean Ombudsman coverage for all Town and Parish Councils for the first time.

Currently local councils do not have a regulatory body or Ombudsman. This leaves complaints about local councils largely within the self-regulatory framework of internal complaints procedures, unless there is a matter subject to specific regulation, such as a criminal or financial wrongdoing.

The Bill published this week (see [here](#)) would be a game changer for the sector if it became law, allowing members of the public to complain to the Ombudsman on matters relating to parish and town council maladministration, service failure, or failure to provide a service.



## 2. IMPORTANT EXTERNAL AUDIT CHANGES

The local council sector together with local drainage authorities has successfully taken charge of procuring their external audit saving millions of pounds for some 10,000 councils and drainage boards. The Smaller Authorities Audit Appointments (SAAA)Ltd is pleased to announce that it has successfully concluded the procurement process and has awarded contracts for the supply of limited assurance audit reviews for smaller authorities.

Three audit firms have been appointed as suppliers for the five-year period commencing 1 April 2017: PKF Littlejohn, Mazars and Moore Stephens. Contracts have been signed ahead of schedule on terms that will enable SAAA to undertake its various tasks including the quality control and monitoring of suppliers without making any further call on public funds.

For Derbyshire councils this means Grant Thornton will no longer provide your external audit beyond the end of the current contract i.e. the next Annual Return, for the 2016-17 financial year. Further details of the Auditor for Derbyshire for 2017/18 will be communicated as soon as we have been informed.

## 3. THE BIG CONSERVATION CONVERSATION

NALC are encouraging local councils to get involved in national Civic Day 2017, to mark the 50<sup>th</sup> anniversary of the Civic Amenities Act, in a partnership between Civic Voice and the National Association of Local Councils. The Big Conservation Conversation is one of the key themes of the day. The concept of conservation areas was introduced in England, Wales and Scotland by the Civic Amenities Act 1967. Today there are over 10,000 conservation areas in the UK (approximately 9,300 in England) reflecting the popularity of this legislative tool in identifying and protecting our most valued historic places.

Designating a conservation area should not be seen as an end in itself: we live in a changing world and for the historic environment to survive and continue to be cherished it needs to be positively managed. Civic Voice want communities across the country to come together and say "My Conservation Area Matters". Next year, **Civic Day will be held on 17th June 2017** and they will be asking groups across the country to help use Civic Day as a focus to celebrate 50 years of conservation areas. They want the nation to come together to say "my conservation area matters" and participate in local and national events to recognise how conservation areas have helped keep many of our towns distinctive. Sign up today to be kept updated on planned activities. [Sign up here.](#)

## 4. NEIGHBOURHOOD PLANNING BILL – NEXT STEPS

The Neighbourhood Planning Bill moves to Report Stage and Final Reading in the House of Commons next Tuesday with two positive amendments that take forward some of our concerns and ideas;

- an amendment by Nick Herbert MP would require planning authorities to consult neighbourhood planning bodies on decisions to grant planning permission and where a planning authority wants to approve a major development against the wishes of the neighbourhood planning body, the planning authority will be required to consult the Secretary of State before granting planning permission;
- the shadow housing minister Roberta Blackman Woods MP has tabled an amendment requiring statements of community involvement to include measures to enable new parish councils to be set up in a streamlined and speedy manner.

In January the Bill will enter the House of Lords and NALC have already started briefing and engaging with a number of Peers to continue to press a range of policies that strengthen neighbourhood planning, financial benefits from development, the role of communities in the planning process and extend local democracy in unparished areas.

## **5. THE FUTURE OF ASSETS IN THE COMMUNITY – ‘PLACES AND SPACES’**

England's public land and buildings are at risk of being lost forever unless urgent action is taken to protect them. Public buildings and spaces (whether they are local libraries, green spaces or community centres) sit at the heart of neighbourhoods but hard-pressed councils are having to sell, cut or shut some of this community infrastructure.

In response, Locality have produced: '[Places & Spaces – The future of community asset ownership](#)' paper calling for a £1bn fund to save the nation's public assets. This would be a huge opportunity to empower communities, reshape public services and regenerate local economies.

Would you be prepared to write to your local MP asking them to support Locality's call for investment in crucial community spaces. The proposal is backed by John McDonnell, the shadow chancellor and Hazel Blears, the former communities secretary. Could you tell your MP about a local community asset that is important in your neighbourhood and mention Locality's £1bn Community Asset Investment Plan?

## **6. COUNCIL SPOTLIGHT AWARD – COULD THIS BE YOU NEXT?**

NALC's very own award for councils that champion great work in the local council sector. From innovative ideas to lobbying for funding, from grassroots projects to getting more control from district councils. If this sounds like you, why don't you apply to be NALC's next Council Spotlight?

You will be acknowledged for the work you have done and will enable you to share your hard work with the community of local councils. Applying is a free, simple and quick process – simply download the form, complete the details and return: <http://www.nalc.gov.uk/library/about-nalc/council-spotlight/2155-council-spotlight-nomination-form->

## **7. FUNDING OPPORTUNITY (SHORT TURNAROUND)**

We have just been informed of a current round of funding open to organisations to improve and/or protect fishing venues throughout England (for example footpath access that would have a benefit to the whole community), click on the link below for more details;

<http://www.anglingtrust.net/page.asp?section=1097&sectionTitle=What+is+the+Angling+Improvement+Fund%3F>

The timescales for this particular funding round are very tight as entries need to be submitted by 5<sup>th</sup> January, the closing date. However we do hope that new funding rounds will be released next year which we hope to hear about in a more timely way.

## **8. TRAINING FOR 2017/18**

We are putting together a training schedule for the next 12 months. If there is anything in particular you would like to have covered as training, please do get in touch.

**Save the Date: Spring Seminar – Thursday 27<sup>th</sup> April 2017, Lumb Farm, Ripley**

Planning for the Spring Seminar is underway. We look forward to welcoming as many clerks and councillors as possible to this annual event – an opportunity to catch up with the latest news in the sector, to help shape the future and to network with your colleagues.

**And Finally** ..... we wish you all a very Merry Christmas and a Happy New Year. The DALC office will be closed from 21<sup>st</sup> December to 3<sup>rd</sup> January although we will regularly check messages over the period.

**Wendy Amis  
Chief Officer**

**December 2016**

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**TRAINING & EVENTS DIARY**

<b>DATE</b>	<b>SUBJECT</b>	<b>CIRCULAR REF</b>	<b>VENUE</b>
25 January 2017	CiLCA Session one		Stretton Village Hall
22 February 2017	CiLCA Session two		Stretton Village Hall
23 February 2017 (10am – 2.30pm)	Law & Good Practice of Local Council Meetings	16/2016	Stretton Village Hall
27 April 2017 (9.30 for 10.00am – 4.00pm)	Spring Seminar	19/2016	Lumb Farm, Ripley

# Derbyshire Association of Local Councils



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## Circular No. 01/2017

To all Member Town and Parish Councils and Parish Meetings

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Transparency Funding for smaller authorities	09	

**Wendy Amis**  
Chief Officer

**January 2017**

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